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Inspection Report

Provider Name: Henson Hollow Child Development Center	Provider Information Provider Type: LICENSED TYPE I	CLR No: L352070
Provider Address: 188 Henson Hollow Road, Barbourville, KY, 40906		Capacity: 80
Owner(s): KCEOC Community Action Partnership, Inc.		Director(s): Saylor, Melissa Choi

Inspection Type: Renewal Application	Inspection Information	Inspection No: 306716
Date Initiated: 07/21/2021 9:15 AM	Date Concluded: 07/21/2021 12:45 PM	
	No. of Children Present: 4	

Inspection Report	
Background Checks	In Compliance
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	Not In Compliance

225 - Licensee Responsibility **Not In Compliance**

922 KAR 2:090. Section 8. General.
(1) A licensee shall:
(a) Be responsible for the operation of the child-care center pursuant to this administrative regulation, 922 KAR 2:120, and 922 KAR 2:280; and
(b) Protect and assure the health, safety, and comfort of each child.

Findings:

General: Based on observation, the surveyor found the following:

1. An electrical outlet located under the window near a desk that was missing an outlet plug cover in the Knox Head Start Classroom.
2. A cd player placed on top of a shelf with the cord dangling down the shelf in the Knox Head Start Classroom.
3. Cords dangling down from a tv on the wall in the Knox Head Start Classroom.
4. A Iono Max Mister with exposed cord placed on the floor by the door in the Flat Lick Head Start Classroom.
5. An Epson printer placed on a child sized table in the Flat Lick Head Start Classroom.
6. A brown frame with what appeared to be plexiglass inside it leaned on a wall by the door in the Flat Lick Head Start Classroom.
7. A Pinnacle Ezload Laminator placed on a table by the window in the Flat Lick Head Start Classroom.
8. Five (5) stacked boxes located on a brown shelf in the Knox Head Start Classroom.
9. A hole in the ground next to a wooden ramp that leads to the head start classrooms. The hole appeared to go under the ramp and was located next to the fence. During interview, staff-in-charge stated that the head start children use the ramp to enter and exit the building.
10. Two (2) wooden boards placed next to a wooden ramp used by the head start children to enter and exit the building. One (1) of the boards was observed going through the bottom of the fence located beside the ramp.

During interview, staff-in-charge stated that the Knox Head Start Classroom has not been in use due to the children being on summer break. Staff-in-charge stated that the Flat Lick Head Start Classroom has not been used by children for approximately three (3) years due to the children being moved to an elementary school.

Inspection Report

305 - Fire Marshal/Zoning Compliance

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

(2) A child-care center shall be in compliance with the codes administered by the Kentucky Fire Marshal and the local zoning laws.

Findings:

General: Based on review of documentation, the surveyor found no documentation of a fire marshal report. During interview, staff-in-charge stated that the fire marshal has been to the child-care center; however, they were not given a report.

Director Requirements

Not In Compliance

360 - Staff Evaluation

Not In Compliance

922 KAR 2:090. Section 10. Director Requirements and Responsibilities.

(1) A director shall:

(j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;

Findings:

General: Based on review of documentation, the surveyor found that a staff's (DOH: 01/28/02) file contained a written performance evaluation dated 04/28/20; therefore, the evaluation was not completed annually. During interview, staff-in-charge stated that the evaluation was completed for the staff person; however, she was unable to locate the documentation.

Employee Records

In Compliance

Programming

In Compliance

Premises

Not In Compliance

565 - Inaccessible Items

Not In Compliance

922 KAR 2:120. Section 3. General Requirements.

(7) The following shall be inaccessible to a child in care:

- (a) Toxic cleaning supplies, poisons, and insecticides;
- (b) Matches, cigarettes, lighters, and flammable liquids; and
- (c) Personal belongings and medications of staff.

Findings:

General: Based on observation, the surveyor found the following:

1. A tall unlocked cabinet located in a room by the Knox Head Start Classroom and restrooms that contained bleach, Pine-Sol, Red Zone cleaner and other cleaning materials in the bottom of the cabinet. The room was observed to have an opening with no door and the cabinet was observed to be accessible to the children.
2. A unlocked brown cabinet placed by the hallway that goes to the head start restrooms that contained garbage bags, gloves, and other materials.
3. A mop bucket, two (2) brooms, one (1) dust mop, and Rubbermaid sweeper placed in a corner by a cabinet in a room by the Knox Head Start Classroom and restrooms.
4. A silver switch cover wall plate with exposed screw placed on a silver rolling cart in a room by the Knox Head Start Classroom.
5. Two (2) brooms and two (2) snap on dust mop handles placed in a corner by the cubbies in the Flat Lick Classroom.
6. A charging cable with exposed cord placed on a desk by an exit door in the Flat Lick Classroom.

