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Inspection Report

Provider Name: Grayson Head Start	Provider Information	CLR No: L352305
Provider Address: 319 East Fourth St., Grayson, KY, 41143	Provider Type: LICENSED TYPE I	Capacity: 38
Owner(s): Northeast Kentucky Community Action Agency, Inc.		Director(s): Smith, Shawnda

Inspection Type: Renewal Application	Inspection Information	Inspection No: 305904
Date Initiated: 02/09/2021 11:20 AM	Date Concluded: 02/09/2021 12:55 PM	
	No. of Children Present: 14	

Inspection Report	
Background Checks	In Compliance
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	Not In Compliance
155 - Liability Insurance	Not In Compliance
922 KAR 2:090. Section 6. License Issuance. (8) To qualify for a preliminary license, or maintain a regular license, a child-care center shall: (d) Provide written proof of liability insurance coverage of at least \$100,000 per occurrence;	
Findings:	
General: Based on review of documentation, this regulatory requirement was not met. A review of the facility's liability insurance documentation on file found that the coverage dates were 7/1/19 through 7/1/20; therefore, the policy was not current.	
Director Requirements	In Compliance
Employee Records	In Compliance
Programming	In Compliance
Premises	In Compliance
Hygienic Practices	In Compliance
First Aid/Medication	In Compliance
Outdoor Play Area	In Compliance
Equipment	In Compliance

Inspection Report

Transportation

Not In Compliance

915 - Pre-trip Inspection

Not In Compliance

922 KAR 2:120. Section 12. Transportation.

(8) A daily inspection of the vehicle shall be performed prior to the vehicle's use and documented for:

- (a) Tire inflation consistent with tire manufacturer's recommended air pressure;**
- (b) Working lights, signals, mirrors, gauges, and wiper blades;**
- (c) Working safety restraints;**
- (d) Adequate fuel level; and**
- (e) Cleanliness and good repair.**

Findings:

General: Based on review of documentation and interview, this regulatory requirement was not met. Record review revealed no written documentation indicating that a daily inspection of Bus #207 was performed on 2/8/20 and 2/9/20; however, the vehicle was used to transport children to and from the facility on these days. The staff person in charge stated that the bus driver took this documentation home with her; therefore, it was not available for the surveyor to review.

960 - Children's Transportation Records

Not In Compliance

922 KAR 2:120. Section 12. Transportation.

(17) Transportation services provided shall:

- (a) Be recorded in writing and include:**
 - 1. The first and last name of the child transported; and**
 - 2. The time each child gets on and the time each child gets off;**
- (b) Be completed by a staff member other than the driver; and**
- (c) Be kept for five (5) years.**

Findings:

General: Based on review of documentation and interview, this regulatory requirement was not met. The facility failed to document the first and last name of each child transported on the bus, as well as the times on and off for each child. The staff person in charge stated that the facility transports children from Classroom #2 in the AM and PM daily and further stated that the bus driver took this documentation home with her.

Food Service/Food Program

In Compliance

Food Service

In Compliance

Children's Records

Not In Compliance

1135 - Immunization

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(a) A current immunization certificate for each child in care within thirty (30) days of the child's enrollment, unless an attending physician or the child's parent objects to the immunization of the child pursuant to KRS 214.036;

Findings:

General: Based on review of documentation, this regulatory requirement was not met. The following was found:

- 1. Four children had immunization certificates that were no longer current as of 12/16/20, 11/9/20, 8/13/20 and 10/26/20.
- 2. One child's file had an immunization certificate that did not have the required information (expiration date); therefore, it could not be determined whether or not the immunization certificate was current.

Written Documentation

In Compliance

Posted Documentation

Not In Compliance

1200 - Posting Requirements

Not In Compliance

922 KAR 2:090. Section 8. General.

(6) In addition to the posting requirement of KRS 199.898(3), a child-care center shall post the following in a conspicuous place and make available for public inspection:

- (a) The provider's preliminary or regular license;**
- (b) Each statement of deficiency and civil penalty notice issued by the cabinet during the current licensure year;**
- (c) Each plan of correction submitted by the child-care center to the cabinet during the current licensure year;**
- (d) Information on the Kentucky Consumer Product Safety Program and the program's Web site as specified in KRS 199.897;**
- (e) A description of services provided by the child-care center, including:**
 - 1. Current rates for child care; and**
 - 2. Each service charged separately and in addition to the basic rate for child care;**
- (f) Minimum staff-to-child ratios and group size established in 922 KAR 2:120; and**
- (g) Daily planned program.**

Findings:

General: Based on review of documentation, this regulatory requirement was not met. The statement of deficiencies and plan of correction from a 1/18/20 renewal inspection was not posted.

Inspection Report

1210 - Disaster Course of Action

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(j) A written plan and diagram outlining the course of action in the event of a natural or manmade disaster, posted in a prominent place;

Findings:

General: Based on review of documentation, this regulatory requirement was not met. The facility had a diagram posted; however, it did not include a written emergency plan.

1215 - Daily Activities

Not In Compliance

922 KAR 2:090. Section 10. Director Requirements and Responsibilities.

(1) A director shall:

(h) Post a schedule of daily activities, to include dates and times of activities to be conducted with the children in each classroom;

Findings:

General: Based on review of documentation, this regulatory requirement was not met. Classroom #1 and Classroom #2 did not have a schedule of daily activities posted. Staff in both classrooms presented a lesson plan to the surveyor that was located in a binder in a locked closet.

Animals

In Compliance

Emergency Regulation

In Compliance

Signature of Provider/Representative

Title

Date