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**Inspection Report**

<b>Provider Name:</b> Rineyville School Age Child Care	<b>Provider Information</b>	<b>CLR No:</b> L355558
<b>Provider Address:</b> 275 Rineyville School Road, Rineyville, KY, 40162	<b>Provider Type:</b> LICENSED TYPE I	<b>Capacity:</b> 255
<b>Owner(s):</b> Hardin County Board of Education		<b>Director(s):</b> Wood, Amy Danielle

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 320395
<b>Date Initiated:</b> 04/15/2022 1:10 PM	<b>Date Concluded:</b> 04/15/2022 3:45 PM	
	<b>No. of Children Present:</b> 33	

Inspection Report	
<b>Background Checks</b>	<b>In Compliance</b>
<b>Supervision</b>	<b>In Compliance</b>
<b>Staffing Requirements</b>	<b>In Compliance</b>
<b>General Administration</b>	<b>In Compliance</b>
<b>Director Requirements</b>	<b>Not In Compliance</b>

**360 - Staff Evaluation** **Not In Compliance**

**922 KAR 2:090. Section 10. Director Requirements and Responsibilities.**  
**(1) A director shall:**  
**(j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;**

**Findings:**

General: Upon request, a current written staff evaluation was not presented for review on the day of the inspection for two (2) staff members with the hire date 08/08/2019 and one (1) staff member with the hire date 02/09/2016.

**Employee Records** **Not In Compliance**

**400 - Educational Requirements** **Not In Compliance**

**922 KAR 2:090. Section 11. Staff Requirements.**  
**(1) Child-care center staff:**  
**(a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:**  
**1. High school diploma;**  
**2. GED or qualifying documentation from a comparable educational entity; or**  
**3. Commonwealth Child Care Credential as described in 922 KAR 2:250;**

**Findings:**

General: Upon request, a High School diploma, GED or qualifying documentation from a comparable educational entity, or a Commonwealth Child Care Credential was not presented for review for two (2) staff members with the hire date 02/24/2022.

**405 - TB Verification**

**Not In Compliance**

**922 KAR 2:090. Section 11. Staff Requirements.**

**(1) Child-care center staff:**

**(b) Shall provide, prior to employment and every two (2) years thereafter:**

- 1. A statement from a health professional that the individual is free of active tuberculosis; or**
- 2. A copy of negative tuberculin results.**

**Findings:**

General: Upon request, a current negative tuberculin test result or written statement from a health care professional stating that the staff members with the hire dates 02/09/2016, two (2) staff members with the hire date 08/08/2019 and two (2) staff members with the hire date 02/24/2022 were free of active tuberculosis was not presented for review on the day of the inspection.

**415 - CPR/First Aid Required Training**

**Not In Compliance**

**922 KAR 2:120. Section 7. First Aid and Medicine.**

**(8) Each center shall ensure that every staff member has received training on first aid and cardiopulmonary resuscitation (CPR).**

**Findings:**

General: Upon request, verification that a staff member with the hire date 08/08/2019 had completed the required first aid and cardiopulmonary resuscitation training was not presented for review on the day of the inspection.

**435 - Training**

**Not In Compliance**

**922 KAR 2:090. Section 11. Staff Requirements.**

**(16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:**

- (a) Six (6) hours of cabinet-approved orientation completed within the first three (3) months of employment in a child-care program;**
  - (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment in a child care program, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and**
  - (c) Fifteen (15) hours of cabinet-approved early care and education training completed between July 1 and the following June 30 of each subsequent year of employment in a child care program, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.**
- (17) A staff person's compliance with training requirements of this section shall be verified through the cabinet-designated database maintained pursuant to 922 KAR 2:240.**

**Findings:**

General: Review of staff files revealed the following:

- 1. There were two (2) staff members with the hire dates 02/09/2016 and 10/05/2015 and two (2) staff members with the hire date 08/08/2019 whose files did not contain verification that the aforementioned staff members had completed fifteen (15) hours of cabinet-approved early care and educational training presented for review on the day of the inspection. Review of the Early Care and Education Training Records Information System (ECE-TRIS) report did not verify that the fifteen (15) hours of cabinet-approved training had been completed by the staff members.
- 2. There were two (2) staff members with the hire dates 02/09/2019 and 10/05/2015 whose files did not contain verification that the aforementioned staff members had completed the one and one half (1 1/2) hours cabinet-approved pediatric abusive head trauma training within the first year of employment and thereafter every five (5) years of employment.

<b>Programming</b>	<b>In Compliance</b>
<b>Premises</b>	<b>In Compliance</b>
<b>Hygienic Practices</b>	<b>In Compliance</b>
<b>First Aid/Medication</b>	<b>In Compliance</b>
<b>Outdoor Play Area</b>	<b>In Compliance</b>
<b>Equipment</b>	<b>In Compliance</b>
<b>Transportation</b>	<b>Not Applicable</b>
<b>Kitchen Requirements</b>	<b>In Compliance</b>
<b>Food Service</b>	<b>In Compliance</b>
<b>Meal Planning/Center Provides Meals</b>	<b>In Compliance</b>
<b>Meal Planning/Center Does Not Provide Meals</b>	<b>Not Applicable</b>

Inspection Report

Children's Records

Not In Compliance

1250 - Enrollment Information

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(b) A written record for each child:

1. Completed and signed by the child's parent;

2. Retained on file on the first day the child attends the child-care center; and

3. To contain:

a. Identifying information about the child, which includes, at a minimum, the child's name, address, and date of birth;

b. Contact information to enable a person in charge to contact the child's:

(i) Parent at the parent's home or place of employment;

(ii) Family physician; and

(iii) Preferred hospital;

c. The name of each person who is designated in writing to pick-up the child;

d. The child's general health status and medical history including, if applicable:

(i) Allergies;

(ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and

(iii) Permission from the parent for third-party professional services in the child-care center;

e. The name and phone number of each person to be contacted in an emergency involving or impacting the child;

f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;

Findings:

General: Review of the presented children's files revealed the following:

1. There was one (1) child with the enrollment date 04/24/2021 whose file did not contain a preferred hospital.

2. There was a child with the enrollment date 08/12/2021 whose file did not list a family physician.

3. There were two (2) children's files that did not contain enrollment dates.

4. There was a child with an unknown enrollment date whose file did not contain the name and phone number of each person to be contacted in an emergency involving or impacting the child. Also, there were not any individuals listed who are designated in writing to pick up the child.

5. There was one (1) child with an unknown enrollment date whose file did not contain a parent's signature. Also, there was no authorization by the parent for the child care center to seek emergency medical care for the child in the parent's absence.

Written Documentation

Not In Compliance

1280 - Professional Development

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(f) A written annual plan for child-care staff professional development;

Findings:

General: Upon request, a current written annual professional development plan was not presented for review on the day of the inspection for (2) staff members with the hire date 08/08/2019 and a staff member with the hire date 02/09/2016.

1285 - Earthquake/Tornado/Fire Drills

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(h) A written record of quarterly practiced earthquake drills and tornado drills detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;

(i) A written record of practiced fire drills conducted monthly detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;

Findings:

General: Review of documentation revealed a fire drill was not documented for January 2022. Interview with the staff in-charge revealed that the fire drill was conducted, but he/she did not document the time, date, and the name of the participants that participated in the emergency drill.

Posted Documentation

In Compliance

Animals

Not Applicable

Signature of Provider/Representative

Title

Date