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**Inspection Report**

<b>Provider Name:</b> Little Treehouse Learning Center	<b>Provider Information</b>	<b>License No:</b> L383370
<b>Provider Address:</b> 115 Kennedy Drive, Ft. Wright, KY, 41017	<b>Provider Type:</b> LICENSED TYPE I	<b>Capacity:</b> 60
<b>Owner(s):</b> Little Treehouse Learning Center LLC		<b>Director(s):</b> Dahms, Sara Elaine

<b>Inspection Type:</b> Investigation	<b>Inspection Information</b>	<b>Inspection No:</b> 215905
<b>Visit Start Date:</b> 06/28/2016 11:30 AM	<b>Visit End Date:</b> 06/28/2016 12:10 PM	
	<b>No. of Children Present:</b> 46	

Inspection Report	
Supervision	
<b>5 - Children Supervised</b>	<b>In Compliance</b>
<p><b>922 KAR 2:120. Section 2. Child Care Services.</b></p> <p><b>(3)(a) Each center shall maintain a child-care program that assures each child will be:</b></p> <p><b>1. Provided with adequate supervision at all times by a qualified staff person who:</b></p> <p><b>a. Ensures the child is within scope of vision and range of voice; or</b></p> <p><b>b. For a school-age child, within scope of vision or range of voice;</b></p>	



**Inspection Report**

**Staffing Requirements**

**40 - Ratios and Group Size**

**Not In Compliance**

**922 KAR 2:120. Section 2. Child Care Services.**

**(2) Minimum staff-to-child ratios and group size for an operating child-care center shall be maintained as follows:**

**Age of Children Ratio Maximum Group Size\***

**Infant**

**1 staff for 5 children 10**

**Toddler**

**1 staff for 6 children 12**

**Preschool-age 2 to 3 years**

**1 staff for 10 children 20**

**Preschool-age 3 to 4 years**

**1 staff for 12 children 24**

**Preschool-age 4 to 5 years**

**1 staff for 14 children 28**

**School-age 5 to 7 years**

**1 staff for 15 children 30**

**School-age 7 and older**

**1 staff for 25 children**

**(for before and after school) 30**

**1 staff for 20 children**

**(full day of care) 30**

**\*Maximum Group Size shall be applicable only to Type I child-care centers.**

**Findings:**

General: Based on Observation; as the surveyor approached the facility at 11:30 a.m., the surveyor noted that there were three (3) adults and several children on the playground. As the surveyor started walking toward the playground a group of ten (10) children and an adult were in the process of exiting the playground. The surveyor spoke to the adult who stated that she had ten (10) children ages two (2) years old. The surveyor asked what time she and her group came outside to play. She responded, "At 11:05 a.m." Next, the surveyor entered the playground area and spoke to the other two (2) adults. The first adult stated that she and her assistant had a total of fifteen (15) children ages three to five (3-5) years old. The surveyor asked how long they had been outside. She replied, "We came out here at 11:20 a.m." Based on observation and interviews with the staff the surveyor noted that for approximately ten (10) minutes there was a total of twenty five (25) children ages two to five (2-5) years old on the playground. Therefore, the staff was over group size by five (5) children for ten (10) minutes.

**General Administration**

**115 - Reports to Cabinet**

**Not In Compliance**

**922 KAR 2:110. Section 6. Reports.**

**(1) The following shall be reported to the cabinet or designee and other agencies specified in this section within twenty-four (24) hours from the time of discovery:**

**(a) Communicable disease, which shall also be reported to the local health department pursuant to KRS 214.010;**

**(b) An accident or injury to a child that requires medical care;**

**(c) An incident that results in legal action by or against the child-care center that:**

**1. Affects a child or staff person; or**

**2. Includes the center's discontinuation or disqualification from a governmental assistance program due to fraud or abuse;**

**(d) An incident involving fire or other emergency, including a vehicular accident when the center is transporting a child receiving child care services; or**

**(e) A report of child abuse or neglect that:**

**1. Has been accepted by the cabinet in accordance with 922 KAR 1:330; and**

**2. Names a director, employee, volunteer, or person with supervisory or disciplinary control over, or having unsupervised contact with a child in care as the alleged perpetrator.**

**Findings:**

General: Based on interview, the director failed to report a child's injury that required medical care within twenty-four (24) hours from the time of discovery. The director stated that she could not recall the day, but a toddler slipped on a toy car causing her to lunge forward. She stated that the child started limping so she notified the child's mother. The surveyor asked if the child went to the Doctor. The director stated, "The mother did take her to the Doctor, but the knee was not sprained." The surveyor asked the director when she became aware that the child had gone to the Doctor. She stated, "That same day." In short, the Division of Regulated Child Care was not notified about the incident within twenty four (24) hours from the time of discovery.

**Director Requirements**

**250 - Staff Management/Policy Development/Supervision**

**Not In Compliance**

**922 KAR 2:110. Section 4. Director Requirements and Responsibilities.**

**(1) Effective with the adoption of this administrative regulation, a director shall:**

**(e) Manage the staff in their individual job descriptions;**

**(f) Develop child-care center plans, policies, and procedures;**

**(g) Supervise staff conduct to ensure implementation of program policies and procedures;**

**Findings:**

General: Based on interviews and review of documentation, a toddler slipped on a toy car causing her to lunge forward. The toddler was observed limping and the director telephoned the child's mother. Based on interviews with staff, an accident/ incident report is required to be completed when an injury or incident occurs. The surveyor asked the director if it was a policy to complete an accident/incident report if a child is injured while in their care. The director stated that it was a policy. The director presented the surveyor a written policy that reads: "Staff members shall document accidents and incidents that occur at Little Treehouse using an accident/ incident report. All accident/ incident reports must be given to the director and/ or assistant director to be placed in the child's permanent file." The director acknowledged that they failed to write a report regarding the incident.



**Inspection Report**

**265 - Health, Safety, Comfort**

**In Compliance**

**922 KAR 2:110. Section 4. Director Requirements and Responsibilities.**

**(1) Effective with the adoption of this administrative regulation, a director shall:**

**(l) Provide for the health, safety, and comfort of each child;**

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Signature of  
Provider/Representative

Title

Date