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Inspection Report

Provider Name: Busy Bees Christian Childhood Development Center 2, LLC	Provider Information Provider Type: LICENSED TYPE I	CLR No: L383437
Provider Address: 375 South Ky 1629, Corbin, KY, 40701		Capacity: 51
Owner(s): BusyBees Christian Childhood Development Center 2, LLC		Director(s): Carr, Frankie Carolyn

Inspection Type: Renewal Application	Inspection Information	Inspection No: 216497
Date Initiated: 09/08/2016 9:12 AM	Date Concluded: 09/09/2016 9:05 AM	
	No. of Children Present: 12	

Inspection Report	
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	Not In Compliance
255 - Staff Meeting	Not In Compliance
922 KAR 2:110. Section 4. Director Requirements and Responsibilities. (1) Effective with the adoption of this administrative regulation, a director shall: (i) Conduct, manage, and document in writing staff meetings;	
Findings:	
General: Based on review of documentation, there was no evidence presented for review that the child care center had conducted at least two (2) staff meetings within the last year.	
265 - Health, Safety, Comfort	Not In Compliance
922 KAR 2:110. Section 4. Director Requirements and Responsibilities. (1) Effective with the adoption of this administrative regulation, a director shall: (i) Provide for the health, safety, and comfort of each child;	
Findings:	
General: Based on observation, the following things were found:	
1) There was one (1) uncovered electrical outlet located on the wall by the desk in the pre-school room.	
2) There was one (1) plunger located on the floor of the bathroom in the pre-school room. The plunger was within reach and accessible to the children.	
3) The plug to the radio was lying on the floor of the two-year-old room. The plug was within reach and accessible to the children.	
4) There was one (1) outlet plate cover located on the back wall of the two-year-old room that had a piece broken off of it. The broken plate cover was within reach and accessible to the children.	

275 - Caregiver Alone

Not In Compliance

922 KAR 2:110. Section 4. Director Requirements and Responsibilities.

(1) Effective with the adoption of this administrative regulation, a director shall:

(n) Assure that a person acting as a caregiver of a child in care shall not be left alone with a child, if the licensee has not received the results of the background checks as described in Section 3(1)(e)6 of this administrative regulation;

Findings:

General: Based on review of documentation, one (1) staff's file (DOH: 10-8-15) did not contain a completed child abuse and neglect (CA/N) background check, i.e., the CA/N form was present in the file but the results section was not completed. Based on observation, the staff member was working alone in the two-year-old classroom during the surveyor's visit. Based on interview, the director stated the staff member has been left alone with children at the child care center. The director further stated that the staff member is the only teacher present in the two-year-old classroom Monday-Friday from 6:00am until 11:00am.

285 - Parental/Family Involvement Activity

Not In Compliance

922 KAR 2:110. Section 4. Director Requirements and Responsibilities.

(1) Effective with the adoption of this administrative regulation, a director shall:

(p) Coordinate at least one (1) annual activity involving parental or family participation.

Findings:

General: Based on review of documentation, there was no documentation presented for review that the child care center had conducted at least one (1) parent and/or family involvement activity within the last year.

Employee Records

Not In Compliance

300 - Background checks/left alone

Not In Compliance

922 KAR 2:090. Section 6. License Issuance.

(5) An individual described in subsection (4) of this section shall:

(a) Submit to background checks described in paragraph (b) of this subsection;

(b) May be employed or work with a child on a probationary basis for up to ninety (90) calendar days, pending completion of a:

- 1. Child abuse or neglect check using the central registry in accordance with 922 KAR 1:470;**
- 2. Criminal records check required by KRS 199.896(19);**
- 3. Criminal records check for any previous state of residence if the person resided outside the state of Kentucky in the last five (5) years; and**
- 4. An address check of the Sex Offender Registry; and**

(c) Not be left alone in the presence of a child until copies of the background checks in accordance with paragraph (b) of this subsection have been received by the licensee.

Findings:

General: Based on review of documentation, one (1) staff's file (DOH: 10-8-15) did not contain a completed child abuse and neglect (CA/N) background check, i.e., the CA/N form was present in the file but the results section was not completed. Based on observation, the staff member was working alone in the two-year-old classroom during the surveyor's visit. Based on interview, the director stated the staff member has been left alone with children at the child care center. The director further stated that the staff member is the only teacher present in the two-year-old classroom Monday-Friday from 6:00am until 11:00am.

