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**Inspection Report**

<b>Provider Name:</b> The Growing Place	<b>Provider Information</b>	<b>CLR No:</b> L383270
<b>Provider Address:</b> 6203 Taylor Mill Road, Covington, KY, 41015	<b>Provider Type:</b> LICENSED TYPE I	<b>Capacity:</b> 94
<b>Owner(s):</b> The Growing Place, Llc		<b>Director(s):</b> Glover, Aimee Necole

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 304921
<b>Date Initiated:</b> 10/15/2020 2:00 PM	<b>Date Concluded:</b> 10/15/2020 3:20 PM	
	<b>No. of Children Present:</b> 50	

Inspection Report	
Background Checks	In Compliance
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	In Compliance
Employee Records	Not In Compliance

**385 - Personnel File** **Not In Compliance**

**922 KAR 2:090. Section 9. Records.**  
**(1) A child-care center shall maintain:**  
**(e) A current personnel file for each child-care center staff person to include:**  
 1. Name, address, date of birth, and date of employment;  
 2. Proof of educational qualifications;  
 3. Record of annual performance evaluation;  
 4. Documentation of compliance with tuberculosis screening in accordance with Section 11(1)(b) of this administrative regulation; and  
 5. The results of background checks conducted in accordance with 922 KAR 2:280;

**Findings:**  
 General: Based on review of documentation and interview, this regulatory requirement was not met. A review of staff files during the inspection found one staff person that did not have the date of employment listed in their file. The staff person in charge reviewed information on her computer and then verbally identified the date of 8/24/2020, as the hire date.

**390 - Educational Requirements** **Not In Compliance**

**922 KAR 2:090. Section 11. Staff Requirements.**  
**(1) Child-care center staff:**  
**(a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:**  
 1. High school diploma;  
 2. GED or qualifying documentation from a comparable educational entity; or  
 3. Commonwealth Child Care Credential as described in 922 KAR 2:250;

**Findings:**  
 General: Based on review of documentation, one staff person (hire date: 8/24/20) did not have educational documentation on file.

Inspection Report

410 - Training

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

(16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:

(a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;

(b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 1/2) hours of cabinet-approved pediatric abusive head trauma training; and

(c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 1/2) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.

Findings:

General: Based on review of documentation and the Training Records Information System (TRIS), one staff person (hire date: 10/17/19) did not complete the six hours of cabinet-approved training within the first three months of employment.

Programming	In Compliance
Premises	In Compliance
Hygienic Practices	In Compliance
First Aid/Medication	In Compliance
Outdoor Play Area	In Compliance
Equipment	In Compliance
Transportation	Not Applicable
Food Service/Food Program	In Compliance
Food Service	In Compliance
Children's Records	In Compliance
Written Documentation	In Compliance
Posted Documentation	In Compliance
Animals	Not Applicable
Emergency Regulation	In Compliance

Signature of Provider/Representative

Title

Date