



Andy Beshear
GOVERNOR

CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF INSPECTOR GENERAL

Eric Friedlander
SECRETARY

Melissa A. Moore, Director
Division of Regulated Child Care
Eastern Branch
455 Park Place, Suite 120A
Lexington, KY 40511

Adam Mather
INSPECTOR GENERAL

Phone: (859) 246-2301 Fax: (859) 246-2307
<https://chfs.ky.gov/agencies/os/oig>

Inspection Report

Provider Name: Kiddie City Childcare	Provider Information	CLR No: L383308
Provider Address: 641 W 9th Street, Covington, KY, 41011	Provider Type: LICENSED TYPE I	Capacity: 38
Owner(s): Kiddie City LLC		Director(s): Simms, Tiffany Michelle

Inspection Type: Renewal Application	Inspection Information	Inspection No: 305545
Date Initiated: 12/08/2020 10:30 AM	Date Concluded: 12/08/2020 1:05 PM	
	No. of Children Present: 26	

Inspection Report	
Background Checks	In Compliance
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	Not In Compliance
155 - Liability Insurance	Not In Compliance
<p>922 KAR 2:090. Section 6. License Issuance. (8) To qualify for a preliminary license, or maintain a regular license, a child-care center shall: (d) Provide written proof of liability insurance coverage of at least \$100,000 per occurrence;</p> <p>Findings: General: Based on review of documentation, it was found that the liability insurance policy presented for review at the time of the survey was no longer current. The policy had the dates of 9/17/19 - 9/17/2020 as the effective dates.</p>	
180 - Plan of Correction/15 days	Not In Compliance
<p>922 KAR 2:090. Section 14. Statement of Deficiency and Corrective Action Plans. (2) Except for a violation posing an immediate threat as handled in accordance with KRS 199.896(5)(c), a child-care center shall submit a written corrective action plan to the cabinet or its designee within fifteen (15) calendar days of the date of the statement of deficiency to eliminate or correct the regulatory violation.</p> <p>Findings: A PLAN OF CORRECTION WAS DUE ON 03/26/2021 AND AS OF 03/30/2021, THE PLAN OF CORRECTION HAS NOT BEEN RECEIVED.</p>	
295 - Construction/Renovation Notification	Not In Compliance
<p>922 KAR 2:120. Section 4. Premises Requirements. (19) The Department of Housing, Buildings and Construction, State Fire Marshal's Office, and cabinet shall be contacted concerning a planned new building, addition, or major renovation prior to construction.</p> <p>Findings: General: Based on observation and interview, it was found that the facility had constructed walls and doorways making two classrooms. The construction was completed in an area that had previously been open and divided into two rooms using shelving units. An interview with the staff person in charge found that they did not get prior approval for the construction. It was also found that the walls and doorways have not been inspected by a State Building Inspector.</p>	

Inspection Report

Director Requirements

Not In Compliance

345 - Staff Evaluation

Not In Compliance

922 KAR 2:090. Section 10. Director Requirements and Responsibilities.

(1) A director shall:

- (j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;**

Findings:

General: Based on review of documentation, five staff member files did not have evidence of an annual performance evaluation. A review of DRCC records found that this regulatory violation had also been cited during the 2019 renewal survey.

350 - Health, Safety, Comfort

Not In Compliance

922 KAR 2:090. Section 10. Director Requirements and Responsibilities.

(1) A director shall:

- (l) Assure the health, safety, and comfort of each child;**

Findings:

General: Based on observation and interview during a tour of the facility, the following was found:

- 1) In the yellow bathroom, a toilet brush and toilet plunger were on the floor by the toilet.
- 2) In the Toddler Room, an electrical receptacle located on the back wall had a plate cover that did not cover the outlet. Gaps exposed drywall around the edges. It was also found that the bottom outlet did not have a plug cover.
- 3) It was found that children play in the fenced parking lot. A metal ladder was observed on its side against the fence, which was accessible to the children in care.

