



Andy Beshear  
GOVERNOR

CABINET FOR HEALTH AND FAMILY SERVICES  
OFFICE OF INSPECTOR GENERAL

Eric Friedlander  
SECRETARY

Melissa A. Moore, Director  
Division of Regulated Child Care  
Western Branch  
901 B South Main Street  
Hopkinsville, KY 42240

Adam Mather  
INSPECTOR GENERAL

Phone: (270) 889-6052 Fax: (270) 889-6089  
<https://chfs.ky.gov/agencies/os/oig>

**Inspection Report**

|  |                                       |  |
|--|---------------------------------------|--|
| <b>Provider Name:</b> Plum Tree Montessori                                     | <b>Provider Information</b>           | <b>License No:</b> L355731               |
| <b>Provider Address:</b> 412 & 436 Plum Springs Road, Bowling Green, KY, 42101 | <b>Provider Type:</b> LICENSED TYPE I | <b>Capacity:</b> 102                     |
| <b>Owner(s):</b> Plum Tree Educational Services, Inc.                          |                                       | <b>Director(s):</b> Jessie, Michele Lynn |

|  |  |                              |
|--|--|------------------------------|
| <b>Inspection Type:</b> Investigation        | <b>Inspection Information</b>              | <b>Inspection No:</b> 214857 |
| <b>Visit Start Date:</b> 04/14/2016 12:00 PM | <b>Visit End Date:</b> 04/14/2016 12:55 PM |                              |
| <b>No. of Children Present:</b>              |  |                              |

**Inspection Report**

**Supervision**

|   |                      |
|---|----------------------|
| <b>5 - Children Supervised</b>  | <b>In Compliance</b> |
| <p><b>922 KAR 2:120. Section 2. Child Care Services.</b><br/> <b>(3)(a) Each center shall maintain a child-care program that assures each child will be:</b><br/> <b>1. Provided with adequate supervision at all times by a qualified staff person who:</b><br/> <b>a. Ensures the child is within scope of vision and range of voice; or</b><br/> <b>b. For a school-age child, within scope of vision or range of voice;</b></p> |                      |

