



Andy Beshear
GOVERNOR

CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF INSPECTOR GENERAL

Eric Friedlander
SECRETARY

Melissa A. Moore, Director
Division of Regulated Child Care
Eastern Branch
455 Park Place, Suite 120A
Lexington, KY 40511

Adam Mather
INSPECTOR GENERAL

Phone: (859) 246-2301 Fax: (859) 246-2307
<https://chfs.ky.gov/agencies/os/oig>

Inspection Report

Provider Name: Kiddie City Childcare LLC	Provider Information	CLR No: L383308
Provider Address: 641 W 9th Street, Covington, KY, 41011	Provider Type: LICENSED TYPE I	Capacity: 38
Owner(s): Kiddie City LLC		Director(s): Simms, Tiffany Michelle

Inspection Type: Renewal Application	Inspection Information	Inspection No: 247070
Date Initiated: 11/08/2018 10:10 AM	Date Concluded: 11/08/2018 12:30 PM	
	No. of Children Present: 15	

Inspection Report	
Background Checks	Not In Compliance
10 - Submit background check	Not In Compliance
<p>922 KAR 2:280 - Section 4. Procedures and Payments.</p> <p>(1) To initiate the process for obtaining background checks on a prospective child care staff member, the child care provider shall:</p> <p>(a) Request that the prospective child care staff member provide a copy of his or her driver's license or other government-issued photo identification and verify that the photograph clearly matches the prospective child care staff member;</p> <p>(b) Request that the prospective child care staff member complete and sign the:</p> <ol style="list-style-type: none"> DCC-500, Applicant Child Care Staff Member Waiver Agreement and Statement; and DCC-501, Disclosures to Be Provided to and Signed by the Applicant Child Care Staff Member; and <p>(c) Log on to the NBCP portal and enter the prospective child care staff member's demographic information for a check of the:</p> <ol style="list-style-type: none"> Child abuse and neglect central registry pursuant to 922 KAR 1:470; National Crime Information Center's National Sex Offender Registry in accordance with 34 U.S.C. 20921; and Sex Offender Registry established in accordance with KRS 17.500 through 17.580. <p>Findings:</p> <p>General: Based on review of documentation, it was determined that out of the eight (8) employee files submitted for review, none of the eight (8) had proof that information on any of the employees had been submitted for a background check. The director stated the background checks had not been done, but each employee did have a CAN check which had been completed and a CRC check. A review of KARES supports this finding.</p>	
15 - Submit fingerprints	Not In Compliance
<p>922 KAR 2:280. Section 4. Procedures and Payments.</p> <p>(4)(a) Upon submission of payment in accordance with subsections (2) and (3) of this section, the child care provider shall print a copy of the DCC-504, Applicant Child Care Staff Member Live Scan Fingerprinting Form, from the NBCP portal and provide the form to the child care staff member.</p> <p>(b) The child care staff member shall:</p> <ol style="list-style-type: none"> Have no more than ninety (90) calendar days from the date of payment pursuant to subsections (2) and (3) of this section to submit the child care staff member's fingerprints at an authorized collection site for NBCP; and Present the DCC-504 and driver's license or other government-issued photo identification to the designated agent at an authorized collection site prior to fingerprint submission. <p>Findings:</p> <p>General: Based on review of documentation, it was determined that none of the eight (8) employees currently working had submitted fingerprints for a background check. The director stated the fingerprints had not been taken for any of the employees and it would be done in the future. A review of KARES supports this finding.</p>	
Supervision	In Compliance
Staffing Requirements	In Compliance

Inspection Report

General Administration

Not In Compliance

180 - Plan of Correction/15 days

Not In Compliance

922 KAR 2:090. Section 14. Statement of Deficiency and Corrective Action Plans.

(2) Except for a violation posing an immediate threat as handled in accordance with KRS 199.896(5)(c), a child-care center shall submit a written corrective action plan to the cabinet or its designee within fifteen (15) calendar days of the date of the statement of deficiency to eliminate or correct the regulatory violation.

Findings:

A PLAN OF CORRECTION WAS DUE ON 01/31/2019 AND AS OF 02/28/2019, THE PLAN OF CORRECTION HAS NOT BEEN RECEIVED.

Director Requirements

In Compliance

Employee Records

Not In Compliance

395 - TB Verification

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

(1) Child-care center staff:

(b) Shall provide, prior to employment and every two (2) years thereafter:

- 1. A statement from a health professional that the individual is free of active tuberculosis; or**
- 2. A copy of negative tuberculin results.**

Findings:

General: Based on review of documentation, it was determined that an employee with a hire date of 02/01/2015, did not have a current TB verification on file that was taken in the past two (2) years. The form on file was dated 05/10/2015.

410 - Training

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

(16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:

- (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;**
- (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and**
- (c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.**

Findings:

General: Based on review of documentation, the following were found by the surveyor during inspection of the files provided:

- 1. Employees with hire dates of 10/30/2017 and 02/01/2015, did not have evidence of completing state mandated orientation within the first thirty (90) days of hire.
- 2. Employees with hire dates of 10/30/2017 and 02/01/2015, did not have evidence of completing Pediatric Abuse Head Trauma (PAHT) training within the first year of hire.
- 3. Out of the eight (8) files presented for review, none of the employees had evidence of completing fifteen (15) hours of training within the past calendar year of employment.

A review of ECE-TRIS records supports all of these findings.

