



**Andy Beshear**  
GOVERNOR

**CABINET FOR HEALTH AND FAMILY SERVICES**  
**OFFICE OF INSPECTOR GENERAL**

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**Eric Friedlander**  
SECRETARY

**Adam Mather**  
INSPECTOR GENERAL

**Inspection Report**

<b>Provider Name:</b> Union County Childcare Center	<b>Provider Information</b>	<b>CLR No:</b> L383457
<b>Provider Address:</b> 4464 Us Hwy 60 W, Morganfield, KY, 42437	<b>Provider Type:</b> LICENSED TYPE I	<b>Capacity:</b> 20
<b>Owner(s):</b> Union County Board Of Education		<b>Director(s):</b> Hedgepath, Melisa Gaye

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 247329
<b>Date Initiated:</b> 11/30/2018 10:35 AM	<b>Date Concluded:</b> 11/30/2018 1:25 PM	
	<b>No. of Children Present:</b> 8	

Inspection Report	
Background Checks	Not In Compliance
<b>10 - Submit background check</b>	<b>Not In Compliance</b>
<b>922 KAR 2:280 - Section 4. Procedures and Payments.</b> <b>(1) To initiate the process for obtaining background checks on a prospective child care staff member, the child care provider shall:</b> <b>(a) Request that the prospective child care staff member provide a copy of his or her driver's license or other government-issued photo identification and verify that the photograph clearly matches the prospective child care staff member;</b> <b>(b) Request that the prospective child care staff member complete and sign the:</b> <b>1. DCC-500, Applicant Child Care Staff Member Waiver Agreement and Statement; and</b> <b>2. DCC-501, Disclosures to Be Provided to and Signed by the Applicant Child Care Staff Member; and</b> <b>(c) Log on to the NBCP portal and enter the prospective child care staff member's demographic information for a check of the:</b> <b>1. Child abuse and neglect central registry pursuant to 922 KAR 1:470;</b> <b>2. National Crime Information Center's National Sex Offender Registry in accordance with 34 U.S.C. 20921; and</b> <b>3. Sex Offender Registry established in accordance with KRS 17.500 through 17.580.</b>	
<b>Findings:</b> General: Based on Review of Documentation and interview, the director hired on 4/10/17, and two (2) caregivers hired on 8/9/18 and 8/20/18, each had a background check under another licensee. Therefore, the director and two (2) caregivers had not initiated the process for obtaining a background check under the center's licensee.	
<b>Supervision</b>	<b>In Compliance</b>
<b>Staffing Requirements</b>	<b>In Compliance</b>
<b>General Administration</b>	<b>In Compliance</b>
<b>Director Requirements</b>	<b>Not In Compliance</b>
<b>345 - Staff Evaluation</b>	<b>Not In Compliance</b>
<b>922 KAR 2:090. Section 10. Director Requirements and Responsibilities.</b> <b>(1) A director shall:</b> <b>(j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;</b>	
<b>Findings:</b> General: Based on Review of Documentation, a caregiver hired on 8/18/16, had an evaluation on file dated 3/24/17.	
<b>Employee Records</b>	<b>In Compliance</b>
<b>Programming</b>	<b>In Compliance</b>
<b>Premises</b>	<b>In Compliance</b>

Inspection Report		
	Hygienic Practices	In Compliance
	First Aid/Medication	In Compliance
	Outdoor Play Area	In Compliance
	Equipment	In Compliance
	Transportation	Not Applicable
	Food Service/Food Program	In Compliance
	Food Service	In Compliance
	Children's Records	In Compliance
	Written Documentation	Not In Compliance
1170 - Professional Development		Not In Compliance
<div> <div>922 KAR 2:090. Section 9. Records.</div> <div>(1) A child-care center shall maintain:</div> <div>(f) A written annual plan for child-care staff professional development;</div> </div>		
<b>Findings:</b> General: Based on Review of Documentation, a caregiver hired on 8/18/16, had a professional development plan on file dated 3/24/17.		
	Posted Documentation	In Compliance
	Animals	Not Applicable

Signature of Provider/Representative

Title

Date