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Inspection Report

Provider Name: Holy Name School Extended Care	Provider Information	CLR No: L355831
Provider Address: 628 Second Street, Henderson, KY, 42420	Provider Type: LICENSED TYPE I	Capacity: 99
Owner(s): Holy Name Parish Of Henderson, Kentucky		Director(s): Royer, Diane

Inspection Type: Renewal Application	Inspection Information	Inspection No: 323140
Date Initiated: 10/18/2022 9:25 AM	Date Concluded: 10/18/2022 1:20 PM	
	No. of Children Present: 44	

Inspection Report	
Background Checks	In Compliance
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	Not In Compliance
360 - Staff Evaluation	Not In Compliance
922 KAR 2:090. Section 10. Director Requirements and Responsibilities. (1) A director shall: (j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;	
Findings:	
General: Based on review of documentation and interview, caregivers hired on 8/3/20, 7/29/13, 9/15/21, 8/7/19, 8/7/17 and 8/28/20, did not have an annual written performance evaluation on file.	
Employee Records	Not In Compliance
400 - Educational Requirements	Not In Compliance
922 KAR 2:090. Section 11. Staff Requirements. (1) Child-care center staff: (a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a: 1. High school diploma; 2. GED or qualifying documentation from a comparable educational entity; or 3. Commonwealth Child Care Credential as described in 922 KAR 2:250;	
Findings:	
General: Based on review of documentation and interview, caregivers hired on 8/8/22 and 8/22/22, did not have education documentation on file.	

Inspection Report

435 - Training

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

(16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:
(a) Six (6) hours of cabinet-approved orientation completed within the first three (3) months of employment in a child-care program;
(b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment in a child care program, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and
(c) Fifteen (15) hours of cabinet-approved early care and education training completed between July 1 and the following June 30 of each subsequent year of employment in a child care program, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.
(17) A staff person's compliance with training requirements of this section shall be verified through the cabinet-designated database maintained pursuant to 922 KAR 2:240.

Findings:

General: Based on review of documentation and interview, a caregiver hired on 8/15/19, completed five and one half (5 1/2) hours of training, a caregiver hired on 8/7/19, completed five (5) hours of training and a caregiver hired on 8/28/20, completed one (1) hour of training between July 1 and the following June 30.

Programming	In Compliance
Premises	In Compliance
Hygienic Practices	In Compliance
First Aid/Medication	In Compliance
Outdoor Play Area	In Compliance
Equipment	In Compliance
Transportation	Not Applicable
Kitchen Requirements	In Compliance
Food Service	In Compliance
Meal Planning/Center Provides Meals	In Compliance
Meal Planning/Center Does Not Provide Meals	Not Applicable
Children's Records	In Compliance
Written Documentation	Not In Compliance

1280 - Professional Development

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:
(f) A written annual plan for child-care staff professional development;

Findings:

General: Based on review of documentation and interview, caregivers hired on 1/27/22, 8/4/16, 8/7/19 and 8/28/20, did not have a written professional development plan on file.

Posted Documentation	In Compliance
Animals	Not Applicable

Signature of Provider/Representative

Title

Date