



**CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF INSPECTOR GENERAL**

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Inspection Report

Provider Name: Field Elementary Childcare Enrichment Program	Provider Information Provider Type: LICENSED TYPE I	CLR No: L355525
Provider Address: 120 Sacred Heart Lane, Louisville, KY, 40206		Capacity: 100
Owner(s): The Young Mens Christian Association Of Greater Louisville		Director(s): Taylor, Benjamin Richard

Inspection Type: Renewal Application	Inspection Information	Inspection No: 219635
Date Initiated: 05/15/2017 6:33 AM	Date Concluded: 05/15/2017 8:25 AM	
	No. of Children Present: 30	

Inspection Report	
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	In Compliance
Employee Records	Not In Compliance
300 - Background checks/left alone	Not In Compliance

922 KAR 2:090. Section 6. License Issuance.

(5) An individual described in subsection (4) of this section shall:

(a) Submit to background checks described in paragraph (b) of this subsection;

(b) May be employed or work with a child on a probationary basis for up to ninety (90) calendar days, pending completion of a:

- 1. Child abuse or neglect check using the central registry in accordance with 922 KAR 1:470;**
- 2. Criminal records check required by KRS 199.896(19);**
- 3. Criminal records check for any previous state of residence if the person resided outside the state of Kentucky in the last five (5) years; and**
- 4. An address check of the Sex Offender Registry; and**

(c) Not be left alone in the presence of a child until copies of the background checks in accordance with paragraph (b) of this subsection have been received by the licensee.

Findings:

General: Based on review of documentation and interview, the child care center failed to maintain employee records in accordance with regulatory requirements. Review of presented staff files revealed a child abuse and neglect check with written documentation that a staff member with the hire date 8/18/16 lived in California within the last five (5) years; however, the file did not contain an out of state criminal record check. Interview with the staff in charge revealed the staff member with the hire date 8/18/16 has not been left alone with children. The staff member with the hire date 8/18/16 was not observed alone with children during the survey.

Inspection Report

340 - Training

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.
(14) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:
(a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;
(b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training; and
(c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training completed once every five (5) years.

Findings:

General: Based on review of documentation and interview, the child care center failed to maintain employee records in accordance with regulatory requirements as follows:

- 1) Review of presented staff files revealed two (2) staff members with the hire dates of 5/21/16 and 8/18/16 did not complete six (6) hours of cabinet-approved orientation within ninety (90) days of employment.
 - 2) Review of presented staff files revealed three (3) staff members with the hire dates of 5/27/04, 7/11/07 and 1/25/10 did not complete fifteen (15) hours of cabinet-approved early care and education training.
- Review of the ECE-TRIS report verified the training hours were not completed. Interview with the staff in charge revealed she was not able to verify the training hours were completed.

Programming	In Compliance
Premises	In Compliance
Hygienic Practices	In Compliance
First Aid/Medication	In Compliance
Outdoor Play Area	In Compliance
Equipment	In Compliance
Transportation	In Compliance
Food Service	In Compliance
Children's Records	Not In Compliance

1070 - Immunization

Not In Compliance

922 KAR 2:110. Section 3. Records.
(1) A child-care center shall maintain:
(a) A current immunization certificate for each child in care within thirty (30) days of the child's enrollment, unless an attending physician or the child's parent objects to the immunization of the child pursuant to KRS 214.036;

Findings:

General: Based on review of documentation and interview, the child care center failed to maintain children's records in accordance with regulatory requirements. Review of ten (10) children's files revealed four (4) children with enrollment dates of 8/10/16, 8/21/16 and 9/13/16 did not have on file a current immunization certificate. Interview with the staff in charge revealed she was not able to locate the current immunization certificates for the four (4) children at the time of the survey.

Written Documentation	In Compliance
Posted Documentation	In Compliance
Animals	Not Applicable

Signature of
Provider/Representative

Title

Date