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Inspection Report

Provider Name: St. Joseph Preschool	Provider Information	CLR No: L355945
Provider Address: 320 West Stephen Foster Avenue, Bardstown, KY, 40004	Provider Type: LICENSED TYPE I	Capacity: 177
Owner(s): St. Joseph Church		Director(s): Butler, Patricia Joyce

Inspection Type: Renewal Application	Inspection Information	Inspection No: 293373
Date Initiated: 09/10/2020 8:15 AM	Date Concluded: 09/10/2020 1:10 PM	
	No. of Children Present: 39	

Inspection Report	
Background Checks	In Compliance
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	Not In Compliance
180 - Plan of Correction/15 days	Not In Compliance
<p>922 KAR 2:090. Section 14. Statement of Deficiency and Corrective Action Plans. (2) Except for a violation posing an immediate threat as handled in accordance with KRS 199.896(5)(c), a child-care center shall submit a written corrective action plan to the cabinet or its designee within fifteen (15) calendar days of the date of the statement of deficiency to eliminate or correct the regulatory violation.</p> <p>Findings: A PLAN OF CORRECTION WAS DUE ON 10/13/2020 AND AS OF 10/19/2020, THE PLAN OF CORRECTION HAS NOT BEEN RECEIVED.</p>	
290 - Fire Marshal/Zoning Compliance	Not In Compliance
<p>922 KAR 2:120. Section 4. Premises Requirements. (2) A child-care center shall be in compliance with the State Fire Marshal and the local zoning laws.</p> <p>Findings: General: Upon request, a current fire marshal report was not presented for review.</p>	
Director Requirements	Not In Compliance
320 - Operation instruction/Regulation copy	Not In Compliance
<p>922 KAR 2:090. Section 8. General. (2) Child-care center staff shall be: (a) Instructed by the child-care center's director regarding requirements for operation; and (b) Provided with a copy of this administrative regulation, 922 KAR 2:120, and 922 KAR 2:280.</p> <p>Findings: General: Upon request, a current copy of the current regulations was not presented for review.</p>	

Inspection Report

340 - Staff Meeting

Not In Compliance

922 KAR 2:090. Section 10. Director Requirements and Responsibilities.

(1) A director shall:

- (i) Conduct, manage, and document in writing recurring staff meetings;

Findings:

General: Upon request, the child care center did not present verification that more than one (1) staff meeting had been conducted and documented in writing within the last year.

350 - Health, Safety, Comfort

Not In Compliance

922 KAR 2:090. Section 10. Director Requirements and Responsibilities.

(1) A director shall:

- (l) Assure the health, safety, and comfort of each child;

Findings:

General: Based on observation of the three year old room, the children were sitting on the carpet in front of the room doing an activity with the staff member. A child was sitting on a cord that was plugged into the wall and a computer.

Employee Records

Not In Compliance

390 - Educational Requirements

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

(1) Child-care center staff:

- (a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:

- 1. High school diploma;
- 2. GED or qualifying documentation from a comparable educational entity; or
- 3. Commonwealth Child Care Credential as described in 922 KAR 2:250;

Findings:

General: Based on review of staff files for staff members with the hire dates 07/28/1993 and 07/22/2019, the files did not contain a high school diploma, GED, or a qualifying document from a comparable education entity. Upon request, educational documentation was not presented for review.

Programming

In Compliance

Premises

Not In Compliance

560 - Building Requirements

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

(5) The building shall be constructed to ensure the:

(a) Building is:

- 1. Dry;
- 2. Ventilated; and
- 3. Well lit, including clean light fixtures that are:
 - a. In good repair in all areas; and
 - b. Shielded or have shatter-proof bulbs installed; and

(b) Following are protected:

- 1. Windows;
- 2. Doors;
- 3. Stoves;
- 4. Heaters;
- 5. Furnaces;
- 6. Pipes; and
- 7. Stairs.

Findings:

General: Based on observation of the gym, there were three (3) handrails leading up to the steps of the bleachers that contained a black sponge material that was wrapped around the handrails with tape that was falling off of the handrails, exposing the metal.

Hygienic Practices

In Compliance

First Aid/Medication

In Compliance

Outdoor Play Area

Not In Compliance

755 - Protective Surface

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

(21) A protective surface shall:

- (a) Be provided for outdoor play equipment used to:

- 1. Climb;
- 2. Swing; and
- 3. Slide; and

- (b) Have a fall zone equal to the height of the equipment.

