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Inspection Report

Provider Name: Wee Care Nursery	Provider Information	CLR No: L352325
Provider Address: 1135 Adams Street, Bowling Green, KY, 42101	Provider Type: LICENSED TYPE I	Capacity: 49
Owner(s): Family Enrichment Center, Inc.		Director(s): Moberly, Hailey Mechelle

Inspection Type: Renewal Application	Inspection Information	Inspection No: 218263
Date Initiated: 01/25/2017 9:35 AM	Date Concluded: 01/25/2017 2:11 PM	
	No. of Children Present: 29	

Inspection Report	
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	In Compliance
Employee Records	Not In Compliance

300 - Background checks/left alone **Not In Compliance**

922 KAR 2:090. Section 6. License Issuance.
(5) An individual described in subsection (4) of this section shall:
(a) Submit to background checks described in paragraph (b) of this subsection;
(b) May be employed or work with a child on a probationary basis for up to ninety (90) calendar days, pending completion of a:
1. Child abuse or neglect check using the central registry in accordance with 922 KAR 1:470;
2. Criminal records check required by KRS 199.896(19);
3. Criminal records check for any previous state of residence if the person resided outside the state of Kentucky in the last five (5) years; and
4. An address check of the Sex Offender Registry; and
(c) Not be left alone in the presence of a child until copies of the background checks in accordance with paragraph (b) of this subsection have been received by the licensee.

Findings:
 General: Based on a review of documentation, two (2) staff members hired 1-12-17 and 1-2-17 did not have verification that a child abuse and neglect check had been submitted timely. Staff member rehired 1-23-17 did not have verification a criminal records check had been submitted timely.

315 - Educational Requirements **Not In Compliance**

922 KAR 2:110. Section 5. Staff Requirements.
(1) Child-care center staff:
(a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:
1. High school diploma;
2. GED or qualifying documentation from a comparable educational entity; or
3. Commonwealth Child Care Credential as described in 922 KAR 2:250;

Findings:
 General: Based on a review of documentation, two (2) staff members hired 1-2-17 and 1-7-17, did not have verification of education in their file and both were present working with children.

Inspection Report

320 - TB Verification

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

- (1) Child-care center staff:
 - (b) Shall provide, prior to employment and every two (2) years thereafter:
 - 1. A statement from a health professional that the individual is free of active tuberculosis; or
 - 2. A copy of negative tuberculin results.

Findings:

General: Based on a review of documentation, staff member hired 1-7-17 did not have TB documentation on file.

Programming

Not In Compliance

435 - Bedding/Toys in Crib

Not In Compliance

922 KAR 2:120. Section 6. Sleeping and Napping Requirements.

- (3) Rest time shall include adequate space specified by the child's age as follows:
 - (a) For an infant:
 - 3. No loose bedding; and
 - 4. No toys or other items except the infant's pacifier;

Findings:

General: Based on observation, an infant slept with a green, loose blanket in a crib.

Premises

In Compliance

Hygienic Practices

Not In Compliance

595 - Child Personal Care/Handwashing

Not In Compliance

922 KAR 2:120. Section 3. General Requirements.

- (4) A child shall:
 - (a) Be helped with personal care and cleanliness based upon their developmental skills; and
 - (b) Wash his or her hands with liquid soap and warm running water:
 - 1. a. Upon arrival at the center; or
 - b. Within thirty (30) minutes of arrival for school-age children;
 - 2. Before and after eating or handling food;
 - 3. After toileting or diaper change;
 - 4. After handling animals;
 - 5. After wiping or blowing nose;
 - 6. After touching items soiled with body fluids or wastes; and
 - 7. After outdoor or indoor play time.

Findings:

General: Based on observation, none of the eight (8) two-year-old children washed their hands after coming in from the outdoor play area.

