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Inspection Report

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|---|---------------------------------------|--|
| Provider Name: St. Joseph Preschool | Provider Information | CLR No: L355945 |
| Provider Address: 320 West Stephen Foster Avenue, Bardstown, KY, 40004 | Provider Type: LICENSED TYPE I | Capacity: 177 |
| Owner(s): St. Joseph Church | | Director(s): Butler, Patricia Joyce |

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|---|---|------------------------------|
| Inspection Type: Renewal Application | Inspection Information | Inspection No: 219653 |
| Date Initiated: 04/17/2017 10:20 AM | Date Concluded: 04/17/2017 1:00 PM | |
| | No. of Children Present: 43 | |

| Inspection Report | |
|------------------------|-------------------|
| Supervision | In Compliance |
| Staffing Requirements | In Compliance |
| General Administration | In Compliance |
| Director Requirements | In Compliance |
| Employee Records | Not In Compliance |

300 - Background checks/left alone Not In Compliance

922 KAR 2:090. Section 6. License Issuance.
(5) An individual described in subsection (4) of this section shall:
(a) Submit to background checks described in paragraph (b) of this subsection;
(b) May be employed or work with a child on a probationary basis for up to ninety (90) calendar days, pending completion of a:
1. Child abuse or neglect check using the central registry in accordance with 922 KAR 1:470;
2. Criminal records check required by KRS 199.896(19);
3. Criminal records check for any previous state of residence if the person resided outside the state of Kentucky in the last five (5) years; and
4. An address check of the Sex Offender Registry; and
(c) Not be left alone in the presence of a child until copies of the background checks in accordance with paragraph (b) of this subsection have been received by the licensee.

Findings:

General: Based on review of documentation and interview, the child care center failed to maintain employee records in accordance with regulatory requirements. Staff file with with hire date 7/1/16 contained a CAN check with previous residency listed in another state within the last five (5) years. Staff listed living in Woolbridge, NJ. Staff has not worked alone with children since hire. The director stated during interview that she was unaware of the listed out-of-state residence.

340 - Training Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.
(14) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:
(a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;
(b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training; and
(c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training completed once every five (5) years.

Findings:

General: Based on review of documentation and interview, the child care center failed to maintain employee records in accordance with regulatory requirements. Upon request, the personnel file for a staff with hire date of 7/15/13 did not contain verification of the required fifteen (15) hours of training.

Inspection Report

Programming

In Compliance

Premises

In Compliance

Hygienic Practices

In Compliance

First Aid/Medication

In Compliance

Outdoor Play Area

In Compliance

Equipment

In Compliance

Transportation

In Compliance

Food Service

In Compliance

Children's Records

In Compliance

Written Documentation

In Compliance

Posted Documentation

In Compliance

Animals

In Compliance

Signature of Provider/Representative

Title

Date