Employee Records

Not In Compliance

385 - Personnel File

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(e) A current personnel file for each child-care center staff person to include:

- 1. Name, address, date of birth, and date of employment;**
- 2. Proof of educational qualifications;**
- 3. Record of annual performance evaluation;**
- 4. Documentation of compliance with tuberculosis screening in accordance with Section 11(1)(b) of this administrative regulation; and**
- 5. The results of background checks conducted in accordance with 922 KAR 2:280;**

Findings:

General: Based on interview and review of documentation, there were two staff members that did not have a documented date of hire. An interview with the staff person in charge found that these staff were recently hired.

390 - Educational Requirements

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

(1) Child-care center staff:

(a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:

- 1. High school diploma;**
- 2. GED or qualifying documentation from a comparable educational entity; or**
- 3. Commonwealth Child Care Credential as described in 922 KAR 2:250;**

Findings:

General: Based on interview and review of documentation, there were two staff who did not have a copy of a high school diploma, GED or other qualifying documentation on file. Both staff members were newly hired and did not have a hire date listed.

Inspection Report

Programming

Not In Compliance

420 - Program of Activities Followed

Not In Compliance

922 KAR 2:120. Section 2. Child Care Services.

(4) The child-care center shall provide a daily planned program:

- (a) Posted in writing in a conspicuous location with each age group and followed;
- (b) Of activities that are individualized and developmentally appropriate for each child served;
- (c) That provides experience to promote the individual child's physical, emotional, social, and intellectual growth and well-being; and
- (d) Unless the child-care center is a before- or after-school program that operates part day or less, that offers a variety of creative activities including:

- 1. Art or music;
- 2. Math or numbers;
- 3. Dramatic play;
- 4. Stories and books;
- 5. Science or nature;
- 6. Block building or stacking;
- 7. Tactile or sensory activity;
- 8. Multi-cultural exposure;
- 9. Indoor or outdoor play in which a child makes use of both small and large muscles;
- 10. A balance of active and quiet play, including group and individual activity;
- 11. An opportunity for a child to:
 - a. Have some free choice of activities;
 - b. If desired, play apart from the group at times;

Findings:

General: Based on review of documentation, during a tour of the facility it was found that the posted planned program of activities in all of the classrooms was dated for the week of 11/30-12/4/2020. Therefore, the posted planned program of activities was not for the current week.

Premises

Not In Compliance

540 - Premises Requirements

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

(1) The premises shall be:

- (a) Suitable for the purpose intended;
- (b) Kept clean and in good repair;

Findings:

General: Based on observation during a tour of the facility, the following was found:

- 1) In the Toddler Room, an electrical outlet located at the back of the room had a plate cover that did not fit the size of the outlet. Gaps exposed drywall around the edges of the outlet. It was also found that the bottom plug in the outlet did not contain a plug cover. This outlet was located in an area that was accessible to the children.
- 2) In the yellow bathroom was a plunger and a toilet brush on the floor by the toilet.

580 - Floors, Walls, Ceilings

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

(9) Floors, walls, and ceilings shall be smooth, in good repair, and constructed to be easily cleaned.

Findings:

General: Based on observation during a tour of the facility, the following was found:

- 1) Water-stained ceiling tiles and chipping and peeling paint on the walls were found in both bathrooms.
- 2) In the Toddler Room, there was a large area of the wall where the paint had peeled away from the surface.
- 3) In the Preschool Room, there was a cracked ceiling tile and a hole in the wall near a white shelf.

Hygienic Practices

Not In Compliance

710 - Toy Sanitation Procedure

Not In Compliance

922 KAR 2:120. Section 11. Toys and Furnishings.

(4) A toy or another item that is considered a mouth contact surface by a child not toilet trained shall be sanitized daily by:

- (a) 1. Scrubbing in warm, soapy water using a brush to reach into crevices;
- 2. Rinsing in clean water;
- 3. Submerging in a sanitizing solution for at least two (2) minutes; and
- 4. Air dried; or
- (b) Cleaning in a dishwasher if the toy or other item is dishwasher safe.

Findings:

General: Based on interview with staff, toys mouthed by children not yet toilet trained are placed in the sink and rinsed off with soap and water and then rinsed with bleach water. This method of cleaning and sanitizing mouthed toys does not meet the requirement of this regulation.

