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**Inspection Report**

<b>Provider Name:</b> Little Treehouse Learning Center	<b>Provider Information</b>	<b>CLR No:</b> L383370
<b>Provider Address:</b> 115 Kennedy Drive, Ft. Wright, KY, 41011	<b>Provider Type:</b> LICENSED TYPE I	<b>Capacity:</b> 60
<b>Owner(s):</b> Little Treehouse Learning Center Llc		<b>Director(s):</b> Dahms, Sara Elaine

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 320563
<b>Date Initiated:</b> 04/22/2022 9:15 AM	<b>Date Concluded:</b> 04/22/2022 11:20 AM	
	<b>No. of Children Present:</b> 33	

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Background Checks	Not In Compliance
<b>20 - Out of state background checks</b>	<b>Not In Compliance</b>
<p><b>922 KAR 2:280. Section 5. Checks of Other States.</b></p> <p><b>(1) In accordance with 45 C.F.R. 98.43(b)(3), a prospective child care staff member who resides in or has resided in another state within the last five (5) years shall:</b></p> <p><b>(a) Request from each state of current or prior residency, in accordance with the state's laws, policies, and procedures, with a courtesy notice to the cabinet:</b></p> <p><b>1. An in-state criminal records check by:</b></p> <p><b>a. Means of fingerprints for the state of residence; or</b></p> <p><b>b. Any means accepted by a state of prior residency;</b></p> <p><b>2. A check of the state's sex offender registry or repository; and</b></p> <p><b>3. A check of the state-based child abuse and neglect registry and database; and</b></p> <p><b>(b) Direct results of the checks required in paragraph (a) of this subsection to the Department for Community Based Services, Division of Child Care, 275 East Main Street, 3C-F, Frankfort, Kentucky 40601.</b></p> <p><b>Findings:</b></p> <p>General: Based on observation and review of documentation, this regulatory requirement was not met. A staff member hired on 4/18/2022, did not have evidence or results of an out-of-state background check from Indiana. The staff person lived in Indiana within the last five years; therefore, would need a criminal records check, child abuse and neglect check, and a sexual abuse registry check from this state.</p>	
<b>Supervision</b>	<b>In Compliance</b>
<b>Staffing Requirements</b>	<b>In Compliance</b>
<b>General Administration</b>	<b>In Compliance</b>
<b>Director Requirements</b>	<b>Not In Compliance</b>
<b>360 - Staff Evaluation</b>	<b>Not In Compliance</b>
<p><b>922 KAR 2:090. Section 10. Director Requirements and Responsibilities.</b></p> <p><b>(1) A director shall:</b></p> <p><b>(j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;</b></p> <p><b>Findings:</b></p> <p>General: Based on review of documentation, this regulatory requirement was not met. Four staff did not have current annual evaluations on file. These staff were hired on 2/25/2015, 1/07/2021, 11/15/2019, and 2/16/2018.</p>	

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Employee Records

Not In Compliance

395 - Personnel File

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(e) A current personnel file for each child-care center staff person to include:

1. Name, address, date of birth, and date of employment;
2. Proof of educational qualifications;
3. Record of annual performance evaluation;
4. Documentation of compliance with tuberculosis screening in accordance with Section 11(1)(b) of this administrative regulation; and
5. The results of background checks conducted in accordance with 922 KAR 2:280;

Findings:

General: Based on review of documentation, this regulatory requirement was not met. Three staff did not have documented hire dates on file. The staff in charge verbally gave the surveyor the hire dates for these staff members.

435 - Training

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

(16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:

- (a) Six (6) hours of cabinet-approved orientation completed within the first three (3) months of employment in a child-care program;
- (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment in a child care program, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and
- (c) Fifteen (15) hours of cabinet-approved early care and education training completed between July 1 and the following June 30 of each subsequent year of employment in a child care program, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.

(17) A staff person's compliance with training requirements of this section shall be verified through the cabinet-designated database maintained pursuant to 922 KAR 2:240.

Findings:

General: Based on review of documentation, this regulatory requirement was not met. A staff hired on 11/15/2019, only completed 13.50 of the 15 hours of cabinet-approved early care and education training between 7/01/2020 and 6/30/2021. The ECE-TRIS system was reviewed and confirmed these findings.

Programming

In Compliance

Premises

In Compliance

Hygienic Practices

In Compliance

First Aid/Medication

In Compliance

Outdoor Play Area

In Compliance

Equipment

In Compliance

Transportation

Not Applicable

Kitchen Requirements

In Compliance

Food Service

Not In Compliance

1150 - Sufficient Room/Eating Utensils Supplied

Not In Compliance

922 KAR 2:120. Section 9. Food and Drink Requirements for All Child-Care Centers.

(14) Meals shall be:

(b) Served to a child:

1. Seated with sufficient room to manage food and tableware; and
2. Supplied with individual eating utensils designed for use by a child.

Findings:

General: Based on observation, this regulatory requirement was not met. The children in the Infant Room and the One-Year-Old Room were served dry cereal and raisins for snack. The snack was placed directly on the table top. No intermediate surface or tableware was provided for the children to eat the snack from.

Meal Planning/Center Provides Meals

In Compliance

Meal Planning/Center Does Not Provide Meals

In Compliance

Children's Records

Not In Compliance

1245 - Immunization

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(a) A current immunization certificate for each child in care within thirty (30) days of the child's enrollment, unless an attending physician or the child's parent objects to the immunization of the child pursuant to KRS 214.036;

Findings:

General: Based on review of documentation, this regulatory requirement was not met. Two children's files contained expired immunization certificates. The certificates were dated 12/02/2021 and 11/16/2021. Both children have been enrolled in excess of thirty days.

**Inspection Report**

**Written Documentation**

**Not In Compliance**

**1260 - Evacuation Plan**

**Not In Compliance**

**922 KAR 2:090. Section 5. Evacuation Plan.**

**(1) A licensed child-care center shall have a written evacuation plan in the event of a fire, natural disaster, or other threatening situation that may pose a health or safety hazard for a child in care in accordance with KRS 199.895 and 42 U.S.C. 9858c(c)(2)(U).**

**Findings:**

General: Based on review of documentation, this regulatory requirement was not met. The facility did not have written evidence of the submission of the 2021 emergency preparedness plan to the local emergency management officials as specified in KRS 199.895 and 42 U.S.C. 9858.

**Posted Documentation**

**Not In Compliance**

**1310 - Posting Requirements**

**Not In Compliance**

**922 KAR 2:090. Section 8. General.**

**(6) In addition to the posting requirement of KRS 199.898(3), a child-care center shall post the following in a conspicuous place and make available for public inspection:**

- (a) The provider's preliminary or regular license;**
- (b) Each statement of deficiency and civil penalty notice issued by the cabinet during the current licensure year;**
- (c) Each plan of correction submitted by the child-care center to the cabinet during the current licensure year;**
- (d) Information on the Kentucky Consumer Product Safety Program and the program's Web site as specified in KRS 199.897;**
- (e) A description of services provided by the child-care center, including:**
  - 1. Current rates for child care; and**
  - 2. Each service charged separately and in addition to the basic rate for child care;**
- (f) Minimum staff-to-child ratios and group size established in 922 KAR 2:120; and**
- (g) Daily planned program.**

**Findings:**

General: Based on review of documentation, this regulatory requirement was not met. The facility did not have the statement of deficiency and plan of correction posted from the renewal survey conducted on 5/03/2021.

**Animals**

**In Compliance**

Signature of Provider/Representative

Title

Date