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GOVERNOR

CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF INSPECTOR GENERAL

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Inspection Report

Provider Information

Provider Name: Louisa Head Start	**Provider Type:** LICENSED TYPE I	**CLR No:** L352034
Provider Address: 409 W. Pike Street, Louisa, KY, 41230		**Capacity:** 62
Owner(s): Northeast Kentucky Community Action Agency, Inc.		**Director(s):** Smith, Shawnda

Inspection Information

Inspection Type: Renewal Application		**Inspection No:** 322194
Date Initiated: 09/26/2022 11:00 AM	**Date Concluded:** 09/26/2022 12:31 PM	
	No. of Children Present: 43	

Inspection Report

Background Checks	In Compliance
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	In Compliance
Employee Records	In Compliance
Programming	In Compliance
Premises	In Compliance
Hygienic Practices	Not In Compliance
730 - Diaper Changing Area/Surface	**Not In Compliance**

922 KAR 2:120. Section 12. Toilet, Diapering, and Toiletry Requirements.
(10) When a child is diapered, the child shall:
(b) Be placed on a surface that is:
1. Clean;
2. Padded;
3. Free of holes, rips, tears, or other damage;
4. Nonabsorbent;
5. Easily cleaned; and
6. Free of any items not used for diaper changing.

Findings:

General: Based on observation, a diaper changing pad within the girl's restroom area was torn, exposing the foam underneath; this renders the pad unable to be properly cleaned and sanitized.

First Aid/Medication	In Compliance
Outdoor Play Area	In Compliance
Equipment	In Compliance
Transportation	In Compliance

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Inspection Report	
Kitchen Requirements	**Not In Compliance**
1040 - Refrigerator	**Not In Compliance**

922 KAR 2:120. Section 8. Kitchen Requirements.
(4) A cold-storage facility used for storage of perishable food in a nonfrozen state shall:
 (a) Have an indicating thermometer or other appropriate temperature measuring device;
 (b) Be in a safe environment for preservation; and
 (c) Be forty (40) degrees Fahrenheit or below.

Findings:

General: Based on observation, a thermometer was not located within the refrigerator used to store milk in the kitchen. The surveyor was unable to determine the temperature within the refrigerator.

Food Service	**In Compliance**
Meal Planning/Center Provides Meals	**In Compliance**
Meal Planning/Center Does Not Provide Meals	**In Compliance**
Children's Records	**Not In Compliance**
1250 - Enrollment Information	**Not In Compliance**

922 KAR 2:090. Section 9. Records.
 (1) A child-care center shall maintain:
  (b) A written record for each child:
   1. Completed and signed by the child's parent;
   2. Retained on file on the first day the child attends the child-care center; and
   3. To contain:
    a. Identifying information about the child, which includes, at a minimum, the child's name, address, and date of birth;
    b. Contact information to enable a person in charge to contact the child's:
     (i) Parent at the parent's home or place of employment;
     (ii) Family physician; and
     (iii) Preferred hospital;
    c. The name of each person who is designated in writing to pick-up the child;
    d. The child's general health status and medical history including, if applicable:
     (i) Allergies;
     (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and
     (iii) Permission from the parent for third-party professional services in the child-care center;
    e. The name and phone number of each person to be contacted in an emergency involving or impacting the child;
    f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;

Findings:

General: Based on review of documentation, four of ten children's files reviewed did not list a physician's contact number.

Written Documentation	**In Compliance**
Posted Documentation	**In Compliance**
Animals	**Not Applicable**

Signature of Provider/Representative	Title	Date

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