



Andy Beshear
GOVERNOR

**CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF INSPECTOR GENERAL**

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Adam Mather
INSPECTOR GENERAL

Inspection Report

Provider Name: St. Joseph Pre-Kindergarten	Provider Information	CLR No: L383305
Provider Address: 6829 Four Mile Road, Camp Springs, KY, 41059	Provider Type: LICENSED TYPE I	Capacity: 25
Owner(s): St. Joseph School, Camp Springs		Director(s): Kreidenweis, April Dawn

Inspection Type: Renewal Application	Inspection Information	Inspection No: 291738
Date Initiated: 12/03/2019 10:10 AM	Date Concluded: 12/03/2019 11:14 AM	
	No. of Children Present: 8	

Inspection Report	
Background Checks	In Compliance
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	In Compliance
Employee Records	Not In Compliance
385 - Personnel File	Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(e) A current personnel file for each child-care center staff person to include:

- 1. Name, address, date of birth, and date of employment;**
- 2. Proof of educational qualifications;**
- 3. Record of annual performance evaluation;**
- 4. Documentation of compliance with tuberculosis screening in accordance with Section 11(1)(b) of this administrative regulation; and**
- 5. The results of background checks conducted in accordance with 922 KAR 2:280;**

Findings:

General: Based on review of documentation and interview, this regulatory requirement was not met. A review of staff files during the inspection found that one staff person did not have the date of employment listed in their file. The staff person in charge called the assistant director at home, reviewed information on her computer and then verbally identified the date 8/1/19 as the hire date. However, the date of hire was not maintained in the personnel file.

395 - TB Verification

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

(1) Child-care center staff:

(b) Shall provide, prior to employment and every two (2) years thereafter:

- 1. A statement from a health professional that the individual is free of active tuberculosis; or**
- 2. A copy of negative tuberculin results.**

Findings:

General: Based on review of documentation and interview, this regulatory requirement was not met. One staff person (hire date: 8/1/19) did not have T.B. documentation on file. The staff person stated that she thought she had obtained this documentation; however, she was not able to locate it during the visit.

Programming	In Compliance
Premises	In Compliance

Inspection Report	
Hygienic Practices	In Compliance
First Aid/Medication	Not In Compliance
715 - First Aid Supplies	
Not In Compliance	
<div>922 KAR 2:120. Section 7. First Aid and Medicine. (1) First aid supplies shall: (a) Be available to provide prompt and proper first aid treatment; (b) Be stored out of reach of a child; (c) Be periodically inventoried to ensure the supplies have not expired; (d) If reusable, be: 1. Sanitized; and 2. Maintained in a sanitary manner; and (e) Include: 1. Liquid soap; 2. Adhesive bandages; 3. Sterile gauze; 4. Medical tape; 5. Scissors; 6. A thermometer; 7. Flashlight; 8. Cold pack; 9. First aid book; 10. Disposable gloves; and 11. A cardiopulmonary resuscitation mouthpiece protector.</div>	
Findings:	
General: Based on observation, this regulatory requirement was not met. An inspection of the facility's first aid kit found that it did not contain medical tape.	
Outdoor Play Area	In Compliance
Equipment	In Compliance
Transportation	Not Applicable
Food Service/Food Program	In Compliance
Food Service	In Compliance
Children's Records	In Compliance
Written Documentation	Not In Compliance
1160 - Daily Attendance Records	
Not In Compliance	
<div>922 KAR 2:090. Section 9. Records. (1) A child-care center shall maintain: (c) Daily attendance records documenting the arrival and departure time of each child, including records that are required in accordance with 922 KAR 2:160, Section 13, if a child receives services from the child-care center through the Child Care Assistance Program;</div>	
Findings:	
General: Based on review of documentation, this regulatory requirement was not met. The surveyor entered the facility at 10:10AM and observed 17 children present; however, only 13 children had an arrival time documented.	
Posted Documentation	In Compliance
Animals	In Compliance