Inspection Report

First Aid/Medication

Not In Compliance

715 - First Aid Supplies

Not In Compliance

922 KAR 2:120. Section 7. First Aid and Medicine.

(1) First aid supplies shall:

- (a) Be available to provide prompt and proper first aid treatment;**
- (b) Be stored out of reach of a child;**
- (c) Be periodically inventoried to ensure the supplies have not expired;**
- (d) If reusable, be:**
 - 1. Sanitized; and**
 - 2. Maintained in a sanitary manner; and**
- (e) Include:**
 - 1. Liquid soap;**
 - 2. Adhesive bandages;**
 - 3. Sterile gauze;**
 - 4. Medical tape;**
 - 5. Scissors;**
 - 6. A thermometer;**
 - 7. Flashlight;**
 - 8. Cold pack;**
 - 9. First aid book;**
 - 10. Disposable gloves; and**
 - 11. A cardiopulmonary resuscitation mouthpiece protector.**

Findings:

General: Based on observation, it was found that first aid supplies presented for review at the time of the survey did not include sterile gauze.

Outdoor Play Area

Not In Compliance

735 - Fence Requirement

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

(20) An outdoor play area shall be:

- (a) Except for an after-school child-care program located on the premises of a public or state-accredited nonpublic school, fenced for the safety of the children;**

Findings:

General: Based on observation and interview, the gate to the outdoor play area was missing. An interview with staff found that they have not been using the approved fenced play area. The staff person stated that when children are taken outside, staff move their vehicles out of the fenced parking lot and the gate to the parking lot is closed. Children are then allowed to play in this area. Staff also stated they have not been taking the children outside to play because it has been too cold.

755 - Protective Surface

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

(21) A protective surface shall:

- (a) Be provided for outdoor play equipment used to:**
 - 1. Climb;**
 - 2. Swing; and**
 - 3. Slide; and**
- (b) Have a fall zone equal to the height of the equipment.**

Findings:

General: Based on observation and interview with staff, the provider has not been using the approved fenced play area. Instead, the children have been playing in the fenced parking log. A red and blue plastic slide had been placed on the concrete parking lot for use by the children. Concrete is not an acceptable protective surface for slides.

Equipment

In Compliance

Transportation

Not Applicable

Food Service/Food Program

In Compliance

Food Service

Not In Compliance

1050 - Bottles

Not In Compliance

922 KAR 2:120. Section 8. Kitchen Requirements.

(9) Bottles shall be:

- (a) Individually labeled;**
- (b) Promptly refrigerated;**
- (c) Covered while not in use; and**
- (d) Consumed within one (1) hour of being heated or removed from the refrigerator.**

Findings:

General: Based on observation upon arrival at the facility, a bottle containing milk was observed on the floor by the toddler room. The bottle was not covered.

1140 - Enrollment Information

Not In Compliance

922 KAR 2:090. Section 9. Records.

- (1) A child-care center shall maintain:**
- (b) A written record for each child:**
 - 1. Completed and signed by the child's parent;**
 - 2. Retained on file on the first day the child attends the child-care center; and**
 - 3. To contain:**
 - a. Identifying information about the child, which includes, at a minimum, the child's name, address, and date of birth;**
 - b. Contact information to enable a person in charge to contact the child's:**
 - (i) Parent at the parent's home or place of employment;**
 - (ii) Family physician; and**
 - (iii) Preferred hospital;**
 - c. The name of each person who is designated in writing to pick-up the child;**
 - d. The child's general health status and medical history including, if applicable:**
 - (i) Allergies;**
 - (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and**
 - (iii) Permission from the parent for third-party professional services in the child-care center;**
 - e. The name and phone number of each person to be contacted in an emergency involving or impacting the child;**
 - f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;**

Findings:

General: Based on review of documentation, one child's enrollment information did not contain a preferred hospital.

Written Documentation

Not In Compliance

1170 - Professional Development

Not In Compliance

922 KAR 2:090. Section 9. Records.

- (1) A child-care center shall maintain:**
- (f) A written annual plan for child-care staff professional development;**

Findings:

General: Based on review of documentation, it was found that two staff with hire dates of 9/14/14, and 9/23/14, did not have evidence of having completed an annual professional development plan. It should be noted that this regulatory violation was found during the renewal survey conducted on 10/28/19.