During interview, staff-in-charge stated that the Knox Head Start Classroom has not been in use due to the children being on summer break. Staff-in-charge stated that the Flat Lick Classroom has not been used by children for approximately three (3) years due to the children being moved to an elementary school.

585 - Premises Requirements

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

(1) The premises shall be:

- (a) Suitable for the purpose intended;
- (b) Kept clean and in good repair;

Findings:

General: Based on observation, the surveyor found a square rug that contained stains in the Flat Lick Head Start Classroom; therefore, the rug was not kept clean.

625 - Floors, Walls, Ceilings

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

(9) Floors, walls, and ceilings shall be smooth, in good repair, and constructed to be easily cleaned.

Findings:

General: Based on observation, the surveyor found the following:

1. One (1) vent in the ceiling had came loose from the ceiling tile located by an exit door to the playground in the Early Head Start Classroom. During interview, staff-in-charge stated that she had submitted a request to have the vent repaired.
2. A small hole in the drywall located in the hallway that goes to the head start restrooms.
3. A hole with exposed pipe in the wall located in the hallway that goes to the head start restrooms.
4. A shut off valve coming out from the wall located in the hallway that goes to the head start restrooms. The surveyor observed a child sized chair placed in front of the shut off valve.

Inspection Report

695 - Toilet

Not In Compliance

922 KAR 2:120. Section 12. Toilet, Diapering, and Toiletry Requirements.

- (4) Each toilet shall:
 - (a) Be kept in clean condition;
 - (b) Be kept in good repair;
 - (c) Be in a lighted room; and
 - (d) Have ventilation to outside air.

Findings:

General: Based on observation, the surveyor found that the toilet seat moved easily and was not tightly secured to the toilet in the Early Head Start Classroom; therefore, the toilet was not kept in good repair.

Hygienic Practices

Not In Compliance

730 - Diaper Changing Area/Surface

Not In Compliance

922 KAR 2:120. Section 12. Toilet, Diapering, and Toiletry Requirements.

- (10) When a child is diapered, the child shall:
 - (b) Be placed on a surface that is:
 1. Clean;
 2. Padded;
 3. Free of holes, rips, tears, or other damage;
 4. Nonabsorbent;
 5. Easily cleaned; and
 6. Free of any items not used for diaper changing.

Findings:

General: Based on observation, the surveyor found debris on the diaper changing table underneath the diaper changing pad; therefore, the diaper changing surface was not clean.

First Aid/Medication

In Compliance

Outdoor Play Area

Not In Compliance

805 - Fence Construction

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

- (24) Fences shall be:
 - (a) Constructed of safe material;
 - (b) Stable; and
 - (c) In good condition.

Findings:

General: Based on observation, the surveyor found the following:

1. A piece of chain link was sticking out and exposing a sharp end on the fence roll along the left side of the Early Head Start Playground by the hill side.
2. A piece of chain link was sticking out and exposing a sharp end on the fence roll located beside the gate entrance in front of the building on the Early Head Start Playground.
3. Small gaps in between the fence and post on the gate located at the back of the Early Head Start Playground.
4. Mangled areas in the bottom of the fence exposing small gaps located on the fence rolls along the back and right side of the Early Head Start Playground.
5. Part of the fence roll on the right side of the Early Head Start Playground by the trees moved easily when pushed out and appeared to not be securely attached to a bottom post.
6. Several overgrown tree limbs hanging over part of the fence roll and behind a play area located in the back of the Early Head Start Playground.
7. A small yellow play area that had chains attached to what appeared to be handles on the Early Head Start Playground.
8. Two (2) bricks and a yellow chain placed on the ground beside the gate entrance into the Head Start Playground.
9. Two (2) pieces of wood placed on top of a sand table that were splintered on the Head Start playground.
10. The fence roll along the side by the swing sets, the front fence roll, and fence roll along the side by the building were exposing small gaps at the bottom of the fence on the Head Start Playground.
11. Part of the fence roll along the side by the building and the fence roll along the back of the Head Start Playground were overgrown with trees and bushes. The surveyor was unable to see the full condition of the fence in those areas.