310 - Personnel File

Not In Compliance

922 KAR 2:110. Section 3. Records.

(1) A child-care center shall maintain:

(e) A current personnel file for each child-care center staff person to include:

- 1. Name, address, date of birth, and date of employment;**
- 2. Proof of educational qualifications;**
- 3. Record of annual performance evaluation;**
- 4. Written record of training participation to include:**
 - a. The training source;**
 - b. Location;**
 - c. Date; and**
 - d. Number of clock hours completed;**
- 5. Every two (2) years, a:**
 - a. Statement from a health professional that the individual is free of active tuberculosis; or**
 - b. Copy of negative tuberculin results; and**
- 6. For a director, employee, volunteer, or any person with supervisory or disciplinary control over, or having unsupervised contact with, a child in care, the results of a:**
 - a. Child abuse or neglect check using the central registry in accordance with 922 KAR 1:470;**
 - b. Criminal records check required by KRS 199.896(19);**
 - c. Criminal records check from any previous state of residence completed once if:**
 - (i) The individual resided outside the state of Kentucky in the last five (5) years; and**
 - (ii) No criminal records check has been completed for the individual's previous state of residence; and**
 - d. An address check of the Sex Offender Registry;**

Findings:

General: Based on review of documentation of staff files, one (1) staff's file (DOH: 10-8-15) did not contain a completed child abuse and neglect (CA/N) background check, i.e., the CA/N form was present in the file but the results section was not completed. Therefore, the personnel file was not being maintained as required.

330 - Adequate Substitute(s)

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

- (6) Child-care centers shall have available in case of need:**
(a) One (1) qualified substitute staff person for a Type II child-care center; or
(b) Two (2) qualified substitute staff persons for a Type I child-care center.

Findings:

General: Based on review of documentation of staff files, it was found that the three (3) individuals identified as substitutes (DOH: 5-1-12, 5-11-12, 5-1-12) did not meet qualifications based on lack of cabinet approved early care and education annual training hours.

335 - Qualified Substitute

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

- (7) Each qualified substitute staff person shall:**
(a) Meet the staff requirements of this administrative regulation; and
(b) Provide the required documentation to verify compliance with this administrative regulation.

Findings:

General: Based on review of documentation of staff files, it was found that the three (3) individuals identified as substitutes (DOH: 5-1-12, 5-11-12, 5-1-12) did not meet qualifications based on lack of cabinet approved early care and education annual training hours.

340 - Training

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

- (14) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:**
(a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;
(b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training; and
(c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training completed once every five (5) years.

Findings:

General: Based on Review of Documentation, of ECE-TRIS and staff files, the following was found: 1) Staff with DOH: 2-4-16 has not completed the required six (6) hours of orientation. 2) Staff with DOH: 5-1-12 completed twelve (12) of the required fifteen (15) hours of annual training for the training year 5-1-15 to 4-30-16. 3) Another staff with DOH: 5-1-12 completed thirteen (13) of the required fifteen (15) hours of annual training for the training year of 5-1-15 to 4-30-16. 4) Staff with DOH: 7-22-15 completed one (1) of the required nine (9) hours of annual training for the training year of 7-22-15 to 7-21-16. 5) Staff with DOH: 7-21-15 completed six (6) of the required nine (9) hours of annual training for the training year of 7-21-15 to 7-20-16. 6) Staff with DOH: 5-11-12 completed twelve (12) of the required fifteen (15) hours of annual training for the training year of 5-11-15 to 5-10-16. 7) A third staff with DOH: 5-1-12 completed twelve (12) of the required fifteen (15) hours of annual training for the training year of 5-1-15 to 4-30-16.

Programming

Not In Compliance

350 - Program of Activities Followed

Not In Compliance

922 KAR 2:120. Section 2. Child Care Services.

- (4) The child-care center shall provide a daily planned program:**
(a) Posted in writing in a conspicuous location with each age group and followed;
(b) Of activities that are individualized and developmentally appropriate for each child served;
(c) That provides experience to promote the individual child's physical, emotional, social, and intellectual growth and well-being; and
(d) That offers a variety of creative activities including the following:
 1. Art;
 2. Music;
 3. Dramatic play;
 4. Stories and books;
 5. Science;
 6. Block building;
 7. Tactile activity;
 8. Culture;
 9. Indoor or outdoor play in which a child makes use of both small and large muscles;
 10. A balance of active and quiet play, including group and individual activity;
 11. An opportunity for a child to:
 a. Have some free choice of activities;
 b. If desired, play apart from the group at times;

Findings:

General: Based on observation of the after-school classroom, there was not a current lesson plan posted, i.e., the lesson plan that was posted was for the week of 8-29-16.