600 - Staff Hygiene/Handwashing

Not In Compliance

922 KAR 2:120. Section 3. General Requirements.

- (5) Staff shall:
 - (a) Maintain personal cleanliness;
 - (b) Conform to hygienic practices while on duty; and
 - (c) Wash their hands with liquid soap and running water:
 - 1. Upon arrival at the center;
 - 2. After toileting or assisting a child in toileting;
 - 3. Before and after diapering each child;
 - 4. After wiping or blowing a child's or own nose;
 - 5. After handling animals;
 - 6. After caring for a sick child;
 - 7. Before and after feeding a child or eating;
 - 8. Before dispensing medication; and
 - 9. If possible, before administering first aid.

Findings:

General: Based on observation, a staff member failed to wash her hands before diapering a child in the two-year-olds' classroom.

Inspection Report

First Aid/Medication

Not In Compliance

665 - Administration Record

Not In Compliance

922 KAR 2:120. Section 7. First Aid and Medicine.

- (5) The child-care center shall keep a written record of the administration of medication, including:
- (a) Time of each dosage;
 - (b) Date;
 - (c) Amount;
 - (d) Name of staff person giving the medication;
 - (e) Name of the child; and
 - (f) Name of the medication.

Findings:

General: Based on a review of documentation and interview with staff, diaper rash creams were administered to a child but no administration records were maintained.

670 - Medication

Not In Compliance

922 KAR 2:120. Section 7. First Aid and Medicine.

- (6) Medication, including refrigerated medication, shall be:
- (a) Stored in a separate and locked place, out of the reach of a child;
 - (b) Kept in the original bottle; and
 - (c) Properly labeled.
- (7) Medication shall not be given to a child if the expiration date on the bottle has passed.

Findings:

General: Based on observation, a 4oz tube of Parents Choice Diaper Rash Ointment was stored in an unlocked, clear plastic container on the diaper changing table in the two-year-olds' room.

Outdoor Play Area

Not In Compliance

690 - Playground Conditions

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

- (20) An outdoor play area shall be:
- (d) Safe from foreseeable hazard;
 - (e) Well drained;
 - (f) Well maintained;
 - (g) In good repair; and
 - (h) Visible to staff at all times.

Findings:

General: Based on observation, there where five (5) stumps approximately six (6) inches tall protruding out of the black top in the outdoor play area, which created a foreseeable hazard.

695 - Protective Surface

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

- (21) A protective surface shall:
- (a) Be provided for outdoor play equipment used to:
 - 1. Climb;
 - 2. Swing; and
 - 3. Slide; and
 - (b) Have a fall zone equal to the height of the equipment.

Findings:

General: Based on observation, the mulch had worn away at the end of the red slide with a green ladder in the outdoors play area.

Equipment

Not In Compliance

720 - Storage Space/Storage Device

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

- (29) Storage space shall be provided:
- (a) In the form of:
 - 1. Shelves; or
 - 2. Other storage device accessible to the children; and
 - (b) In sufficient quantity for each child's personal belongings.

Findings:

General: Based on observation, twelve (12) coats overlapped and touched. These coats hung on hooks at the end of the hallway by the Pre K classroom and kitchen.

Inspection Report

735 - Individual Bed/Mat/Cot and Bedding

Not In Compliance

922 KAR 2:120. Section 6. Sleeping and Napping Requirements.

- (3) Rest time shall include adequate space specified by the child's age as follows:**
 - (b) For a toddler or preschool-age child:**
 - 1. An individual bed, a two (2) inch thick waterproof mat, or cot in good repair; and**
 - 2. Bedding that is in good repair and is changed:**
 - a. Weekly; or**
 - b. Immediately if it is soiled or wet.**

Findings:

General: Based on observation, a blue and red nap mat had rips in the vinyl and had exposed foam in the infants' room.

Transportation

Not Applicable

Food Service

Not In Compliance

925 - Food Service Permit

Not In Compliance

922 KAR 2:120. Section 8. Kitchen Requirements.

- (2) A child-care center required to have a food service permit shall be in compliance with 902 KAR 45:005 and this administrative regulation.**

Findings:

General: Based on record review and interview, the food service permit, for the catering company which supplies the food for the center, expired 12-31-16.

