



Andy Beshear
GOVERNOR

**CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF INSPECTOR GENERAL**

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Adam Mather
INSPECTOR GENERAL

Inspection Report

Provider Name: Larue County Head Start	Provider Information	CLR No: L352220
Provider Address: 407 Miami Court & 601 Oak St., Hodgenville, KY, 42748	Provider Type: LICENSED TYPE I	Capacity: 40
Owner(s): Elizabethtown Head Start		Director(s): Smith, Pamela Anne

Inspection Type: Renewal Application	Inspection Information	Inspection No: 231742
Date Initiated: 09/11/2017 7:55 AM	Date Concluded: 09/11/2017 10:20 AM	
	No. of Children Present: 27	

Inspection Report	
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	In Compliance
Employee Records	Not In Compliance
315 - Educational Requirements	Not In Compliance
922 KAR 2:110. Section 5. Staff Requirements. (1) Child-care center staff: (a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a: 1. High school diploma; 2. GED or qualifying documentation from a comparable educational entity; or 3. Commonwealth Child Care Credential as described in 922 KAR 2:250;	
Findings: General: Based on review of documentation and interview, the child care center failed to maintain employee records in accordance with regulatory requirements. Upon request, the staff in charge did not present verification that the file for the employee with the hire date of 09/05/2017 contained a copy of a High school diploma; or a GED or qualifying documentation from a comparable educational entity; or Commonwealth Child Care Credential.	
Programming	In Compliance
Premises	In Compliance
Hygienic Practices	In Compliance
First Aid/Medication	In Compliance
Outdoor Play Area	In Compliance
Equipment	In Compliance
Transportation	Not Applicable
Food Service	In Compliance
Children's Records	In Compliance
Written Documentation	In Compliance
Posted Documentation	In Compliance

Signature of Provider/Representative

Title

Date