



**Andy Beshear**  
GOVERNOR

**CABINET FOR HEALTH AND FAMILY SERVICES**  
**OFFICE OF INSPECTOR GENERAL**

**Eric Friedlander**  
SECRETARY

**Melissa A. Moore, Director**  
**Division of Regulated Child Care**  
Southern Branch  
116 Commerce Ave  
London, KY 40744

Phone: (606) 330-2030 Fax: (606) 330-2056  
<https://chfs.ky.gov/agencies/os/oig>

**Adam Mather**  
INSPECTOR GENERAL

**Inspection Report**

<b>Provider Name:</b> Danville Montessori School	<b>Provider Information</b>	<b>CLR No:</b> L352121
<b>Provider Address:</b> 411 East Main Street, Danville, KY, 40422	<b>Provider Type:</b> LICENSED TYPE I	<b>Capacity:</b> 74
<b>Owner(s):</b> Danville Montessori School, Inc.		<b>Director(s):</b> Critchfield, Pat Ann

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 220737
<b>Date Initiated:</b> 09/21/2017 9:35 AM	<b>Date Concluded:</b> 09/21/2017 12:00 PM	
	<b>No. of Children Present:</b> 47	

Inspection Report	
<b>Supervision</b>	<b>In Compliance</b>
<b>Staffing Requirements</b>	<b>In Compliance</b>
<b>General Administration</b>	<b>In Compliance</b>
<b>Director Requirements</b>	<b>In Compliance</b>
<b>Employee Records</b>	<b>Not In Compliance</b>
<b>300 - Background checks/left alone</b>	<b>Not In Compliance</b>

**922 KAR 2:090. Section 6. License Issuance.**

(5) An individual described in subsection (4) of this section shall:

(a) Submit to background checks described in paragraph (b) of this subsection;

(b) May be employed or work with a child on a probationary basis for up to ninety (90) calendar days, pending completion of a:

1. Child abuse or neglect check using the central registry in accordance with 922 KAR 1:470;

2. Criminal records check required by KRS 199.896(19);

3. Criminal records check for any previous state of residence if the person resided outside the state of Kentucky in the last five (5) years; and

4. An address check of the Sex Offender Registry; and

(c) Not be left alone in the presence of a child until copies of the background checks in accordance with paragraph (b) of this subsection have been received by the licensee.

**Findings:**

General: Based on review of documentation, the surveyor found that the staff's (DOH: 9/11/17) file did not contain evidence of a criminal record check or a central abuse/neglect registry check; therefore, timely submission of the required checks could not be verified. During interview, the director acknowledged that she did not have documentation to support timely submission. The director stated the staff person has not been left alone with children.

**320 - TB Verification**

**Not In Compliance**

**922 KAR 2:110. Section 5. Staff Requirements.**

(1) Child-care center staff:

(b) Shall provide, prior to employment and every two (2) years thereafter:

1. A statement from a health professional that the individual is free of active tuberculosis; or

2. A copy of negative tuberculin results.

**Findings:**

General: Based on review of documentation, the surveyor found that a volunteer's (DOH: 8/16/17) file does not contain a copy of a negative tuberculin result. During interview, the director confirmed that volunteers are required to have a tuberculin test.

**922 KAR 2:110. Section 5. Staff Requirements.**

**(14) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:**

- (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;**
- (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training; and**
- (c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training completed once every five (5) years.**

**Findings:**

General: Based on review of documentation and ECE - TRIS, the surveyor found the following:

- (1.) Staff (DOH: 8/1/16) obtained eleven and one-half (11 1/2) of the required fifteen (15) hours of cabinet - approved early care and education training.
- (2.) Staff (DOH: 8/1/16) obtained six (6) hours of cabinet - approved orientation on 8/8/17; therefore, the orientation training was not obtained during the staff's first three (3) months of employment.
- (3.) Two (2) staff (DOH: 8/1/16, 8/1/16) did not obtain the one and one-half (1 1/2) hours of pediatric abusive head trauma during their first year of employment.

<b>Programming</b>	<b>In Compliance</b>
<b>Premises</b>	<b>In Compliance</b>
<b>Hygienic Practices</b>	<b>In Compliance</b>
<b>First Aid/Medication</b>	<b>In Compliance</b>
<b>Outdoor Play Area</b>	<b>In Compliance</b>
<b>Equipment</b>	<b>In Compliance</b>
<b>Transportation</b>	<b>Not Applicable</b>
<b>Food Service</b>	<b>In Compliance</b>
<b>Children's Records</b>	<b>In Compliance</b>
<b>Written Documentation</b>	<b>In Compliance</b>
<b>Posted Documentation</b>	<b>In Compliance</b>
<b>Animals</b>	<b>In Compliance</b>

Signature of Provider/Representative

Title

Date