



**Andy Beshear**  
GOVERNOR

**CABINET FOR HEALTH AND FAMILY SERVICES**  
**OFFICE OF INSPECTOR GENERAL**

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**Eric Friedlander**  
SECRETARY

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INSPECTOR GENERAL

**Inspection Report**

<b>Provider Name:</b> Christian Traditional School, Inc.	<b>Provider Information</b>	<b>CLR No:</b> L383316
<b>Provider Address:</b> 925 Woodford Drive, Mt. Sterling, KY, 40353	<b>Provider Type:</b> LICENSED TYPE I	<b>Capacity:</b> 33
<b>Owner(s):</b> Christian Traditional School, Inc.		<b>Director(s):</b> Hartgrove, Heather

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 242244
<b>Date Initiated:</b> 11/30/2017 9:50 AM	<b>Date Concluded:</b> 11/30/2017 11:40 AM	
	<b>No. of Children Present:</b> 23	

Inspection Report	
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	Not In Compliance
125 - Confidential Information	Not In Compliance
<b>922 KAR 2:110. Section 2. General.</b> <b>(3) Information concerning a child or the child's parent shall be kept in strict confidence by child-care center staff, except as otherwise required by law.</b>	
<b>Findings:</b> General: Based on Observation, the list of children's allergies was posted on a dry erase board in Room 409. This information was not kept confidential.	
Director Requirements	Not In Compliance
260 - Staff Evaluation	Not In Compliance
<b>922 KAR 2:110. Section 4. Director Requirements and Responsibilities.</b> <b>(1) Effective with the adoption of this administrative regulation, a director shall:</b> <b>(j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;</b>	
<b>Findings:</b> General: Based on Review of Documentation, there were no current staff evaluations on file.	
Employee Records	Not In Compliance
340 - Training	Not In Compliance
<b>922 KAR 2:110. Section 5. Staff Requirements.</b> <b>(14) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:</b> <b>(a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;</b> <b>(b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training; and</b> <b>(c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training completed once every five (5) years.</b>	
<b>Findings:</b> General: Based on Review of Documentation, staff hired on 12/05/14 did not have the required fifteen (15) hours of cabinet approved training on file. This information was verified through ECE-TRIS.	
Programming	In Compliance

Inspection Report		
	Premises	In Compliance
	Hygienic Practices	In Compliance
	First Aid/Medication	In Compliance
	Outdoor Play Area	In Compliance
	Equipment	In Compliance
	Transportation	Not Applicable
	Food Service	In Compliance
	Children's Records	Not In Compliance
<b>1070 - Immunization</b>		<b>Not In Compliance</b>
<p><b>922 KAR 2:110. Section 3. Records.</b>  <b>(1) A child-care center shall maintain:</b>  <b>(a) A current immunization certificate for each child in care within thirty (30) days of the child's enrollment, unless an attending physician or the child's parent objects to the immunization of the child pursuant to KRS 214.036;</b></p>		
<p><b>Findings:</b>  General: Based on Review of Documentation, child enrolled on 07/17/17 did not have a current immunization record on file.</p>		
	Written Documentation	Not In Compliance
<b>1105 - Professional Development</b>		<b>Not In Compliance</b>
<p><b>922 KAR 2:110. Section 3. Records.</b>  <b>(1) A child-care center shall maintain:</b>  <b>(f) A written annual plan for child-care staff professional development;</b></p>		
<p><b>Findings:</b>  General: Based on Review of Documentation, there were no current professional development plans on file for the staff.</p>		
<b>1115 - Earthquake/Tornado Drills</b>		<b>Not In Compliance</b>
<p><b>922 KAR 2:110. Section 3. Records.</b>  <b>(1) A child-care center shall maintain:</b>  <b>(h) A written record of quarterly practiced earthquake drills and tornado drills detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;</b></p>		
<p><b>Findings:</b>  General: Based on Review of Documentation, there was no documentation showing that a quarterly tornado drill was conducted by the facility.</p>		
	Posted Documentation	In Compliance
	Animals	Not Applicable