



**Andy Beshear**  
GOVERNOR

**CABINET FOR HEALTH AND FAMILY SERVICES**  
**OFFICE OF INSPECTOR GENERAL**

**Eric Friedlander**  
SECRETARY

**Melissa A. Moore, Director**  
**Division of Regulated Child Care**  
Western Branch  
901 B South Main Street  
Hopkinsville, KY 42240  
Phone: (270) 889-6052 Fax: (270) 889-6089  
<https://chfs.ky.gov/agencies/os/oig>

**Adam Mather**  
INSPECTOR GENERAL

**Inspection Report**

<b>Provider Name:</b> Pembroke Elementary Childcare Services	<b>Provider Information</b> <b>Provider Type:</b> LICENSED TYPE I	<b>CLR No:</b> L383448
<b>Provider Address:</b> 1600 Pembroke - Oak Grove Road, Pembroke, KY, 42266		<b>Capacity:</b> 99
<b>Owner(s):</b> Christian County Board Of Education		<b>Director(s):</b> Acree, Stephanie Lashelle

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 216910
<b>Date Initiated:</b> 10/21/2016 2:15 PM	<b>Date Concluded:</b> 10/21/2016 5:00 PM	
	<b>No. of Children Present:</b> 24	

Inspection Report																															
Supervision	In Compliance																														
Staffing Requirements	Not In Compliance																														
<b>40 - Ratios and Group Size</b>	<b>Not In Compliance</b>																														
<p><b>922 KAR 2:120. Section 2. Child Care Services.</b></p> <p><b>(2) Minimum staff-to-child ratios and group size for an operating child-care center shall be maintained as follows:</b></p> <table border="1"> <thead> <tr> <th>Age of Children</th> <th>Ratio</th> <th>Maximum Group Size*</th> </tr> </thead> <tbody> <tr> <td>Infant</td> <td>1 staff for 5 children</td> <td>10</td> </tr> <tr> <td>Toddler</td> <td>1 staff for 6 children</td> <td>12</td> </tr> <tr> <td>Preschool-age 2 to 3 years</td> <td>1 staff for 10 children</td> <td>20</td> </tr> <tr> <td>Preschool-age 3 to 4 years</td> <td>1 staff for 12 children</td> <td>24</td> </tr> <tr> <td>Preschool-age 4 to 5 years</td> <td>1 staff for 14 children</td> <td>28</td> </tr> <tr> <td>School-age 5 to 7 years</td> <td>1 staff for 15 children</td> <td>30</td> </tr> <tr> <td>School-age 7 and older</td> <td>1 staff for 25 children</td> <td></td> </tr> <tr> <td>(for before and after school)</td> <td>30</td> <td></td> </tr> <tr> <td>(full day of care)</td> <td>20 children</td> <td></td> </tr> </tbody> </table> <p>*Maximum Group Size shall be applicable only to Type I child-care centers.</p>		Age of Children	Ratio	Maximum Group Size*	Infant	1 staff for 5 children	10	Toddler	1 staff for 6 children	12	Preschool-age 2 to 3 years	1 staff for 10 children	20	Preschool-age 3 to 4 years	1 staff for 12 children	24	Preschool-age 4 to 5 years	1 staff for 14 children	28	School-age 5 to 7 years	1 staff for 15 children	30	School-age 7 and older	1 staff for 25 children		(for before and after school)	30		(full day of care)	20 children	
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<p><b>Findings:</b></p> <p>General: Based on Observation, a caregiver hired on 8/15/16, supervised twenty-four (24) school-aged children for approximately five (5) minutes in the cafeteria on 10/21/16. The youngest child was five (5) years old.</p>																															

**45 - Ratio/Group Size**

**Not In Compliance**

**922 KAR 2:120. Section 2. Child Care Services.**

**(2)(b) The age of the youngest child in the group shall determine the:**

- 1. Staff-to-child ratio; and**
- 2. Maximum group size.**

**Findings:**

General: Based on Observation, a caregiver hired on 8/15/16, supervised twenty-four (24) school-aged children in the cafeteria on 10/21/16. The youngest child was five (5) years old.

