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**Inspection Report**

<b>Provider Name:</b> Holy Name School Extended Care	<b>Provider Information</b>	<b>CLR No:</b> L355831
<b>Provider Address:</b> 628 Second Street, Henderson, KY, 42420	<b>Provider Type:</b> LICENSED TYPE I	<b>Capacity:</b> 99
<b>Owner(s):</b> Holy Name Parish Of Henderson, Kentucky		<b>Director(s):</b> Royer, Diane

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 305303
<b>Date Initiated:</b> 11/12/2020 8:45 AM	<b>Date Concluded:</b> 11/12/2020 1:45 PM	
	<b>No. of Children Present:</b> 42	

<b>Inspection Report</b>	
<b>Background Checks</b>	<b>In Compliance</b>
<b>Supervision</b>	<b>In Compliance</b>
<b>Staffing Requirements</b>	<b>In Compliance</b>
<b>General Administration</b>	<b>In Compliance</b>
<b>Director Requirements</b>	<b>Not In Compliance</b>

**345 - Staff Evaluation** **Not In Compliance**

**922 KAR 2:090. Section 10. Director Requirements and Responsibilities.**  
**(1) A director shall:**  
**(j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;**

**Findings:**

General: Based on review of documentation, three (3) caregivers hired on 8/5/10, 8/24/15, and 8/4/16, each had an annual written performance evaluation on file that was dated 5/11/18. A caregiver hired on 8/7/17, had an annual written performance evaluation on file that was dated 5/8/17. Three (3) caregivers hired on 8/15/19, 8/7/19, and 7/28/19, did not have an annual written performance evaluation on file.

**Employee Records** **Not In Compliance**

**390 - Educational Requirements** **Not In Compliance**

**922 KAR 2:090. Section 11. Staff Requirements.**  
**(1) Child-care center staff:**  
**(a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:**  
**1. High school diploma;**  
**2. GED or qualifying documentation from a comparable educational entity; or**  
**3. Commonwealth Child Care Credential as described in 922 KAR 2:250;**

**Findings:**

General: Based on review of documentation, two (2) caregivers hired on 8/1/20 and 9/25/20, did not have education verification on file.

**Inspection Report**

**410 - Training**

**Not In Compliance**

**922 KAR 2:090. Section 11. Staff Requirements.**

- (16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:**
- (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;**
  - (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and**
  - (c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.**

**Findings:**

General: Based on review of documentation, a caregiver hired on 6/15/20, and two (2) caregivers hired on 8/1/20, did not completed six (6) hours of cabinet approved orientation training within the first three (3) months of employment.

**Programming**

**In Compliance**

**Premises**

**Not In Compliance**

**645 - Sink**

**Not In Compliance**

**922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.**

- (3) A sink shall be:**
- (a) Located in or immediately adjacent to toilet rooms;**
  - (b) Equipped with hot and cold running water that allows for hand washing;**
  - (c) Equipped with hot water at a minimum temperature of ninety (90) degrees Fahrenheit and a maximum of 120 degrees Fahrenheit;**
  - (d) Equipped with liquid soap;**
  - (e) Equipped with hand-drying blower or single use disposable hand drying material;**
  - (f) Equipped with an easily cleanable waste receptacle; and**
  - (g) Immediately adjacent to a changing area used for infants and toddlers.**

**Findings:**

General: Based on observation, the hot water temperature registered seventy (70) degrees Fahrenheit at a sink in rooms 113 and 114. The hot water temperature registered seventy (70) degrees Fahrenheit at four (4) sinks in the boys' restroom and the girls' restroom located near the gym. The hot water temperature registered seventy (70) degrees Fahrenheit at four (4) sinks in the boys' restroom and the girls' restroom located near room 113. Also, the hot water temperature registered eighty (80) degrees Fahrenheit at a sink in room 118.

**Hygienic Practices**

**In Compliance**

**First Aid/Medication**

**In Compliance**

**Outdoor Play Area**

**In Compliance**

**Equipment**

**Not In Compliance**

**820 - Indoor/Outdoor Equipment**

**Not In Compliance**

**922 KAR 2:120. Section 11. Toys and Furnishings.**

- (2) Indoor and outdoor equipment shall:**
- (a) Be clean, safe, and in good repair;**
  - (b) Meet the physical, developmental needs, and interests of children of different age groups;**
  - (c) Be free from sharp points or corners, splinters, protruding nails or bolts, loose or rusty parts, hazardous small parts, lead-based paint, poisonous material, and flaking or chalking paint; and**
  - (d) Be designed to guard against entrapment or situations that may cause strangulation.**

**Findings:**

General: Based on observation, black soiled spots were on an alphabet print area rug in room 118.

**Transportation**

**Not Applicable**

**Food Service/Food Program**

**In Compliance**

**Food Service**

**In Compliance**

**Children's Records**

**In Compliance**

**Written Documentation**

**Not In Compliance**

**1170 - Professional Development**

**Not In Compliance**

**922 KAR 2:090. Section 9. Records.**

- (1) A child-care center shall maintain:**
- (f) A written annual plan for child-care staff professional development;**

**Findings:**

General: Based on review of documentation, a caregiver hired 7/29/13, had an annual professional development plan on file that was dated 10/15/19. A caregiver hired on 8/4/16, had an annual professional development plan on file that was dated 11/8/19. Five (5) caregivers hired on 8/15/19, 8/7/19, 8/7/17, 8/1/20, and 6/15/20, did not have an annual professional development plan on file.

**Posted Documentation**

**In Compliance**

**Animals**

**Not Applicable**

**Inspection Report**

**Emergency Regulation**

**Not In Compliance**

**1255 - Emergency Regulation**

**Not In Compliance**

**922 KAR 2:405E. Emergency Regulation.**

**Due to the current declared public health emergency caused by the Novel Coronavirus Disease (COVID-19), licensed child care centers must operate under Centers for Disease Control and Prevention and public health guidelines, as mandated by 922 KAR 2:405E, to prevent the spread of COVID-19.**

**Findings:**

General: Based on review of documentation, the center failed to ensure new staff shall undergo name-based background checks in accordance with 922 KAR 2:405E Section 11(5) (a). A caregiver hired on 8/13/20, did not have a processed child abuse/neglect check and a criminal records check on file.

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Signature of Provider/Representative

Title

Date