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Inspection Report

Provider Information		CLR No: L355945
Provider Name: St. Joseph Preschool	Provider Type: LICENSED TYPE I	Capacity: 177
Provider Address: 320 West Stephen Foster Avenue, Bardstow, KY, 40004		Director(s): Butler, Patricia Joyce
Owner(s): St. Joseph Church		

Inspection Information		Inspection No: 307707
Inspection Type: Renewal Application	Date Concluded: 09/28/2021 4:15 PM	
Date Initiated: 09/28/2021 12:00 PM	No. of Children Present: 47	

Inspection Report

Background Checks

Not In Compliance

5 - Background check/left alone/dismissed/relocated

Not In Compliance

922 KAR 2:280. Section 3. Implementation and Enforcement.

- (1) A person who is a child care staff member prior to January 1, 2018, shall submit to and complete background checks in accordance with this administrative regulation no later than September 30, 2018.**
- (2) A child care staff member hired on or after April 1, 2018, shall:**
 - (a) Have completed the background checks required in accordance with this administrative regulation and been found to have no disqualifying offense prior to becoming a child care staff member; or**
 - (b) 1. Have submitted to the background checks required in accordance with this administrative regulation;**
 - 2. Not be left unsupervised with a child in care pending the completion of the background checks in accordance with this administrative regulation; and**
 - 3. Be dismissed or relocated from the residence if the person is found to have a disqualifying background check result.**

Findings:

General: Based on review of documentation, the surveyor found that a staff's (DOH: 08/01/21) file contained documentation of background checks submitted through the Kentucky National Background Check Service listing the staff person as 'in process.' Based on review of the Kentucky National Background Check Service, the staff person had not submitted to fingerprints. During interview, staff-in-charge confirmed that the staff person had not submitted to fingerprints as of 09/28/21; therefore, the staff person was hired prior to clearance for employment. Staff-in-charge stated that the staff person has not worked alone with children. The surveyor observed the staff person working with another staff person who had completed background checks on file in the Parish Hall 1 Classroom. The staff's file did not contain a completed Child Abuse/Neglect Background Check or completed Criminal Records Background Check.

Review of staff's (DOH:6/15/2020) file did not contain documentation of a completed Child Abuse/Neglect (CAN) check. The file did contain a completed Criminal Records Check. Interview with the staff in charge revealed the mentioned person has not worked alone with children. The surveyor did not observe the person working alone with children during the survey.

Review of a staff's (DOH:8/1/2020)file did not contain documentation of a completed Child Abuse/Neglect (CAN) check. The file did contain a completed Criminal Records Check. Interview with the staff in charge revealed the mentioned person has not worked alone with children. The surveyor did not observe the staff person working alone with children during the survey.

85 - Employment Status

Not In Compliance

922 KAR 2:280. Section 11. Status of Employment.

- (1) A child care provider shall maintain the employment or residential status of each child care staff member who has submitted to a fingerprint-based criminal background check by reporting the status using the NBCP Web-based system.**

Findings:

General: Based on interview with staff-in-charge, the surveyor learned that new staff were employed at the child-care center. Based on review of the Kentucky National Background Check Service, the surveyor found that the new staff persons were not listed on the portal under the child-care center; therefore, the child-care center failed to maintain accurate records of staff who are employed in the child-care center on the Kentucky National Background Check Service portal.

Supervision

In Compliance

Inspection Report

Staffing Requirements

In Compliance

General Administration

Not In Compliance

175 - Have Director

Not In Compliance

922 KAR 2:090. Section 6. License Issuance.

(8) To qualify for a preliminary license, or maintain a regular license, a child-care center shall:

(g) Have a director who meets the requirements listed in Section 10 of this administrative regulation.

Findings:

General: Based on interview with staff-in-charge, the surveyor learned that there had been a change of Director. Staff-in-charge stated that staff (DOH: 05/11/18) was no longer the Director for the child-care center and that staff (DOH: 07/12/19) was the new Director and has been the Director the past two (2) years. Based on review of KICCS, the surveyor found that the Director had not been updated; therefore, the change of Director was not reported within seven (7) days.

225 - Licensee Responsibility

Not In Compliance

922 KAR 2:090. Section 8. General.

(1) A licensee shall:

(a) Be responsible for the operation of the child-care center pursuant to this administrative regulation, 922 KAR 2:120, and 922 KAR 2:280; and

(b) Protect and assure the health, safety, and comfort of each child.