1175 - Earthquake/Tornado/Fire Drills

Not In Compliance

922 KAR 2:090. Section 9. Records.

- (1) A child-care center shall maintain:**
- (h) A written record of quarterly practiced earthquake drills and tornado drills detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;**
 - (i) A written record of practiced fire drills conducted monthly detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;**

Findings:

General: Based on review of documentation, there was no documentation that contained the date, time and the names of children who participated in monthly fire drills conducted in October, November and December of 2019. The staff person in charge stated the documentation is on her computer at home. It should be noted that this regulatory violation was found during the renewal survey conducted on 10/28/19.

1195 - Fire Drills

Not In Compliance

922 KAR 2:120. Section 3. General Requirements.

- (12) A fire drill shall be:**
- (a) Conducted during hours of operation at least monthly; and**
 - (b) Documented.**
- (13) An earthquake drill and a tornado drill shall be:**
- (a) Conducted during hours of operation at least quarterly; and**
 - (b) Documented.**

Findings:

General: Based on interview and review of documentation, there was no documentation to verify that monthly fire drills had been conducted in October, November and December of 2019. The staff person in charge stated the documentation is on her computer at home.

Inspection Report

Posted Documentation

Not In Compliance

1200 - Posting Requirements

Not In Compliance

922 KAR 2:090. Section 8. General.

(6) In addition to the posting requirement of KRS 199.898(3), a child-care center shall post the following in a conspicuous place and make available for public inspection:

- (a) The provider's preliminary or regular license;**
- (b) Each statement of deficiency and civil penalty notice issued by the cabinet during the current licensure year;**
- (c) Each plan of correction submitted by the child-care center to the cabinet during the current licensure year;**
- (d) Information on the Kentucky Consumer Product Safety Program and the program's Website as specified in KRS 199.897;**
- (e) A description of services provided by the child-care center, including:**
 - 1. Current rates for child care; and**
 - 2. Each service charged separately and in addition to the basic rate for child care;**
- (f) Minimum staff-to-child ratios and group size established in 922 KAR 2:120; and**
- (g) Daily planned program.**

Findings:

General: Based on observation, it was found that the statement of deficiency and plan of correction for a renewal survey conducted on 10/28/19, was not posted. A copy of the license was found behind old documents in a plastic sleeve protector hanging on the wall. The license, statement of deficiencies and plan of correction should be posted in a conspicuous place.

Animals

Not Applicable

Emergency Regulation

Not In Compliance

1255 - Emergency Regulation

Not In Compliance

922 KAR 2:405E. Emergency Regulation.

Due to the current declared public health emergency caused by the Novel Coronavirus Disease (COVID-19), licensed child care centers must operate under Centers for Disease Control and Prevention and public health guidelines, as mandated by 922 KAR 2:405E, to prevent the spread of COVID-19.

Findings:

General: Based on observation during a tour of the facility, the following was found:

- 1) In the Toddler Room, there were two soft-bodied dolls with clothing, a stuffed Micky Mouse and a cloth pad in a doll bed.
- 2) In the Preschool Room, there were cloth-bodied dolls with clothing and a cloth pad in the doll bed.
- 3) In the School-Age Room, there was a stuffed animal in the book area and two stuffed elves sitting on the window ledge.
- 3) In the Infant Room, there was a brown cloth child-sized couch and chair.
- 4) A review of the facility's cleaning plan found the plan posted was a generic cleaning plan from the Child Care Health Consultants. The facility had not created a cleaning plan specific to their facility.
- 4) A review of staff files found there were two staff who had been recently hired. There were no results of a CAN check for either staff and there were no results of a criminal records check for one of the staff. There was no documentation that an application for the results of a CAN check had been submitted for either staff person. There was no documentation to verify that an application had been submitted for the results of a CRC check for one of the staff. The dates of hire were not documented and could not be determined. Neither staff was observed working alone at the time of the survey.

Signature of Provider/Representative

Title

Date