



Andy Beshear
GOVERNOR

CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF INSPECTOR GENERAL

Eric Friedlander
SECRETARY

Melissa A. Moore, Director
Division of Regulated Child Care
Northern Branch
908 W. Broadway, 10-W
Louisville, KY 40203

Adam Mather
INSPECTOR GENERAL

Phone: (502) 595-5781 Fax: (502) 595-5773
<https://chfs.ky.gov/agencies/os/oig>

Inspection Report

Provider Name: Rineyville Elementary School Age Child Care	Provider Information Provider Type: LICENSED TYPE I	CLR No: L355558
Provider Address: 275 Rineyville School Road, Rineyville, KY, 40162		Capacity: 255
Owner(s): Hardin County Board Of Education		Director(s): Wood, Amy Danielle

Inspection Type: Renewal Application	Inspection Information	Inspection No: 290703
Date Initiated: 08/23/2019 3:10 PM	Date Concluded: 08/23/2019 5:10 PM	
	No. of Children Present: 45	

Inspection Report	
Background Checks	Not In Compliance
85 - Employment Status	Not In Compliance
<p>922 KAR 2:280. Section 11. Status of Employment. (1) A child care provider shall maintain the employment or residential status of each child care staff member who has submitted to a fingerprint-based criminal background check by reporting the status using the NBCP Web-based system.</p> <p>Findings: General: Based on review of documentation and interview, the child care center failed to comply with background checks in accordance with regulatory requirements. Review of the KARES report revealed three (3) individuals listed as current employees who were determined to be eligible for employment on 10/23/18, 10/3/18 and 8/12/19. Interview with the staff member in charge revealed that the aforementioned individuals were no longer employed with the child care center.</p>	
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	Not In Compliance
290 - Fire Marshal/Zoning Compliance	Not In Compliance
<p>922 KAR 2:120. Section 4. Premises Requirements. (2) A child-care center shall be in compliance with the State Fire Marshal and the local zoning laws.</p> <p>Findings: General: Based on review of documentation and interview, the child care center failed to comply with regulatory requirements in regards to continued compliance with the State Fire Marshal. Review of the presented documentation revealed that the Fire Marshal report presented for review was dated 12/13/15. Upon request, the staff member in charge did not present documentation to verify current compliance with the State Fire Marshal at the time of the survey.</p>	
Director Requirements	Not In Compliance
345 - Staff Evaluation	Not In Compliance
<p>922 KAR 2:090. Section 10. Director Requirements and Responsibilities. (1) A director shall: (j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;</p> <p>Findings: General: Based on review of documentation and interview, the child care center director failed to assure compliance with regulatory requirements. Review of the presented employee records revealed two (2) staff members with hire dates 2/9/16 and 10/27/17 whose file did not contain a current annual evaluation. Upon request, the staff member in charge did not present a current evaluation for the aforementioned staff members at the time of the survey.</p>	

Inspection Report

Employee Records

Not In Compliance

385 - Personnel File

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(e) A current personnel file for each child-care center staff person to include:

1. Name, address, date of birth, and date of employment;
2. Proof of educational qualifications;
3. Record of annual performance evaluation;
4. Documentation of compliance with tuberculosis screening in accordance with Section 11(1)(b) of this administrative regulation; and
5. The results of background checks conducted in accordance with 922 KAR 2:280;

Findings:

General: Based on review of documentation and interview, the child care center failed to maintain employee records in accordance with regulatory requirements. Review of the presented employee records revealed that the files were not maintained for three (3) staff members with hire dates 9/15/17 and 8/2/19. Verification of completed background checks were not presented for review for the aforementioned staff members. No documentation was provided for review for the two (2) staff members with the same hire date of 8/2/19. Upon request, the staff member in charge did not provide documentation for the aforementioned staff members at the time of the survey.

390 - Educational Requirements

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

(1) Child-care center staff:

(a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:

1. High school diploma;
2. GED or qualifying documentation from a comparable educational entity; or
3. Commonwealth Child Care Credential as described in 922 KAR 2:250;

Findings:

General: Based on review of documentation and interview, the child care center failed to maintain employee records in accordance with regulatory requirements. Review of the presented employee records revealed files were not presented for review for two (2) staff members with the same hire date of 8/2/19. Upon request, the staff member in charge did not present educational documentation for the aforementioned staff members at the time of the survey.