Findings:

General: Based on review of documentation and observation, the surveyor found the following:

1. Several tables stacked upright on a rolling cart and chairs stacked on tables in the Parish Hall 2 Classroom.
2. A ladder propped against the wall beside the exit door in the Gym.
3. A box and garbage can lid stacked on top of a small pink toy crib that was placed on top and on the edge of a gray storage cabinet in the restroom in the Preschool 3 Classroom that was located next to the buildings exit door.

Director Requirements

Not In Compliance

360 - Staff Evaluation

Not In Compliance

922 KAR 2:090. Section 10. Director Requirements and Responsibilities.

(1) A director shall:

(j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;

Findings:

General: Based on review of documentation, the surveyor found the following:

1. The following staff (DOH: 06/11/18, 10/16/16, 07/01/16, 07/28/93, 08/11/12, 07/28/93, and 07/27/00) file contained an annual written performance evaluation that was not dated; therefore, the evaluations were not completed annually.
2. A staff's (DOH: 02/13/19) file did not contain an annual written performance evaluation; therefore, the evaluation was not completed annually.

Employee Records

Not In Compliance

400 - Educational Requirements

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

(1) Child-care center staff:

(a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:

1. High school diploma;
2. GED or qualifying documentation from a comparable educational entity; or
3. Commonwealth Child Care Credential as described in 922 KAR 2:250;

Findings:

General: Based on review of documentation, the surveyor found the following:

1. A staff's (DOH: 08/09/21) file did not contain verification of a High School Diploma, GED or Commonwealth Child Care Credential.
2. A staff's (DOH: 08/01/21) file did not contain verification of a High School Diploma, GED or Commonwealth Child Care Credential.
3. Documentation of a High School Diploma, GED, or Commonwealth Child Care Credential for a staff (DOH: 07/12/19) was not presented during the renewal inspection. During interview, staff stated that they were unable to locate the staff persons file.

405 - TB Verification

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

(1) Child-care center staff:

(b) Shall provide, prior to employment and every two (2) years thereafter:

1. A statement from a health professional that the individual is free of active tuberculosis; or
2. A copy of negative tuberculin results.

Findings:

General: Based on review of documentation, a current TB skin test or a statement from a health professional stating that a staff (DOH: 07/12/19) was free from active tuberculosis was not presented during the renewal inspection. During interview, staff stated that they were unable to locate the staff persons file.

435 - Training

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

(16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:
(a) Six (6) hours of cabinet-approved orientation completed within the first three (3) months of employment in a child-care program;
(b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment in a child care program, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and
(c) Fifteen (15) hours of cabinet-approved early care and education training completed between July 1 and the following June 30 of each subsequent year of employment in a child care program, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.
(17) A staff person's compliance with training requirements of this section shall be verified through the cabinet-designated database maintained pursuant to 922 KAR 2:240.

Findings:

General: Based on review of documentation and ECE-TRIS, the surveyor found the following:

1. A staff (DOH: 08/01/19) obtained six (6) hours of the required fifteen (15) hours of cabinet-approved early care and education training for the review period 07/01/20 – 06/30/21.
2. A staff (DOH: 08/01/08) obtained zero (0) hours of the required fifteen (15) hours of cabinet-approved early care and education training for the review period 07/01/20 – 06/30/21.
3. A staff (DOH: 08/24/18) obtained four (4) hours of the required fifteen (15) hours of cabinet-approved early care and education training for the review period 07/01/20 – 06/30/21.
4. A staff (DOH: 06/11/18) obtained thirteen (13) hours of the required fifteen (15) hours of cabinet-approved early care and education training for the review period 07/01/20 – 06/30/21.
5. A staff (DOH: 07/12/19) obtained zero (0) hours of the required fifteen (15) hours of cabinet-approved early care and education training for the review period 07/01/20 – 06/30/21.
6. A staff (DOH: 07/12/19) obtained zero (0) hours of the required six (6) hours of cabinet-approved orientation training; therefore, the training was not completed within the first three (3) months of employment.
7. A staff (DOH: 07/12/19) obtained zero (0) hours of the required one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; therefore, the training was not completed within one (1) year of employment.

