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Inspection Report

Provider Name: Woodland Elementary School Age Child Care	Provider Information Provider Type: LICENSED TYPE I	CLR No: L355933
Provider Address: 6000 South Woodland Drive, Radcliff, KY, 40160		Capacity: 99
Owner(s): Hardin County Board Of Education		Director(s): Wood, Amy Danielle

Inspection Type: Renewal Application	Inspection Information	Inspection No: 293252
Date Initiated: 09/04/2020 1:08 PM	Date Concluded: 09/04/2020 5:00 PM	
	No. of Children Present: 17	

Inspection Report	
Background Checks	In Compliance
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	Not In Compliance
340 - Staff Meeting	Not In Compliance
922 KAR 2:090. Section 10. Director Requirements and Responsibilities. (1) A director shall: (i) Conduct, manage, and document in writing recurring staff meetings;	
Findings:	
General: Upon request, documentation of staff meetings was not presented for review. Interview with the staff member revealed she could not verify that the staff meetings were conducted.	
345 - Staff Evaluation	Not In Compliance
922 KAR 2:090. Section 10. Director Requirements and Responsibilities. (1) A director shall: (j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;	
Findings:	
General: Upon request, a staff evaluation was not presented for review for three (3) staff members with the hire dates: 08/29/07, 05/17/2017 and 10/05/2015.	
Employee Records	In Compliance

Inspection Report

Programming

Not In Compliance

420 - Program of Activities Followed

Not In Compliance

922 KAR 2:120. Section 2. Child Care Services.

(4) The child-care center shall provide a daily planned program:

- (a) Posted in writing in a conspicuous location with each age group and followed;
- (b) Of activities that are individualized and developmentally appropriate for each child served;
- (c) That provides experience to promote the individual child's physical, emotional, social, and intellectual growth and well-being; and
- (d) Unless the child-care center is a before- or after-school program that operates part day or less, that offers a variety of creative activities including:

- 1. Art or music;
- 2. Math or numbers;
- 3. Dramatic play;
- 4. Stories and books;
- 5. Science or nature;
- 6. Block building or stacking;
- 7. Tactile or sensory activity;
- 8. Multi-cultural exposure;
- 9. Indoor or outdoor play in which a child makes use of both small and large muscles;
- 10. A balance of active and quiet play, including group and individual activity;
- 11. An opportunity for a child to:
 - a. Have some free choice of activities;
 - b. If desired, play apart from the group at times;

Findings:

General: Review of presented posted documents revealed there was not a current daily planned program posted in a conspicuous location in the cafeteria, computer lab and the library.

Premises

In Compliance

Hygienic Practices

In Compliance

First Aid/Medication

In Compliance

Outdoor Play Area

Not In Compliance

755 - Protective Surface

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

(21) A protective surface shall:

- (a) Be provided for outdoor play equipment used to:
 - 1. Climb;
 - 2. Swing; and
 - 3. Slide; and
- (b) Have a fall zone equal to the height of the equipment.

Findings:

General: Observation of the small playground area revealed a large, blue climbing apparatus with an insufficient amount of protective surface material; the ground and black material was visible through the protective surfacing.

Equipment

Not In Compliance

820 - Indoor/Outdoor Equipment

Not In Compliance

922 KAR 2:120. Section 11. Toys and Furnishings.

(2) Indoor and outdoor equipment shall:

- (a) Be clean, safe, and in good repair;
- (b) Meet the physical, developmental needs, and interests of children of different age groups;
- (c) Be free from sharp points or corners, splinters, protruding nails or bolts, loose or rusty parts, hazardous small parts, lead-based paint, poisonous material, and flaking or chalking paint; and
- (d) Be designed to guard against entrapment or situations that may cause strangulation.

Findings:

General: Observation of the outside playground revealed one (1) of the four (4) swings were broken and the chain on the swing was hanging unevenly; therefore, the swing could not be used.

Transportation

Not Applicable

Food Service/Food Program

In Compliance

Food Service

In Compliance

Children's Records

In Compliance

Inspection Report

Written Documentation

Not In Compliance

1170 - Professional Development

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(f) A written annual plan for child-care staff professional development;

Findings:

General: Upon request, the child care center did not provide a written annual plan for child care staff professional development for four (4) staff members with the hire dates: 10/05/2015, 03/22/2018, 4/10/2019 and 08/29/2007.

Posted Documentation

Not In Compliance

1210 - Disaster Course of Action

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(j) A written plan and diagram outlining the course of action in the event of a natural or manmade disaster, posted in a prominent place;

Findings:

General: Observation and review of presented posted documents revealed the child care center did not have a written plan outlining the course of action in the event of a natural or manmade disaster.

1215 - Daily Activities

Not In Compliance

922 KAR 2:090. Section 10. Director Requirements and Responsibilities.

(1) A director shall:

(h) Post a schedule of daily activities, to include dates and times of activities to be conducted with the children in each classroom;

Findings:

General: Observation, interview and review of documentation revealed there was not a posted schedule of daily activities in the following rooms: cafeteria, computer lab and the library. Interview with the staff in charge revealed that the documents were on a board in the gym that was not being used by the children and staff of the after school program.

Animals

Not Applicable

Emergency Regulation

Not In Compliance

1250 - Emergency Regulation

Not In Compliance

922 KAR 2:400E. Emergency Regulation.

Due to the current declared public health emergency caused by the Novel Coronavirus Disease (COVID-19), licensed child care centers must operate under Centers for Disease Control and Prevention and public health guidelines, as mandated by 922 KAR 2:400E, to prevent the spread of COVID-19.

Findings:

General: Based on interview, the cafeteria is used by more than one group of children at time. Observation of the cafeteria revealed there were no wall/barriers to prevent children from one group from having exposure to children in a different group in accordance with 922 KAR 2:405E- Section 4.

Signature of Provider/Representative

Title

Date