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**Inspection Report**

<b>Provider Name:</b> Easter Seals Child Development Center	<b>Provider Information</b> <b>Provider Type:</b> LICENSED TYPE I	<b>CLR No:</b> L356054
<b>Provider Address:</b> 801 North 29th Street, Paducah, KY, 42001		<b>Capacity:</b> 180
<b>Owner(s):</b> Easter Seals West Kentucky, Inc.		<b>Director(s):</b> Chapman, Rachel

<b>Inspection Type:</b> Investigation	<b>Inspection Information</b>	<b>Inspection No:</b> 319029
<b>Date Initiated:</b> 10/11/2021 9:30 AM	<b>Date Concluded:</b> 10/25/2021 12:00 PM	
	<b>No. of Children Present:</b> 90	

Inspection Report	
<b>Supervision</b>	<b>In Compliance</b>
<b>Staffing Requirements</b>	<b>In Compliance</b>
<b>Director Requirements</b>	<b>Not In Compliance</b>
<b>350 - Staff Management/Policy Development/Supervision</b>	<b>Not In Compliance</b>
<b>922 KAR 2:090. Section 10. Director Requirements and Responsibilities.</b> <b>(1) A director shall:</b> <b>(e) Manage the staff in their individual job descriptions;</b> <b>(f) Assure the development, implementation, and monitoring of child-care center plans, policies, and procedures;</b> <b>(g) Supervise staff conduct to ensure implementation of program policies and procedures;</b>	
<b>Findings:</b>	
General: Based on interview and review of documentation, the center's cell phone policy stated the use of cellular phones, including talking and text messages, while working directly with the children is prohibited. All cell phones should remain out of sight of children and out of reach from children. Employees shall not use cell phones for personal use while caring for children or adult individuals without permission from the supervisor. A caregiver did not follow the cell phone policy when she took photographs of seven (7) children and recorded videos of three (3) children with her personal cell phone without permission from a supervisor and sent them to an individual who did not work at the center. Additionally, the caregiver used her cell phone in presence of the children.	
<b>Children's Records</b>	<b>In Compliance</b>
<b>Written Documentation</b>	<b>Not In Compliance</b>
<b>1295 - Confidentiality/Maintenance/Access</b>	<b>Not In Compliance</b>
<b>922 KAR 2:090. Section 9. Records.</b> <b>(2) A child-care center shall:</b> <b>(a) Maintain the confidentiality of a child's record and information concerning a child or the child's parent;</b> <b>(b) Maintain all records for five (5) years; and</b> <b>(c) Provide the cabinet access and information in the completion of the investigation pursuant to KRS 620.030.</b>	
<b>Findings:</b>	
General: Based on interview and review of documentation, eight (8) individual photographs of seven (7) children and three (3) individual videos of three (3) children were texted to an individual who did not work at the child care center on unspecified dates within the last several months. The center did not ensure the confidentiality was maintained for each individual child. Documentation and interviews revealed eight (8) children had written social media consent on file; however, one (1) child did not have social media consent on file.	

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Signature of Provider/Representative

Title

Date