Findings:

General: Observation of the outside playground area revealed two (2) slides with insufficient protective surfacing material evidenced by exposed ground.

Equipment

In Compliance

Inspection Report

Transportation
Food Service/Food Program
Food Service

In Compliance
In Compliance
Not In Compliance

1025 - Refrigerator

Not In Compliance

922 KAR 2:120. Section 8. Kitchen Requirements.
(4) A cold-storage facility used for storage of perishable food in a nonfrozen state shall:
(a) Have an indicating thermometer or other appropriate temperature measuring device;
(b) Be in a safe environment for preservation; and
(c) Be forty (40) degrees Fahrenheit or below.

Findings:

General: Based on observation, there was not a thermometer in the refrigerator located in the three (3) year old room. Therefore, the temperature could not be verified.

1130 - Menu

Not In Compliance

922 KAR 2:120. Section 9. Food and Meal Requirements.
(16) A weekly menu shall be:
(a) Prepared;
(b) Dated;
(c) Posted in advance in a conspicuous place;
(d) Kept on file for thirty (30) days; and
(e) Amended in writing with any substitutions on the day the meal is served.

Findings:

General: Upon request, a current snack and lunch menu was not posted in a conspicuous place.

Children's Records

Not In Compliance

1140 - Enrollment Information

Not In Compliance

922 KAR 2:090. Section 9. Records.
(1) A child-care center shall maintain:
(b) A written record for each child:
1. Completed and signed by the child's parent;
2. Retained on file on the first day the child attends the child-care center; and
3. To contain:
a. Identifying information about the child, which includes, at a minimum, the child's name, address, and date of birth;
b. Contact information to enable a person in charge to contact the child's:
(i) Parent at the parent's home or place of employment;
(ii) Family physician; and
(iii) Preferred hospital;
c. The name of each person who is designated in writing to pick-up the child;
d. The child's general health status and medical history including, if applicable:
(i) Allergies;
(ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and
(iii) Permission from the parent for third-party professional services in the child-care center;
e. The name and phone number of each person to be contacted in an emergency involving or impacting the child;
f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;

Findings:

General: Review of ten (10) children's files revealed that two (2) files did not contain the parents' preferred hospital and preferred physician. Continued review of the children's files revealed one (1) child's file did not contain the parents' information of a preferred hospital. Further review of the children's files revealed ten (10) that did not have a written record completed and signed by the child's parent, identifying information about the child, which includes authorization by the parent's for the child care center to seek emergency medical care for the child in the parent's absences.

Inspection Report

Written Documentation

Not In Compliance

1155 - Policies and Procedures

Not In Compliance

922 KAR 2:090. Section 8. General.

(4) Program policies and procedures shall:

(a) Be in writing; and

(b) Include:

- 1. Staff policies;**
- 2. Job descriptions;**
- 3. An organization chart;**
- 4. Chain of command; and**
- 5. Other procedures necessary to ensure implementation of:**
 - a. KRS 199.898, Rights for children in child-care programs and their parents, custodians, or guardians - posting and distribution requirements;**
 - b. 922 KAR 2:120, Child-care center health and safety standards;**
 - c. 922 KAR 2:280, Background checks for child care staff members, reporting requirements, and appeals; and**
 - d. This administrative regulation.**

Findings:

General: Upon request, the policies and procedures for the child care center was not presented for review. Upon request, the organizational chart and job descriptions were not presented for review.

1190 - Orientation Procedure

Not In Compliance

922 KAR 2:120. Section 2. Child Care Services.

(3)(b) The program shall include:

- 2. Written policy that specifies that the procedures that were taught at the orientation training shall be implemented by each child-care center staff member.**

Findings:

General: Upon request, a written orientation procedure for the child care center was not presented for review.

Posted Documentation

Not In Compliance

1210 - Disaster Course of Action

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

- (j) A written plan and diagram outlining the course of action in the event of a natural or manmade disaster, posted in a prominent place;**

Findings:

General: Based on review of presented posted documents revealed the child care center did not have a written plan outlining the course of action in the event of a natural or manmade disaster.

Animals

In Compliance

Signature of Provider/Representative

Title

Date