**General Administration**

**In Compliance**

**Director Requirements**

**Not In Compliance**

**260 - Staff Evaluation**

**Not In Compliance**

**922 KAR 2:110. Section 4. Director Requirements and Responsibilities.**

**(1) Effective with the adoption of this administrative regulation, a director shall:**

- (j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;**

**Findings:**

General: Based on Review of Documentation, a caregiver hired on 8/21/15, had no annual written performance evaluation on file.

**275 - Caregiver Alone**

**Not In Compliance**

**922 KAR 2:110. Section 4. Director Requirements and Responsibilities.**

**(1) Effective with the adoption of this administrative regulation, a director shall:**

- (n) Assure that a person acting as a caregiver of a child in care shall not be left alone with a child, if the licensee has not received the results of the background checks as described in Section 3(1)(e)6 of this administrative regulation;**

**Findings:**

General: Based on Observation, a caregiver hired on 8/15/16, supervised twenty-four (24) school-aged children alone, for approximately five (5) minutes on 10/21/16, in the cafeteria. Also, the caregiver supervised thirteen (13) school-aged children alone, for approximately forty (40) minutes on 10/21/16, in the cafeteria and a classroom. The caregiver did not have an out-of-state criminal records check from the state of California, which was a previous residence, on file.

**Employee Records**

**Not In Compliance**

**300 - Background checks/left alone**

**Not In Compliance**

**922 KAR 2:090. Section 6. License Issuance.**

**(5) An individual described in subsection (4) of this section shall:**

- (a) Submit to background checks described in paragraph (b) of this subsection;**
- (b) May be employed or work with a child on a probationary basis for up to ninety (90) calendar days, pending completion of a:**
  - 1. Child abuse or neglect check using the central registry in accordance with 922 KAR 1:470;**
  - 2. Criminal records check required by KRS 199.896(19);**
  - 3. Criminal records check for any previous state of residence if the person resided outside the state of Kentucky in the last five (5) years; and**
  - 4. An address check of the Sex Offender Registry; and**
- (c) Not be left alone in the presence of a child until copies of the background checks in accordance with paragraph (b) of this subsection have been received by the licensee.**

**Findings:**

General: Based on Review of Documentation, a caregiver hired on 8/15/16, did not have an out-of-state criminal records check from the state of California on file. The caregiver supervised twenty-four (24) school-aged children alone in the cafeteria, and supervised thirteen (13) school-aged children alone in the cafeteria and a classroom on 10/21/16.

**330 - Adequate Substitute(s)**

**Not In Compliance**

**922 KAR 2:110. Section 5. Staff Requirements.**

**(6) Child-care centers shall have available in case of need:**

- (a) One (1) qualified substitute staff person for a Type II child-care center; or**
- (b) Two (2) qualified substitute staff persons for a Type I child-care center.**

**Findings:**

General: Based on Interview with the director, the center had one substitute staff person.

**Programming**

**In Compliance**

Inspection Report		
Premises		Not In Compliance
460 - Inaccessible Items		Not In Compliance
<div>922 KAR 2:120. Section 3. General Requirements. (7) Except in accordance with subsection (8) of this section, the following shall be inaccessible to a child in care: (a) Toxic cleaning supplies, poisons, and insecticides; (b) Knives and sharp objects; (c) Matches, cigarettes, lighters, and flammable liquids; (d) Plastic bags; (e) Litter and rubbish; (f) Bar soap; and (g) Personal belongings and medications of staff.</div>		
<b>Findings:</b> General: Based on Observation, a caregiver's white purse was on a table, accessible to the school-aged children in the cafeteria.		
Hygienic Practices		In Compliance
First Aid/Medication		In Compliance
Outdoor Play Area		In Compliance
Equipment		In Compliance
Transportation		Not Applicable
Food Service		In Compliance
Children's Records		In Compliance
Written Documentation		In Compliance
Posted Documentation		In Compliance
Animals		Not Applicable