Programming

In Compliance

Premises

Not In Compliance

520 - Inaccessible Items

Not In Compliance

922 KAR 2:120. Section 3. General Requirements.

(7) The following shall be inaccessible to a child in care:

- (a) Toxic cleaning supplies, poisons, and insecticides;**
- (b) Matches, cigarettes, lighters, and flammable liquids; and**
- (c) Personal belongings and medications of staff.**

Findings:

General: Based on observation, the following were found during inspection by the surveyor:

- 1. In the infant room, an electrical cord was located on the floor near a window. The cord was accessible to children. The cord was attached to a heater which was on the window sill in the room.
- 2. In the Four (4) and Five (5) year old room, a cabinet under the sink was unlocked and contained the following items: (a) Clorox Wipes; (b) Love My Carpet; and (c) Two (2) containers of Dial Hand Soap. The cabinet was accessible to children at all times.

540 - Premises Requirements

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

(1) The premises shall be:

- (a) Suitable for the purpose intended;**
- (b) Kept clean and in good repair;**

Findings:

General: Based on observation, it was determined that a window pane was broken on the outside glass of the window in the Four (4) to Five (5) year old room. The inside pane of glass was not broken.

Inspection Report

580 - Floors, Walls, Ceilings

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.
(9) Floors, walls, and ceilings shall be smooth, in good repair, and constructed to be easily cleaned.

Findings:

General: Based on observation, it was determined the following items were found upon inspection by the surveyor:

- 1. The blinds were broken covering the window in the Two (2) year old room and the broken blind was accessible to children.
2. Ceiling tiles contained water stains and were broken in the following locations: (a) The Two (2) year old room around the light fixture; and (b) The Four (4) to Five (5) year old room around the window.
3. A light fixture also was missing the protective covering in the Four (4) to Five (5) year old room.

640 - Toilet Room

Not In Compliance

922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.
(2) A toilet room shall:
(a) 1. Be provided for each gender; or
2. A plan shall be implemented to use the same toilet room at separate times;
(b) Have a supply of toilet paper; and
(c) Be cleaned and disinfected daily.

Findings:

General: Based on observation, it was determined that both toilet rooms contained cracked, broken, and stained ceiling tiles. The ceiling tile in the bathroom to the right was broken and exposed insulation could be seen falling out of the tiles.

Table with 2 columns: Category and Compliance Status. Categories include Hygienic Practices, First Aid/Medication, Outdoor Play Area, Equipment, Transportation, Food Service/Food Program, Food Service, and Children's Records.

1140 - Enrollment Information

Not In Compliance

922 KAR 2:090. Section 9. Records.
(1) A child-care center shall maintain:
(b) A written record for each child:
1. Completed and signed by the child's parent;
2. Retained on file on the first day the child attends the child-care center; and
3. To contain:
a. Identifying information about the child, which includes, at a minimum, the child's name, address, and date of birth;
b. Contact information to enable a person in charge to contact the child's:
(i) Parent at the parent's home or place of employment;
(ii) Family physician; and
(iii) Preferred hospital;
c. The name of each person who is designated in writing to pick-up the child;
d. The child's general health status and medical history including, if applicable:
(i) Allergies;
(ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and
(iii) Permission from the parent for third-party professional services in the child-care center;
e. The name and phone number of each person to be contacted in an emergency involving or impacting the child;
f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;

Findings:

General: Based on review of documentation, the following was found:

- 1. It was determined that a child with an enrollment date of 08/20/2018, did not have a preferred hospital listed in the file submitted for review. The area for hospital on the paperwork was left blank.
2. It was determined that a child only had an immunization record in a file presented for review. The file was missing the following information: (a) Date of Enrollment; (b) I.D. Info; (c) Parent Contact; (d) Emergency Care; (e) Physician Contact; (f) Preferred Hospital; (g) Authorized Pick-up; and (h) Medical History.

Written Documentation In Compliance

Inspection Report

Posted Documentation

Not In Compliance

1200 - Posting Requirements

Not In Compliance

922 KAR 2:090. Section 8. General.

(6) In addition to the posting requirement of KRS 199.898(3), a child-care center shall post the following in a conspicuous place and make available for public inspection:

- (a) The provider's preliminary or regular license;**
- (b) Each statement of deficiency and civil penalty notice issued by the cabinet during the current licensure year;**
- (c) Each plan of correction submitted by the child-care center to the cabinet during the current licensure year;**
- (d) Information on the Kentucky Consumer Product Safety Program and the program's Website as specified in KRS 199.897;**
- (e) A description of services provided by the child-care center, including:**
 - 1. Current rates for child care; and**
 - 2. Each service charged separately and in addition to the basic rate for child care;**
- (f) Minimum staff-to-child ratios and group size established in 922 KAR 2:120; and**
- (g) Daily planned program.**

Findings:

General: Based on observation, it was determined the following were found by the surveyor during inspection:

- 1. In the Two (2) year old room, a lesson plan was not posted.
- 2. In the Four (4) and Five (5) year old room, a lesson plan was not posted.

1215 - Daily Activities

Not In Compliance

922 KAR 2:090. Section 10. Director Requirements and Responsibilities.

(1) A director shall:

- (h) Post a schedule of daily activities, to include dates and times of activities to be conducted with the children in each classroom;**

Findings:

General: Based on observation, it was determined by the surveyor on the day of inspection that a Daily Schedule and list of activities was not posted in the Infant Room or in the Four (4) and Five (5) year old room.

Animals

In Compliance

Signature of Provider/Representative

Title

Date