Children's Records

Not In Compliance

1070 - Immunization

Not In Compliance

922 KAR 2:110. Section 3. Records.

- (1) A child-care center shall maintain:**
 - (a) A current immunization certificate for each child in care within thirty (30) days of the child's enrollment, unless an attending physician or the child's parent objects to the immunization of the child pursuant to KRS 214.036;**

Findings:

General: Based on a review of documentation, a child enrolled 11-7-16 immunization certificate expired 1-7-17.

1075 - Enrollment Information

Not In Compliance

922 KAR 2:110. Section 3. Records.

- (1) A child-care center shall maintain:**
 - (b) A written record for each child:**
 - 1. Completed and signed by the child's parent;**
 - 2. Retained on file on the first day the child attends the child-care center; and**
 - 3. To contain:**
 - a. Identifying information about the child, which includes, at minimum, the child's name, address, and date of birth;**
 - b. Contact information to enable a person in charge to contact the child's:**
 - (i) Parent at the parent's home or place of employment;**
 - (ii) Family physician; and**
 - (iii) Preferred hospital;**
 - c. The name of each person who is designated in writing to pick-up the child;**
 - d. The child's general health status and medical history including, if applicable:**
 - (i) Allergies;**
 - (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and**
 - (iii) Permission from the parent for third-party professional services in the child-care center;**
 - e. The name and phone number of each person to be contacted in an emergency situation involving or impacting the child;**
 - f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;**

Findings:

General: Based on a review of documentation, two (2) children enrolled 8-17-15 and eight children enrolled 10-17-16, 8-24-15, 11-7-16, 8-26-14, 6-22-16, 8-11-15, 8-24-15 and 4-17-14, did not have contact information listed for their preferred hospital in their file.

Inspection Report

Written Documentation

Not In Compliance

1090 - Policies and Procedures

Not In Compliance

922 KAR 2:110. Section 2. General.

(5) Program policies and procedures shall:

(a) Be in writing; and

(b) Include:

1. Staff policies;

2. Job descriptions;

3. An organization chart;

4. Chain of command; and

5. Other procedures necessary to ensure implementation of:

a. KRS 199.898, Rights for children in child-care programs and their parents, custodians, or guardians - posting and distribution requirements;

b. 922 KAR 2:090, Child-care center licensure;

c. 922 KAR 2:120, Child-care center health and safety standards; and

d. This administrative regulation.

Findings:

General: Based on a review of documentation and interview, the center did not have a written child abuse reporting procedure and a written sick child protocol. Interview with staff determined they had a verbal policy for child abuse reporting and sick child protocol.

1095 - Daily Attendance Records

Not In Compliance

922 KAR 2:110. Section 3. Records.

(1) A child-care center shall maintain:

(c) Daily attendance records documenting the arrival and departure time of each child, including records that are required in accordance with 922 KAR 2:160, Section 13, if a child receives services from the child-care center through the Child Care Assistance Program;

Findings:

General: Based on a review of documentation and observation, the 94E had five (5) children with recorded arrival times and eight (8) children were present on 1-25-17. Seven (7) parents had already signed verifying the attendance of children, in the one-year-olds' room, for the week of 1-23-17 to 1-27-17 on 1-25-17.

1105 - Professional Development

Not In Compliance

922 KAR 2:110. Section 3. Records.

(1) A child-care center shall maintain:

(f) A written annual plan for child-care staff professional development;

Findings:

General: Based on a review of documentation, a staff member hired 6-29-15 did not have a professional development plan for 2015-2016.

1130 - Confidentiality/Maintenance/Access

Not In Compliance

922 KAR 2:110. Section 3. Records.

(2) A child-care center shall:

(a) Maintain the confidentiality of a child's record;

(b) Maintain all records for five (5) years; and

(c) Provide the cabinet access and information in the completion of the investigation pursuant to KRS 620.030(4).

Findings:

General: Based on observation, billing statements for two (2) children were clipped on the sign in sheet clipboard in the one-year-olds' classroom. A notice that a child was due for an updated immunization certificate was clipped to the sign-in sheet clipboard in the one-year-olds' classroom. Two (2) parents were seen looking at each sheet to ensure it was not theirs before logging their child's arrival time.

Posted Documentation

In Compliance

Animals

In Compliance

Signature of Provider/Representative

Title

Date