**Staffing Requirements**

| <b>40 - Ratios and Group Size</b>   | <b>In Compliance</b>    |                     |       |                     |        |                        |    |         |                        |    |                            |                         |    |                            |                         |    |                            |                         |    |                         |                         |    |                        |                         |  |                               |                         |    |                    |                         |    |
|---|-------------------------|---------------------|-------|---------------------|--------|------------------------|----|---------|------------------------|----|----------------------------|-------------------------|----|----------------------------|-------------------------|----|----------------------------|-------------------------|----|-------------------------|-------------------------|----|------------------------|-------------------------|--|-------------------------------|-------------------------|----|--------------------|-------------------------|----|
| <p><b>922 KAR 2:120. Section 2. Child Care Services.</b><br/> <b>(2) Minimum staff-to-child ratios and group size for an operating child-care center shall be maintained as follows:</b></p> <table border="1"> <thead> <tr> <th>Age of Children</th> <th>Ratio</th> <th>Maximum Group Size*</th> </tr> </thead> <tbody> <tr> <td>Infant</td> <td>1 staff for 5 children</td> <td>10</td> </tr> <tr> <td>Toddler</td> <td>1 staff for 6 children</td> <td>12</td> </tr> <tr> <td>Preschool-age 2 to 3 years</td> <td>1 staff for 10 children</td> <td>20</td> </tr> <tr> <td>Preschool-age 3 to 4 years</td> <td>1 staff for 12 children</td> <td>24</td> </tr> <tr> <td>Preschool-age 4 to 5 years</td> <td>1 staff for 14 children</td> <td>28</td> </tr> <tr> <td>School-age 5 to 7 years</td> <td>1 staff for 15 children</td> <td>30</td> </tr> <tr> <td>School-age 7 and older</td> <td>1 staff for 25 children</td> <td></td> </tr> <tr> <td>(for before and after school)</td> <td>1 staff for 20 children</td> <td>30</td> </tr> <tr> <td>(full day of care)</td> <td>1 staff for 20 children</td> <td>30</td> </tr> </tbody> </table> <p>*Maximum Group Size shall be applicable only to Type I child-care centers.</p> |                         | Age of Children     | Ratio | Maximum Group Size* | Infant | 1 staff for 5 children | 10 | Toddler | 1 staff for 6 children | 12 | Preschool-age 2 to 3 years | 1 staff for 10 children | 20 | Preschool-age 3 to 4 years | 1 staff for 12 children | 24 | Preschool-age 4 to 5 years | 1 staff for 14 children | 28 | School-age 5 to 7 years | 1 staff for 15 children | 30 | School-age 7 and older | 1 staff for 25 children |  | (for before and after school) | 1 staff for 20 children | 30 | (full day of care) | 1 staff for 20 children | 30 |
| Age of Children   | Ratio                   | Maximum Group Size* |       |                     |        |                        |    |         |                        |    |                            |                         |    |                            |                         |    |                            |                         |    |                         |                         |    |                        |                         |  |                               |                         |    |                    |                         |    |
| Infant  | 1 staff for 5 children  | 10                  |       |                     |        |                        |    |         |                        |    |                            |                         |    |                            |                         |    |                            |                         |    |                         |                         |    |                        |                         |  |                               |                         |    |                    |                         |    |
| Toddler   | 1 staff for 6 children  | 12                  |       |                     |        |                        |    |         |                        |    |                            |                         |    |                            |                         |    |                            |                         |    |                         |                         |    |                        |                         |  |                               |                         |    |                    |                         |    |
| Preschool-age 2 to 3 years  | 1 staff for 10 children | 20                  |       |                     |        |                        |    |         |                        |    |                            |                         |    |                            |                         |    |                            |                         |    |                         |                         |    |                        |                         |  |                               |                         |    |                    |                         |    |
| Preschool-age 3 to 4 years  | 1 staff for 12 children | 24                  |       |                     |        |                        |    |         |                        |    |                            |                         |    |                            |                         |    |                            |                         |    |                         |                         |    |                        |                         |  |                               |                         |    |                    |                         |    |
| Preschool-age 4 to 5 years  | 1 staff for 14 children | 28                  |       |                     |        |                        |    |         |                        |    |                            |                         |    |                            |                         |    |                            |                         |    |                         |                         |    |                        |                         |  |                               |                         |    |                    |                         |    |
| School-age 5 to 7 years   | 1 staff for 15 children | 30                  |       |                     |        |                        |    |         |                        |    |                            |                         |    |                            |                         |    |                            |                         |    |                         |                         |    |                        |                         |  |                               |                         |    |                    |                         |    |
| School-age 7 and older  | 1 staff for 25 children |                     |       |                     |        |                        |    |         |                        |    |                            |                         |    |                            |                         |    |                            |                         |    |                         |                         |    |                        |                         |  |                               |                         |    |                    |                         |    |
| (for before and after school)   | 1 staff for 20 children | 30                  |       |                     |        |                        |    |         |                        |    |                            |                         |    |                            |                         |    |                            |                         |    |                         |                         |    |                        |                         |  |                               |                         |    |                    |                         |    |
| (full day of care)  | 1 staff for 20 children | 30                  |       |                     |        |                        |    |         |                        |    |                            |                         |    |                            |                         |    |                            |                         |    |                         |                         |    |                        |                         |  |                               |                         |    |                    |                         |    |

**Children's Records**

|                                      |                      |
|--------------------------------------|----------------------|
| <b>1075 - Enrollment Information</b> | <b>In Compliance</b> |
|--------------------------------------|----------------------|



**Inspection Report**

**922 KAR 2:110. Section 3. Records.**

**(1) A child-care center shall maintain:**

**(b) A written record for each child:**

**1. Completed and signed by the child's parent;**

**2. Retained on file on the first day the child attends the child-care center; and**

**3. To contain:**

**a. Identifying information about the child, which includes, at minimum, the child's name, address, and date of birth;**

**b. Contact information to enable a person in charge to contact the child's:**

**(i) Parent at the parent's home or place of employment;**

**(ii) Family physician; and**

**(iii) Preferred hospital;**

**c. The name of each person who is designated in writing to pick-up the child;**

**d. The child's general health status and medical history including, if applicable:**

**(i) Allergies;**

**(ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and**

**(iii) Permission from the parent for third-party professional services in the child-care center;**

**e. The name and phone number of each person to be contacted in an emergency situation involving or impacting the child;**

**f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;**

Signature of  
Provider/Representative

Title

Date