Equipment

In Compliance

Inspection Report

Transportation

Not In Compliance

890 - Requirements for Transportation Services

Not In Compliance

922 KAR 2:120. Section 14. Transportation.

(2) A center providing or arranging transportation service shall:

- (a) Be licensed and approved by the cabinet or its designee prior to transporting a child;**
- (b) Have a written plan that details the type of transportation, staff schedule, transportation schedule, and transportation route; and**
- (c) Have written policies and procedures, including emergency procedures practiced monthly by staff who transports children.**

Findings:

General: Based on review of documentation, the surveyor found the following:

1. No documentation of a written plan that detailed the type of transportation, staff schedule, transportation schedule, and transportation route.
2. No documentation of emergency procedures practiced monthly by staff that transport children.

During interview, staff-in-charge stated that the child-care center has records; however, she was unable to locate the documentation. Staff-in-charge stated that the child-care center has not ran a bus in approximately three (3) years.

1005 - Children's Transportation Records

Not In Compliance

922 KAR 2:120. Section 14. Transportation.

(17) Transportation services provided shall:

(a) Be recorded in writing and include:

- 1. The first and last name of the child transported; and**
- 2. The time each child gets on and the time each child gets off;**

- (b) Be completed by a staff member other than the driver; and**
- (c) Be kept for five (5) years.**

Findings:

General: Based on review of documentation, the surveyor found no documentation of children's transportation records that include the following: the first and last name of the child transported, the time each child gets on and off the van/bus, completed by a staff member other than the driver, and kept on file for five (5) years. During interview, staff-in-charge stated that they have records; however, she was unable to locate the documentation. Staff-in-charge stated that the child-care center has not ran a bus in approximately three (3) years.

Kitchen Requirements

Not In Compliance

1055 - Kitchen Equipment Clean and Sanitary

Not In Compliance

922 KAR 2:120. Section 8. Kitchen Requirements.

(7) The following shall be clean and sanitary:

- (a) Eating and drinking utensils;**
- (b) Kitchenware;**
- (c) Food contact surfaces of equipment;**
- (d) Food storage utensils;**
- (e) Food storage containers;**
- (f) Cooking surfaces of equipment; and**
- (g) Nonfood contact surfaces of equipment.**

Findings:

General: Based on observation, the surveyor found a puddle of water on the floor in front of a freezer. During interview, staff-in-charge confirmed that the freezer has been leaking water into the floor.

Food Service

In Compliance

Meal Planning/Center Provides Meals

In Compliance

Meal Planning/Center Does Not Provide Meals

In Compliance

Children's Records

Not In Compliance

1245 - Immunization

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

- (a) A current immunization certificate for each child in care within thirty (30) days of the child's enrollment, unless an attending physician or the child's parent objects to the immunization of the child pursuant to KRS 214.036;**

Findings:

General: Based on review of documentation, the surveyor found that a child's (DOE: 01/29/21) file contained an immunization certificate that was no longer current as of 07/07/21.

1250 - Enrollment Information

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(b) A written record for each child:

- 1. Completed and signed by the child's parent;
- 2. Retained on file on the first day the child attends the child-care center; and
- 3. To contain:
 - a. Identifying information about the child, which includes, at a minimum, the child's name, address, and date of birth;
 - b. Contact information to enable a person in charge to contact the child's:
 - (i) Parent at the parent's home or place of employment;
 - (ii) Family physician; and
 - (iii) Preferred hospital;
 - c. The name of each person who is designated in writing to pick-up the child;
 - d. The child's general health status and medical history including, if applicable:
 - (i) Allergies;
 - (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and
 - (iii) Permission from the parent for third-party professional services in the child-care center;
 - e. The name and phone number of each person to be contacted in an emergency involving or impacting the child;
 - f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;

Findings:

General: Based on review of documentation, the surveyor found the following:

- 1. A child's (DOE: 08/30/19) file did not contain the preferred hospital name or contact telephone number.
- 2. A child's (DOE: 10/15/19) file did not contain the preferred hospital name or contact telephone number.

Written Documentation

Not In Compliance

1280 - Professional Development

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(f) A written annual plan for child-care staff professional development;

Findings:

General: Based on review of documentation, the surveyor found that a staff's (DOH: 09/24/18) file did not contain a professional development plan; therefore, the plan was not completed annually. During interview, staff-in-charge stated that the professional development plan was completed for the staff person; however, she was unable to locate the documentation.

1285 - Earthquake/Tornado/Fire Drills

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

- (h) A written record of quarterly practiced earthquake drills and tornado drills detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;
- (i) A written record of practiced fire drills conducted monthly detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;

Findings:

General: Based on review of documentation, the surveyor found no documentation of earthquake and tornado drills conducted since 10/30/18. During interview, staff-in-charge confirmed that earthquake and tornado drills have not been conducted for some time.

Posted Documentation

In Compliance

Animals

In Compliance

Signature of Provider/Representative

Title

Date