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**Inspection Report**

<b>Provider Name:</b> Kids N Kapers Daycare Center	<b>Provider Information</b>	<b>License No:</b> L352362
<b>Provider Address:</b> 1896 Courtland Drive, Lexington, KY, 40505	<b>Provider Type:</b> LICENSED TYPE I	<b>Capacity:</b> 40
<b>Owner(s):</b> Kids-n-kapers Daycare Center, LLC		<b>Director(s):</b> Marcum, Libby

<b>Inspection Type:</b> Investigation	<b>Inspection Information</b>	<b>Inspection No:</b> 127508
<b>Visit Start Date:</b> 10/06/2014 12:40 PM	<b>Visit End Date:</b> 10/06/2014 1:05 PM	
	<b>No. of Children Present:</b> 15	

**Inspection Report**

**Supervision**

**5 - Children Supervised** **Not In Compliance**

**922 KAR 2:120. Section 2. Child Care Services.**  
**(3)(a) Each center shall maintain a child-care program that assures each child will be:**  
**1. Provided with adequate supervision at all times by a qualified staff person who:**  
**a. Ensures the child is within scope of vision and range of voice; or**  
**b. For a school-age child, within scope of vision or range of voice;**

**Findings:**

General: Based on Observation, and interview, this regulatory requirement was not met. Upon arrival (12:40PM) the surveyor observed a female adult get out of a car that was parked on the street in front of the facility and follow the surveyor inside the facility. Once inside the facility the surveyor observed another female adult sitting at the computer in the front office. The female adult that followed the surveyor into the facility identified herself as the director and stated that she was returning from lunch break. The surveyor followed the director towards the back of the building to the preschool classroom and observed four (4) children napping in the room without an adult present. The director opened the door of the two (2) year old classroom on her way to the preschool classroom and informed the owner of the visit. The owner had eight (8) children (two (2) year olds) in her care. The owner identified the adult female that was observed sitting at the computer in the front office as a substitute staff person and stated, "She is my cook this week because my regular cook is on vacation. She was helping me watch the preschool children while the director was on break and I asked her to do something on the computer for me before she left for the day". Adequate supervision was not provided to the four (4) children present in the preschool classroom since they were found alone in the classroom with no adult present.

**General Administration**

**145 - Controlled Substance/Alcohol** **In Compliance**

**922 KAR 2:110. Section 5. Staff Requirements.**  
**(11) Except for medication as prescribed by a physician, a controlled substance or alcohol use shall not be permitted on the premises during hours of operation.**

**Director Requirements**

**265 - Health, Safety, Comfort** **In Compliance**

**922 KAR 2:110. Section 4. Director Requirements and Responsibilities.**  
**(1) Effective with the adoption of this administrative regulation, a director shall:**  
**(1) Provide for the health, safety, and comfort of each child;**



**Inspection Report**

**Employee Records**

**300 - Background checks/left alone**

**Not In Compliance**

**922 KAR 2:090. Section 6. License Issuance.**

**(5) An individual described in subsection (4) of this section shall:**

**(a) Submit to background checks described in paragraph (b) of this subsection;**

**(b) May be employed or work with a child on a probationary basis for up to ninety (90) calendar days, pending completion of a:**

**1. Child abuse or neglect check using the central registry in accordance with 922 KAR 1:470;**

**2. Criminal records check required by KRS 199.896(19);**

**3. Criminal records check for any previous state of residence if the person resided outside the state of Kentucky in the last five (5) years; and**

**4. An address check of the Sex Offender Registry; and**

**(c) Not be left alone in the presence of a child until copies of the background checks in accordance with paragraph (b) of this subsection have been received by the licensee.**

**Findings:**

General: Based on Review of Documentation, and interview, one (1) staff person (hire date: 9/30/14) did not have evidence or results of a criminal records check (CRC). The staff person in charge stated that this background check had been submitted and indicated that she was waiting on the results.

**315 - Educational Requirements**

**Not In Compliance**

**922 KAR 2:110. Section 5. Staff Requirements.**

**(1) Child-care center staff:**

**(a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:**

**1. High school diploma;**

**2. GED or qualifying documentation from a comparable educational entity; or**

**3. Commonwealth Child Care Credential as described in 922 KAR 2:250;**

**Findings:**

General: Based on Review of Documentation, and interview, one (1) staff person (hire date: 9/30/14) did not have educational documentation on file. The staff person in charge stated during interview that this staff person had been hired to help out with the cooking while the full-time cook was on vacation; however, also stated during interview that this staff person was helping in the preschool classroom while the regular staff person was on her lunch break on the day of the investigation.

**Premises**

**460 - Inaccessible Items**

**In Compliance**

**922 KAR 2:120. Section 3. General Requirements.**

**(7) Except in accordance with subsection (8) of this section, the following shall be inaccessible to a child in care:**

**(a) Toxic cleaning supplies, poisons, and insecticides;**

**(b) Knives and sharp objects;**

**(c) Matches, cigarettes, lighters, and flammable liquids;**

**(d) Plastic bags;**

**(e) Litter and rubbish;**

**(f) Bar soap; and**

**(g) Personal belongings and medications of staff.**

**Written Documentation**

**1100 - Staff Schedule**

**Not In Compliance**

**922 KAR 2:110. Section 3. Records.**

**(1) A child-care center shall maintain:**

**(d) A written schedule of staff working hours;**

**Findings:**

General: Based on Interview, this regulatory requirement was not met. The staff person in charge stated during interview that she maintains a written staff schedule on her regular full-time staff; however, stated that the written staff schedule did not include the hours a new staff person had worked. The staff person in charge further stated that she did not have any written documentation of the hours a new staff person had worked. The staff person in charge stated that the new staff person started working at the facility on 9/30/14 and indicated that she only works a couple hours a time because she helps out with the cooking.

Signature of  
Provider/Representative

Title

Date