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Inspection Report

Provider Name: Wee Care Day Care & Learning Center #2	Provider Information Provider Type: LICENSED TYPE I	CLR No: L355675
Provider Address: 209 & 211 East Broadway, Bardstow, KY, 40004		Capacity: 109
Owner(s): V & P, Inc.		Director(s): Stone, Michelle Leigh

Inspection Type: Renewal Application	Inspection Information	Inspection No: 292418
Date Initiated: 01/09/2020 9:35 AM	Date Concluded: 01/09/2020 1:15 PM	
	No. of Children Present: 49	

Inspection Report	
Background Checks	In Compliance
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	Not In Compliance

345 - Staff Evaluation **Not In Compliance**

922 KAR 2:090. Section 10. Director Requirements and Responsibilities.
(1) A director shall:
(j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;

Findings:

General: Based on interview and review of documentation, the child care center director failed to assure compliance with regulatory requirements. A review of staff files failed to have documentation of an annual performance evaluation for staff with hire dates of: 6/3/96, 4/26/16 and 9/25/14. Interview with the staff in charge revealed the documentation was not available at the time of the survey.

Employee Records	Not In Compliance
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415 - Driver Requirements **Not In Compliance**

922 KAR 2:120. Section 12. Transportation.
(18) A driver of a vehicle transporting a child for a center shall:
(a) Be at least twenty-one (21) years old;
(b) Complete:
1. The background checks as described in 922 KAR 2:280; and
2. An annual check of the:
a. Kentucky driver history records in accordance with KRS 186.018; or
b. Driver history records through the state transportation agency that issued the driver's license;
(c) Hold a current driver's license which has not been suspended or revoked during the last five (5) years; and
(d) Not caused an accident which resulted in the death of a person.

Findings:

General: Based on observation, interview and review of documentation, the child care center failed to maintain employee records in accordance with regulatory requirements. A review of documentation failed to reveal an annual check of the Kentucky Driver history records in accordance with KRS 186.018 for a staff member with a hire date of 4/10/13. Interview with the staff in charge revealed she thought the document was valid for 3-5 years as stated on the website.

Programming	In Compliance
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Inspection Report

Premises	In Compliance
Hygienic Practices	In Compliance
First Aid/Medication	In Compliance
Outdoor Play Area	In Compliance
Equipment	In Compliance
Transportation	In Compliance
Food Service/Food Program	In Compliance
Food Service	In Compliance
Children's Records	Not In Compliance

1140 - Enrollment Information

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(b) A written record for each child:

- 1. Completed and signed by the child's parent;**
- 2. Retained on file on the first day the child attends the child-care center; and**
- 3. To contain:**
 - a. Identifying information about the child, which includes, at a minimum, the child's name, address, and date of birth;**
 - b. Contact information to enable a person in charge to contact the child's:**
 - (i) Parent at the parent's home or place of employment;**
 - (ii) Family physician; and**
 - (iii) Preferred hospital;**
 - c. The name of each person who is designated in writing to pick-up the child;**
 - d. The child's general health status and medical history including, if applicable:**
 - (i) Allergies;**
 - (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and**
 - (iii) Permission from the parent for third-party professional services in the child-care center;**
 - e. The name and phone number of each person to be contacted in an emergency involving or impacting the child;**
 - f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;**

Findings:

General: Based on interview and review of documentation, the child care center failed to maintain children's records in accordance with regulatory requirements. A review of children's records failed to reveal physician contact information for a child enrolled on 4/9/18. Interview with staff in charge revealed the documentation was not available at the time of the survey.

Written Documentation

Not In Compliance

1170 - Professional Development

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(f) A written annual plan for child-care staff professional development;

Findings:

General: Based on interview and review of documentation, the child care center failed to maintain written documentation in accordance with regulatory requirements. A review of staff files failed to reveal a written annual plan for child care center staff professional development for staff members with hire dates of: 4/26/16, 6/3/96, and 9/25/14. Interview with the staff in charge revealed the documentation was not available at the time of the survey.

Posted Documentation

In Compliance

Animals

In Compliance

Signature of Provider/Representative

Title

Date