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Inspection Report

Provider Name: St. Paul Catholic Preschool	Provider Information	CLR No: L383464
Provider Address: 7303 Dixie Highway, Florence, KY, 41042	Provider Type: LICENSED TYPE I	Capacity: 72
Owner(s): St. Paul Catholic School		Director(s): O'Connor, Mary Margaret

Inspection Type: Renewal Application	Inspection Information	Inspection No: 217365
Date Initiated: 11/17/2016 9:10 AM	Date Concluded: 11/17/2016 10:45 AM	
	No. of Children Present: 26	

Inspection Report																																																							
Supervision	In Compliance																																																						
Staffing Requirements	Not In Compliance																																																						
40 - Ratios and Group Size	Not In Compliance																																																						
<p>922 KAR 2:120. Section 2. Child Care Services. (2) Minimum staff-to-child ratios and group size for an operating child-care center shall be maintained as follows:</p> <table border="1"> <thead> <tr> <th>Age of Children</th> <th>Ratio</th> <th>Maximum Group Size*</th> </tr> </thead> <tbody> <tr> <td>Infant</td> <td></td> <td></td> </tr> <tr> <td>1 staff for 5 children</td> <td>10</td> <td></td> </tr> <tr> <td>Toddler</td> <td></td> <td></td> </tr> <tr> <td>1 staff for 6 children</td> <td>12</td> <td></td> </tr> <tr> <td>Preschool-age 2 to 3 years</td> <td></td> <td></td> </tr> <tr> <td>1 staff for 10 children</td> <td>20</td> <td></td> </tr> <tr> <td>Preschool-age 3 to 4 years</td> <td></td> <td></td> </tr> <tr> <td>1 staff for 12 children</td> <td>24</td> <td></td> </tr> <tr> <td>Preschool-age 4 to 5 years</td> <td></td> <td></td> </tr> <tr> <td>1 staff for 14 children</td> <td>28</td> <td></td> </tr> <tr> <td>School-age 5 to 7 years</td> <td></td> <td></td> </tr> <tr> <td>1 staff for 15 children</td> <td>30</td> <td></td> </tr> <tr> <td>School-age 7 and older</td> <td></td> <td></td> </tr> <tr> <td>1 staff for 25 children</td> <td></td> <td></td> </tr> <tr> <td>(for before and after school)</td> <td>30</td> <td></td> </tr> <tr> <td>1 staff for 20 children</td> <td></td> <td></td> </tr> <tr> <td>(full day of care)</td> <td>30</td> <td></td> </tr> </tbody> </table> <p>*Maximum Group Size shall be applicable only to Type I child-care centers.</p>		Age of Children	Ratio	Maximum Group Size*	Infant			1 staff for 5 children	10		Toddler			1 staff for 6 children	12		Preschool-age 2 to 3 years			1 staff for 10 children	20		Preschool-age 3 to 4 years			1 staff for 12 children	24		Preschool-age 4 to 5 years			1 staff for 14 children	28		School-age 5 to 7 years			1 staff for 15 children	30		School-age 7 and older			1 staff for 25 children			(for before and after school)	30		1 staff for 20 children			(full day of care)	30	
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Findings:																																																							
General: Based on Observation, it was found that one (1) staff person was supervising thirteen (13) children ages three to four-years-old. The second staff person had left the classroom to go to the bathroom, leaving the classroom out of ratio for approximately three (3) minutes.																																																							
General Administration	In Compliance																																																						

Inspection Report

Director Requirements

Not In Compliance

275 - Caregiver Alone

Not In Compliance

922 KAR 2:110. Section 4. Director Requirements and Responsibilities.

(1) Effective with the adoption of this administrative regulation, a director shall:

(n) Assure that a person acting as a caregiver of a child in care shall not be left alone with a child, if the licensee has not received the results of the background checks as described in Section 3(1)(e)6 of this administrative regulation;

Findings:

General: Based on Observation, it was found that a staff person hired on 8-8-16 lives in Ohio. The file for this staff person did not contain evidence of an Ohio background check being completed. This staff person was observed to be supervising children alone for approximately three (3) minutes.

Employee Records

Not In Compliance

300 - Background checks/left alone

Not In Compliance

922 KAR 2:090. Section 6. License Issuance.

(5) An individual described in subsection (4) of this section shall:

(a) Submit to background checks described in paragraph (b) of this subsection;

(b) May be employed or work with a child on a probationary basis for up to ninety (90) calendar days, pending completion of a:

- 1. Child abuse or neglect check using the central registry in accordance with 922 KAR 1:470;**
- 2. Criminal records check required by KRS 199.896(19);**
- 3. Criminal records check for any previous state of residence if the person resided outside the state of Kentucky in the last five (5) years; and**
- 4. An address check of the Sex Offender Registry; and**

(c) Not be left alone in the presence of a child until copies of the background checks in accordance with paragraph (b) of this subsection have been received by the licensee.

Findings:

General: Based on Review of Documentation, it was found that a staff person hired on 8-8-16 lives in Ohio. The file for this staff person did not contain evidence of an Ohio background check being completed. This staff person was observed to be supervising children alone for approximately three (3) minutes.

320 - TB Verification

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

(1) Child-care center staff:

(b) Shall provide, prior to employment and every two (2) years thereafter:

- 1. A statement from a health professional that the individual is free of active tuberculosis; or**
- 2. A copy of negative tuberculin results.**

Findings:

General: Based on Review of Documentation, it was found that the files for staff hired on 8-10-16 and 11-9-16 contained the results of TB skin tests that were read on 8-15-16 and 11-11-16. These dates are not prior to the dates of hire as required.

340 - Training

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

(14) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:

- (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;**
- (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training; and**
- (c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training completed once every five (5) years.**

Findings:

General: Based on Review of Documentation, it was found that the ECE TRIS record and file for a staff person hired on 11-10-15 contained evidence of only 6.5 hours of additional training being completed. These records also contained evidence of her orientation training being completed on 10-29-16, which is not within the required timeframe.

Programming

In Compliance

Premises

In Compliance

Hygienic Practices

In Compliance

First Aid/Medication

In Compliance

Outdoor Play Area

In Compliance

Equipment

In Compliance

Transportation

Not Applicable

Food Service

In Compliance

Children's Records

In Compliance

Inspection Report

Written Documentation

Not In Compliance

1105 - Professional Development

Not In Compliance

922 KAR 2:110. Section 3. Records.

(1) A child-care center shall maintain:

(f) A written annual plan for child-care staff professional development;

Findings:

General: Based on Review of Documentation, it was found that the file for a staff person hired on 11-10-15 did not contain evidence of an annual professional development plan being completed.

Posted Documentation

In Compliance

Animals

Not Applicable

Signature of Provider/Representative

Title

Date