



Andy Beshear
GOVERNOR

**CABINET FOR HEALTH AND FAMILY SERVICES
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Inspection Report

Provider Name: Conkwright Elementary Afterschool	Provider Information	CLR No: L383304
Provider Address: 360 Mt. Sterling Road, Winchester, KY, 40391	Provider Type: LICENSED TYPE I	Capacity: 100
Owner(s): Clark County Children's Council, Inc.		Director(s): Penn, Amy Louise

Inspection Type: Renewal Application	Inspection Information	Inspection No: 305720
Date Initiated: 03/09/2021 9:56 AM	Date Concluded: 03/09/2021 11:37 AM	
	No. of Children Present: 2	

Inspection Report	
Background Checks	In Compliance
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	Not In Compliance
320 - Operation instruction/Regulation copy	Not In Compliance
922 KAR 2:090. Section 8. General. (2) Child-care center staff shall be: (a) Instructed by the child-care center's director regarding requirements for operation; and (b) Provided with a copy of this administrative regulation, 922 KAR 2:120, and 922 KAR 2:280.	
Findings: General: Based on review of documentation, licensing regulations KAR 2:090 and KAR 2:120 available for review were last updated in 2013. KAR 2:280 was not available for staff review.	
Employee Records	Not In Compliance
390 - Educational Requirements	Not In Compliance
922 KAR 2:090. Section 11. Staff Requirements. (1) Child-care center staff: (a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a: 1. High school diploma; 2. GED or qualifying documentation from a comparable educational entity; or 3. Commonwealth Child Care Credential as described in 922 KAR 2:250;	
Findings: General: Based on review of documentation, a staff member hired 10/10/2014, did not have evidence of educational qualifications in their personnel file.	
Programming	In Compliance
Premises	In Compliance
Hygienic Practices	In Compliance
First Aid/Medication	In Compliance
Outdoor Play Area	In Compliance

Inspection Report		
Equipment		In Compliance
Transportation		In Compliance
Food Service/Food Program		In Compliance
Food Service		In Compliance
Children's Records		Not In Compliance
1140 - Enrollment Information		Not In Compliance
<div>922 KAR 2:090. Section 9. Records. (1) A child-care center shall maintain: (b) A written record for each child: 1. Completed and signed by the child's parent; 2. Retained on file on the first day the child attends the child-care center; and 3. To contain: a. Identifying information about the child, which includes, at a minimum, the child's name, address, and date of birth; b. Contact information to enable a person in charge to contact the child's: (i) Parent at the parent's home or place of employment; (ii) Family physician; and (iii) Preferred hospital; c. The name of each person who is designated in writing to pick-up the child; d. The child's general health status and medical history including, if applicable: (i) Allergies; (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and (iii) Permission from the parent for third-party professional services in the child-care center; e. The name and phone number of each person to be contacted in an emergency involving or impacting the child; f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;</div>		
Findings: General: Based on review of documentation, two children did not have signed emergency medical consent in their enrollment information. Additionally, one child did not have a preferred hospital listed.		
Written Documentation		In Compliance
Posted Documentation		In Compliance
Animals		In Compliance
Emergency Regulation		In Compliance