Premises

In Compliance

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Hygienic Practices

Not In Compliance

625 - Diaper Changing Area/Surface

Not In Compliance

922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

(10) When a child is diapered, the child shall:

(b) Be placed on a surface that is:

- 1. Clean;**
- 2. Padded;**
- 3. Free of holes, rips, tears, or other damage;**
- 4. Nonabsorbent;**
- 5. Easily cleaned; and**
- 6. Free of any items not used for diaper changing.**

Findings:

General: Based on observation of the infant/toddler classroom, the changing table pad had one (1) tear in it, exposing the inside padding; therefore, it cannot be properly sanitized.

First Aid/Medication

Not In Compliance

670 - Medication

Not In Compliance

922 KAR 2:120. Section 7. First Aid and Medicine.

(6) Medication, including refrigerated medication, shall be:

- (a) Stored in a separate and locked place, out of the reach of a child;**
- (b) Kept in the original bottle; and**
- (c) Properly labeled.**

(7) Medication shall not be given to a child if the expiration date on the bottle has passed.

Findings:

General: Based on observation of the after-school classroom, there was one (1) green backpack that contained one (1) bottle of over-the-counter Ibuprofen in the side pocket. The backpack was located on a shelf and was accessible and within reach of the children. Based on interview, the director stated that all of the children in the child care center eat breakfast in the after-school classroom and had access to the backpack. Furthermore, the director stated this is the child's first week and they did not realize the medication was in the backpack. The child care center has not administered this medication to the child.

Outdoor Play Area

Not In Compliance

695 - Protective Surface

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

(21) A protective surface shall:

(a) Be provided for outdoor play equipment used to:

- 1. Climb;**
- 2. Swing; and**
- 3. Slide; and**

(b) Have a fall zone equal to the height of the equipment.

Findings:

General: Based on observation of the playground, there was an insufficient amount of mulch under the areas of the climbing structures, i.e. the black plastic lining underneath the mulch was visible in several areas of the playground.

Equipment

In Compliance

Transportation

Not Applicable

Food Service

Not In Compliance

935 - Refrigerator

Not In Compliance

922 KAR 2:120. Section 8. Kitchen Requirements.

(4) A cold-storage facility used for storage of perishable food in a nonfrozen state shall:

- (a) Have an indicating thermometer or other appropriate temperature measuring device;**
- (b) Be in a safe environment for preservation; and**
- (c) Be forty (40) degrees Fahrenheit or below.**

Findings:

General: Based on observation, the refrigerator located in the kitchen had a temperature reading of forty-two (42) degrees Fahrenheit.

940 - Frozen Food

Not In Compliance

922 KAR 2:120. Section 8. Kitchen Requirements.

(5) Frozen food shall be:

(a) Kept at a temperature of zero degrees Fahrenheit or below; and

(b) Thawed:

- 1. At refrigerator temperatures;**
- 2. Under cool, potable running water;**
- 3. As part of the cooking process; or**
- 4. By another method in accordance with the Department of Public Health's food safety standards and permits, established in KRS Chapter 217.**

Findings:

General: Based on observation, the freezer located in the kitchen had a temperature reading of four (4) degrees Fahrenheit.

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960 - Bottles

Not In Compliance

922 KAR 2:120. Section 8. Kitchen Requirements.

(9) Bottles shall be:

- (a) Individually labeled;**
- (b) Promptly refrigerated;**
- (c) Covered when not in use; and**
- (d) Consumed within one (1) hour of being heated or removed from the refrigerator.**

Findings:

General: Based on observation of the infant/toddler classroom, there was one (1) uncovered bottle located on a shelf by the door. The bottle was not being used and contained a small amount of milk.

Children's Records

In Compliance

Written Documentation

Not In Compliance

1105 - Professional Development

Not In Compliance

922 KAR 2:110. Section 3. Records.

(1) A child-care center shall maintain:

- (f) A written annual plan for child-care staff professional development;**

Findings:

General: Based on review of documentation of staff files, the following items were not present:

- 1) Staff with DOH: 5-1-12 did not have a completed annual performance evaluation.
- 2) Staff with DOH: 7-21-15 did not have a completed annual performance evaluation.
- 3) Staff with DOH: 5-11-12 did not have a completed annual performance evaluation.
- 4) Another staff with a DOH: 5-1-12 did not have a completed annual performance evaluation.
- 5) A third staff with a DOH: 5-1-12 did not have a completed annual performance evaluation.

Posted Documentation

In Compliance

Animals

In Compliance

Signature of Provider/Representative

Title

Date