Programming

In Compliance

Premises

Not In Compliance

565 - Inaccessible Items

Not In Compliance

922 KAR 2:120. Section 3. General Requirements.

(7) The following shall be inaccessible to a child in care:
(a) Toxic cleaning supplies, poisons, and insecticides;
(b) Matches, cigarettes, lighters, and flammable liquids; and
(c) Personal belongings and medications of staff.

Findings:

General: Based on observation, the surveyor found the following:

1. Sanitizing wipes placed on the edge of a counter beside the sink in the Preschool 4 Classroom located beside the cafeteria.

585 - Premises Requirements

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

(1) The premises shall be:
(a) Suitable for the purpose intended;
(b) Kept clean and in good repair;

Findings:

General: Based on observation, the surveyor found the following:

1. Debris on the carpet in the Preschool 3 Classroom located near the stairwell; therefore, the carpet was not kept clean.

690 - Sink

Not In Compliance

922 KAR 2:120. Section 12. Toilet, Diapering, and Toiletry Requirements.

(3) A sink shall be:
(a) Located in or immediately adjacent to toilet rooms;
(b) Equipped with hot and cold running water that allows for hand washing;
(c) Equipped with hot water at a minimum temperature of ninety (90) degrees Fahrenheit and a maximum of 120 degrees Fahrenheit;
(d) Equipped with liquid soap;
(e) Equipped with hand-drying blower or single use disposable hand drying material;
(f) Equipped with an easily cleanable waste receptacle; and
(g) Immediately adjacent to a changing area used for infants and toddlers.

Findings:

General: Based on observation, the surveyor found that the hot water temperature in the Preschool 4 Classroom located beside the cafeteria measured approximately 125 degrees Fahrenheit; therefore, the hot water was not a minimum temperature of ninety (90) degrees Fahrenheit and a maximum of 120 degrees Fahrenheit.

Hygienic Practices

In Compliance

Inspection Report

First Aid/Medication

In Compliance

Outdoor Play Area

Not In Compliance

800 - Protective Surface

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

(21) A protective surface shall:

(a) Be provided for outdoor play equipment used to:

- 1. Climb;**
- 2. Swing; and**
- 3. Slide; and**

(b) Have a fall zone equal to the height of the equipment.

Findings:

General: Based on observation, the surveyor found that the protective surface was depleted around three (3) slides on a climbing struture and one (1) small slide on the playground.

Equipment

In Compliance

Transportation

In Compliance

Kitchen Requirements

In Compliance

Food Service

In Compliance

Meal Planning/Center Provides Meals

In Compliance

Meal Planning/Center Does Not Provide Meals

In Compliance

Children's Records

Not In Compliance

1250 - Enrollment Information

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(b) A written record for each child:

- 1. Completed and signed by the child's parent;**
- 2. Retained on file on the first day the child attends the child-care center; and**
- 3. To contain:**
 - a. Identifying information about the child, which includes, at a minimum, the child's name, address, and date of birth;**
 - b. Contact information to enable a person in charge to contact the child's:**
 - (i) Parent at the parent's home or place of employment;**
 - (ii) Family physician; and**
 - (iii) Preferred hospital;**
 - c. The name of each person who is designated in writing to pick-up the child;**
 - d. The child's general health status and medical history including, if applicable:**
 - (i) Allergies;**
 - (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and**
 - (iii) Permission from the parent for third-party professional services in the child-care center;**
 - e. The name and phone number of each person to be contacted in an emergency involving or impacting the child;**
 - f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;**

Findings:

General: Based on review of documentation, the surveyor found the following:

- 1. A child's (DOE: 08/05/21) file did not contain a contact telephone number for the child's preferred hospital.
- 2. A child's (DOE: 08/05/21) file did not contain the name of the child's preferred hospital or contact telephone number.
- 3. A child's (DOE: 08/05/21) file did not contain contact telephone numbers for the child's preferred hospital or family physician.

Written Documentation

Not In Compliance

1280 - Professional Development

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(f) A written annual plan for child-care staff professional development;

Findings:

General: Based on review of documentation, the surveyor found the following:

- 1. The following staff (DOH: 07/27/00, 02/13/19, 07/28/93, 08/11/12, 07/28/93 07/01/16, 10/16/16, and 06/11/18) files contained a professional development plan that was not dated; therefore, the plans were not completed annually.
- 2. A professional development plan was not presented for a staff (DOH: 07/12/19). Staff stated that they were unable to locate the staff persons file.

Posted Documentation

In Compliance

Animals

In Compliance

Signature of Provider/Representative

Title

Date