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**Inspection Report**

<b>Provider Name:</b> Central City Elementary Daycare Center	<b>Provider Information</b> <b>Provider Type:</b> LICENSED TYPE I	<b>CLR No:</b> L355938
<b>Provider Address:</b> 1501 North Second Street, Central City, KY, 42330		<b>Capacity:</b> 78
<b>Owner(s):</b> Muhlenberg County Schools		<b>Director(s):</b> Bullock, Judith Elaine

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 306767
<b>Date Initiated:</b> 04/20/2021 9:10 AM	<b>Date Concluded:</b> 04/20/2021 12:10 PM	
	<b>No. of Children Present:</b> 9	

Inspection Report	
Background Checks	In Compliance
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	Not In Compliance
<b>345 - Staff Evaluation</b>	<b>Not In Compliance</b>
<b>922 KAR 2:090. Section 10. Director Requirements and Responsibilities.</b> <b>(1) A director shall:</b> <b>(j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;</b>	
<b>Findings:</b> General: Based on interview, caregivers hired on 9/3/15, 9/30/15, and 8/15/18 and two (2) caregivers hired on 11/1/19, did not have an annual written performance evaluation on file.	
Employee Records	Not In Compliance
<b>390 - Educational Requirements</b>	<b>Not In Compliance</b>
<b>922 KAR 2:090. Section 11. Staff Requirements.</b> <b>(1) Child-care center staff:</b> <b>(a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:</b> <b>1. High school diploma;</b> <b>2. GED or qualifying documentation from a comparable educational entity; or</b> <b>3. Commonwealth Child Care Credential as described in 922 KAR 2:250;</b>	
<b>Findings:</b> General: Based on review of documentation, a caregiver hired 9/7/20, did not have education verification on file.	

## 410 - Training

Not In Compliance

**922 KAR 2:090. Section 11. Staff Requirements.**

- (16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:
- (a) Six (6) hours of cabinet-approved orientation completed within the first three (3) months of employment in a child care program;
  - (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment in a child care program, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and
  - (c) Fifteen (15) hours of cabinet-approved early care and education training completed between July 1 and the following June 30 of each subsequent year of employment in a child care program, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.
- (17) A staff person's compliance with training requirements of this section shall be verified through the cabinet-designated database maintained pursuant to 922 KAR 2:240.

**Findings:**

General: Based on review of documentation and interview, a caregiver hired on 9/7/20, did not complete the six (6) hour orientation training. Two (2) caregivers hired on 9/3/15 and 1/7/16, last completed pediatric abusive head trauma training on 3/22/16. A caregiver hired on 9/30/15, last completed pediatric abusive head trauma training on 3/26/16. A caregiver hired 11/1/19, did not complete pediatric abusive head trauma training.

Programming

In Compliance

Premises

In Compliance

Hygienic Practices

In Compliance

First Aid/Medication

In Compliance

Outdoor Play Area

In Compliance

Equipment

In Compliance

Transportation

Not Applicable

Food Service/Food Program

In Compliance

Food Service

In Compliance

Children's Records

Not In Compliance

## 1135 - Immunization

Not In Compliance

**922 KAR 2:090. Section 9. Records.**

- (1) A child-care center shall maintain:
- (a) A current immunization certificate for each child in care within thirty (30) days of the child's enrollment, unless an attending physician or the child's parent objects to the immunization of the child pursuant to KRS 214.036;

**Findings:**

General: Based on review of documentation and interview, a child enrolled 3/4/21, did not have an immunization certificate on file.

## 1140 - Enrollment Information

Not In Compliance

**922 KAR 2:090. Section 9. Records.**

- (1) A child-care center shall maintain:
- (b) A written record for each child:
    - 1. Completed and signed by the child's parent;
    - 2. Retained on file on the first day the child attends the child-care center; and
    - 3. To contain:
      - a. Identifying information about the child, which includes, at a minimum, the child's name, address, and date of birth;
      - b. Contact information to enable a person in charge to contact the child's:
        - (i) Parent at the parent's home or place of employment;
        - (ii) Family physician; and
        - (iii) Preferred hospital;
      - c. The name of each person who is designated in writing to pick-up the child;
      - d. The child's general health status and medical history including, if applicable:
        - (i) Allergies;
        - (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and
        - (iii) Permission from the parent for third-party professional services in the child-care center;
      - e. The name and phone number of each person to be contacted in an emergency involving or impacting the child;
      - f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;

**Findings:**

General: Based on interview, a child enrolled 4/13/21, did not have enrollment information on file.

Written Documentation

Not In Compliance

## 1170 - Professional Development

Not In Compliance

**922 KAR 2:090. Section 9. Records.**

- (1) A child-care center shall maintain:
- (f) A written annual plan for child-care staff professional development;

**Findings:**

General: Based on interview, a caregiver hired 8/15/18, had an annual professional development plan on file that was dated 3/6/19.

<b>Inspection Report</b>		
<b>Posted Documentation</b>		<b>In Compliance</b>
<b>Animals</b>		<b>In Compliance</b>
<b>Emergency Regulation</b>		<b>In Compliance</b>

Signature of Provider/Representative

Title

Date