



**CABINET FOR HEALTH AND FAMILY SERVICES  
OFFICE OF INSPECTOR GENERAL**

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**Eric C. Friedlander**  
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Inspector General

**Inspection Report**

<b>Provider Name:</b> Field Elementary Childcare Enrichment Program	<b>Provider Information</b> <b>Provider Type:</b> LICENSED TYPE I	<b>CLR No:</b> L355525
<b>Provider Address:</b> 120 Sacred Heart Lane, Louisville, KY, 40206		<b>Capacity:</b> 100
<b>Owner(s):</b> The Young Mens Christian Association Of Greater Louisville		<b>Director(s):</b> Taylor, Benjamin Richard

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 293272
<b>Date Initiated:</b> 03/05/2020 2:20 PM	<b>Date Concluded:</b> 03/05/2020 6:02 PM	
	<b>No. of Children Present:</b> 75	

Inspection Report	
Background Checks	In Compliance
Supervision	In Compliance
Staffing Requirements	Not In Compliance
125 - Ratios and Group Size	Not In Compliance

**922 KAR 2:120. Section 2. Child Care Services.**  
**(2) For an operating child-care center, minimum staff-to-child ratios and group size shall be maintained as established in the table established in this subsection.**

Age of Children	Ratio	Maximum Group Size*
Infant	1 staff for 5 children	10
Toddler 12 to 24 months	1 staff for 6 children	12
Toddler 24 to 36 months	1 staff for 10 children	20
Preschool-age 3 to 4 years	1 staff for 12 children	24
Preschool-age 4 to 5 years	1 staff for 14 children	28
School-age 5 to 7 years	1 staff for 15 children	30
School-age 7 and older	1 staff for 25 children	
(for before and after school)	1 staff for 20 children	30
(full day of care)		30

\*Maximum Group Size shall be applicable only to Type I child-care centers.  
**(b) The age of the youngest child in the group shall determine the:**  
 1. Staff-to-child ratio; and  
 2. Maximum group size.

**Findings:**

General: Based on observation of cafeteria area 2 at 4:10 p.m., forty-one (41) children were present with three (3) staff members. Interview with a staff member revealed the youngest child was five-years-old; therefore, the room was over maximum group size.

**Inspection Report**

**General Administration**

**Not In Compliance**

**140 - Zoning**

**Not In Compliance**

**922 KAR 2:090. Section 6. License Issuance.**

**(8) To qualify for a preliminary license, or maintain a regular license, a child-care center shall:**

**(a) Provide written documentation from the local authority showing compliance with local zoning requirements;**

**Findings:**

General: Based on interview and review of documentation, upon request, the staff in charge failed to provide evidence of a zoning document.

**155 - Liability Insurance**

**Not In Compliance**

**922 KAR 2:090. Section 6. License Issuance.**

**(8) To qualify for a preliminary license, or maintain a regular license, a child-care center shall:**

**(d) Provide written proof of liability insurance coverage of at least \$100,000 per occurrence;**

**Findings:**

General: Upon request, the staff in charge failed to show evidence of the child care center's current liability insurance policy; the document presented expired on 07/01/2019.

**290 - Fire Marshal/Zoning Compliance**

**Not In Compliance**

**922 KAR 2:120. Section 4. Premises Requirements.**

**(2) A child-care center shall be in compliance with the State Fire Marshal and the local zoning laws.**

**Findings:**

General: Upon request, the staff in charge failed to present a current State Fire Marshal report. The document presented was dated 10/08/2015.

**Director Requirements**

**In Compliance**

**Employee Records**

**In Compliance**

**Programming**

**In Compliance**

**Premises**

**Not In Compliance**

**645 - Sink**

**Not In Compliance**

**922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.**

**(3) A sink shall be:**

**(a) Located in or immediately adjacent to toilet rooms;**

**(b) Equipped with hot and cold running water that allows for hand washing;**

**(c) Equipped with hot water at a minimum temperature of ninety (90) degrees Fahrenheit and a maximum of 120 degrees Fahrenheit;**

**(d) Equipped with liquid soap;**

**(e) Equipped with hand-drying blower or single use disposable hand drying material;**

**(f) Equipped with an easily cleanable waste receptacle; and**

**(g) Immediately adjacent to a changing area used for infants and toddlers.**

**Findings:**

General: Based on observation of five (5) sinks in the girls restroom, the caulking around the sinks had a brown discoloration.

**Hygienic Practices**

**In Compliance**

**First Aid/Medication**

**In Compliance**

**Outdoor Play Area**

**In Compliance**

**Equipment**

**In Compliance**

**Transportation**

**In Compliance**

**Food Service/Food Program**

**In Compliance**

**Food Service**

**In Compliance**

**Children's Records**

**In Compliance**

**Written Documentation**

**Not In Compliance**

**1150 - Evacuation Plan**

**Not In Compliance**

**922 KAR 2:090. Section 5. Evacuation Plan.**

**(1) A licensed child-care center shall have a written evacuation plan in the event of a fire, natural disaster, or other threatening situation that may pose a health or safety hazard for a child in care in accordance with KRS 199.895 and 42 U.S.C. 9858c(c)(2)(U).**

**Findings:**

General: Based on review of documentation, the emergency evacuation plan presented for review revealed the plan was current. However, interview with the staff in charge revealed the plan had not been submitted to a local emergency management agency for the year of 2019.

1155 - Policies and Procedures

Not In Compliance

922 KAR 2:090. Section 8. General.

(4) Program policies and procedures shall:

(a) Be in writing; and

(b) Include:

1. Staff policies;

2. Job descriptions;

3. An organization chart;

4. Chain of command; and

5. Other procedures necessary to ensure implementation of:

a. KRS 199.898, Rights for children in child-care programs and their parents, custodians, or guardians - posting and distribution requirements;

b. 922 KAR 2:120, Child-care center health and safety standards;

c. 922 KAR 2:280, Background checks for child care staff members, reporting requirements, and appeals; and

d. This administrative regulation.

Findings:

General: Based on and interview and review of documentatio, the staff in charge failed to present a chain of command. Interview with the staff in charge revealed she did not have the document.

1195 - Fire Drills

Not In Compliance

922 KAR 2:120. Section 3. General Requirements.

(12) A fire drill shall be:

(a) Conducted during hours of operation at least monthly; and

(b) Documented.

(13) An earthquake drill and a tornado drill shall be:

(a) Conducted during hours of operation at least quarterly; and

(b) Documented.

Findings:

General: Upon request, the staff in charge failed to provide evidence of conducted monthly fire drills for the months of March, April, May, and June 2019. Further review of files of the child care center revealed the staff in charge failed to show evidence that the tornado and earthquake drills were conducted for the 3rd quarter.

Posted Documentation

In Compliance

Animals

Not Applicable

Signature of  
Provider/Representative

Title

Date