395 - TB Verification

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

(1) Child-care center staff:

(b) Shall provide, prior to employment and every two (2) years thereafter:

1. A statement from a health professional that the individual is free of active tuberculosis; or
2. A copy of negative tuberculin results.

Findings:

General: Based on review of documentation and interview, the child care center failed to maintain employee records in accordance with regulatory requirements. Review of the presented employee records revealed files were not presented for review for two (2) staff members with the same hire date of 8/2/19. Review of the presented employee records revealed three (3) staff members with hire dates 9/15/17, 2/9/16 and 10/27/17 whose file did not contain a current statement from a health professional that each staff member was free of active tuberculosis. Upon request, the staff member in charge did not present a current statement from a health professional verifying that the aforementioned staff members were free of active tuberculosis.

410 - Training

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

(16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:

- (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;
- (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and
- (c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.

Findings:

General: Based on review of documentation and interview, the child care center failed to maintain employee records in accordance with regulatory requirements. Review of the presented employee records revealed two (2) staff members with hire dates 9/15/17 and 2/9/16 whose file did not contain documentation to verify completion of the fifteen (15) hours of cabinet approved training. Review of ECE-TRIS verified that the staff members did not complete the fifteen (15) hours of cabinet approved training. Upon request, the staff member in charge did not present training documentation for the aforementioned staff members at the time of the survey.

Programming

In Compliance

Premises

In Compliance

Hygienic Practices

In Compliance

First Aid/Medication

In Compliance

Outdoor Play Area

In Compliance

Equipment

In Compliance

Transportation

Not Applicable

Food Service/Food Program

In Compliance

Food Service

In Compliance

Inspection Report

Children's Records

Not In Compliance

1135 - Immunization

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(a) A current immunization certificate for each child in care within thirty (30) days of the child's enrollment, unless an attending physician or the child's parent objects to the immunization of the child pursuant to KRS 214.036;

Findings:

General: Based on review of documentation and interview, the child care center failed to maintain children's records in accordance with regulatory requirements. Review of the presented children's records revealed three (3) children with enrollment dates 7/5/19, 6/7/19 and 4/19/18 whose file did not contain a current immunization certificate. Upon request, the staff member in charge did not present a current immunization certificate for the aforementioned children at the time of the survey.

1140 - Enrollment Information

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(b) A written record for each child:

1. Completed and signed by the child's parent;

2. Retained on file on the first day the child attends the child-care center; and

3. To contain:

a. Identifying information about the child, which includes, at a minimum, the child's name, address, and date of birth;

b. Contact information to enable a person in charge to contact the child's:

(i) Parent at the parent's home or place of employment;

(ii) Family physician; and

(iii) Preferred hospital;

c. The name of each person who is designated in writing to pick-up the child;

d. The child's general health status and medical history including, if applicable:

(i) Allergies;

(ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and

(iii) Permission from the parent for third-party professional services in the child-care center;

e. The name and phone number of each person to be contacted in an emergency involving or impacting the child;

f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;

Findings:

General: Based on review of documentation and interview, the child care center failed to maintain children's records in accordance with regulatory requirements. Review of the presented children's records revealed a child with enrollment date 8/5/19 whose file did not contain the name of the family's preferred hospital. Upon request, the staff member in charge did not present the documentation for the aforementioned child at the time of the survey.

Written Documentation

Not In Compliance

1170 - Professional Development

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(f) A written annual plan for child-care staff professional development;

Findings:

General: Based on review of documentation and interview, the child care center failed to maintain written documentation in accordance with regulatory requirements. Review of the presented employee records revealed two (2) staff members with hire dates 2/9/16 and 10/27/17 whose file did not contain a current professional development plan. Upon request, the staff member in charge did not present a current professional development for the aforementioned staff members at the time of the survey.

Posted Documentation

In Compliance

Animals

Not Applicable

Signature of Provider/Representative

Title

Date