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Inspection Report

Provider Name: Louisa Head Start	Provider Information	License No: L352034
Provider Address: 305 Franklin Street, Louisa, KY, 41230	Provider Type: LICENSED TYPE I	Capacity: 19
Owner(s): Northeast Kentucky Community Action Agency, Inc.		Director(s): Hammond, Alyce Faye

Inspection Type: Change of Location	Inspection Information	Inspection No: 213702
Visit Start Date: 11/02/2015 10:00 AM	Visit End Date: 11/02/2015 10:45 AM	
No. of Children Present:		

Inspection Report	
Supervision	
15 - Activity Areas/Equipment/Materials	In Compliance
922 KAR 2:120. Section 3. General Requirements. (2) Activity areas, equipment, and materials shall be arranged so that the child's activity can be given adequate supervision by staff.	
20 - Supply Storage	In Compliance
922 KAR 2:120. Section 4. Premises Requirements. (30) Supplies shall be stored so that the adult can reach them without leaving a child unattended.	
General Administration	
60 - Zoning	In Compliance
922 KAR 2:090. Section 6. License Issuance. (11) To qualify for a preliminary license, or maintain a regular license, a child-care center shall: (a) Provide written documentation from the local authority showing compliance with local zoning requirements;	
65 - Fire Marshal	In Compliance
922 KAR 2:090. Section 6. License Issuance. (11) To qualify for a preliminary license, or maintain a regular license, a child-care center shall: (b) Be approved by the Office of the State Fire Marshal or designee;	
70 - Water/Sewage	In Compliance
922 KAR 2:090. Section 6. License Issuance. (11) To qualify for a preliminary license, or maintain a regular license, a child-care center shall: (c) Have an approved water and sewage system in accordance with local, county, and state laws;	
75 - Liability Insurance	In Compliance
922 KAR 2:090. Section 6. License Issuance. (11) To qualify for a preliminary license, or maintain a regular license, a child-care center shall: (d) Provide written proof of liability insurance coverage of at least \$100,000 per occurrence;	
205 - Fire Marshal/Zoning Compliance	In Compliance
922 KAR 2:120. Section 4. Premises Requirements. (2) A child-care center shall be in compliance with the State Fire Marshal requirements established in KRS 227.220 and the local zoning laws.	



Inspection Report

Director Requirements

265 - Health, Safety, Comfort

In Compliance

922 KAR 2:110. Section 4. Director Requirements and Responsibilities.

- (1) Effective with the adoption of this administrative regulation, a director shall:
 - (l) Provide for the health, safety, and comfort of each child;

Premises

460 - Inaccessible Items

In Compliance

922 KAR 2:120. Section 3. General Requirements.

- (7) Except in accordance with subsection (8) of this section, the following shall be inaccessible to a child in care:
 - (a) Toxic cleaning supplies, poisons, and insecticides;
 - (b) Knives and sharp objects;
 - (c) Matches, cigarettes, lighters, and flammable liquids;
 - (d) Plastic bags;
 - (e) Litter and rubbish;
 - (f) Bar soap; and
 - (g) Personal belongings and medications of staff.

465 - Items Accessible Only During Activity

In Compliance

922 KAR 2:120. Section 3. General Requirements.

- (8) The following shall be inaccessible to a child in care unless under direct supervision and part of planned program of instruction:
 - (a) Knives and sharp objects;
 - (b) Litter and rubbish; and
 - (c) Plastic bags not used for personal belongings.

470 - Guns/Ammunition Storage

In Compliance

922 KAR 2:120. Section 3. General Requirements.

- (9) In accordance with KRS 527.070(1), firearms and ammunition shall be stored separately in a locked area outside of the designated child care area.

480 - Premises Requirements

In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

- (1) The premises shall be:
 - (a) Suitable for the purpose intended;
 - (b) Kept clean and in good repair;

485 - Phone Requirement

In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

- (1) The premises shall be:
 - (c) Equipped with a working land-line telephone accessible to a room used by a child.

490 - Fire Exits Clear

In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

- (3) Fire and emergency exits shall be kept clear of debris.

500 - Building Requirements

In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

- (5) The building shall be constructed to ensure the:
 - (a) Building is:
 - 1. Dry;
 - 2. Adequately heated;
 - 3. Ventilated; and
 - 4. Well lit, including clean light fixtures that are:
 - a. In good repair in all areas; and
 - b. Shielded or have shattered proof bulbs installed; and
 - (b) Following are protected:
 - 1. Windows;
 - 2. Doors;
 - 3. Stoves;
 - 4. Heaters;
 - 5. Furnaces;
 - 6. Pipes; and
 - 7. Stairs.

505 - 35 Square Feet per Child

In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

- (6) Exclusive of the kitchen, bathroom, hallway, and storage area, there shall be a minimum of thirty-five (35) square feet of space per child.

510 - Pest Control

In Compliance

Inspection Report

922 KAR 2:120. Section 4. Premises Requirements.

- (7) Measures shall be utilized to control the presence of:
- (a) Rodents;
 - (b) Flies;
 - (c) Roaches; and
 - (d) Other vermin.

515 - Protected Openings

In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

- (8) An opening to the outside shall be effectively protected against the entrance of vermin by:
- (a) Self-closing doors;
 - (b) Closed windows;
 - (c) Screening;
 - (d) Controlled air current; or
 - (e) Other effective means.

520 - Floors, Walls, Ceilings

In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

- (9) Floors, walls, and ceilings shall be smooth, in good repair, and constructed to be easily cleaned.

525 - Water Supply Requirements

In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

- (10) The water supply shall be:
- (a) Potable;
 - (b) Protected from contamination;
 - (c) Adequate in quality and volume;
 - (d) Under sufficient pressure to permit unrestricted use; and
 - (e) Obtained from an approved public water supply or a source approved by the local health department.
- (11) Groundwater supplies for a child-care center caring for:
- (a) More than twenty-five (25) children shall meet the specifications of the Cabinet for Environmental and Public Protection Division of Water, established in KRS Chapter 151; or
 - (b) Twenty-five (25) children or less shall secure approval from the:
 - 1. Cabinet for Environmental and Public Protection; or
 - 2. Local health department.

530 - Sewage Disposal

In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

- (12) Sewage shall be properly disposed by a method approved by the:
- (a) Cabinet for Environmental and Public Protection; or
 - (b) Cabinet.

535 - Plumbing Code

In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

- (13) All plumbing shall comply with the State Plumbing Code established in KRS Chapter 318.

540 - Solid Waste

In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

- (14) Solid waste shall be kept in a suitable receptacle in accordance with local, county and state law, as governed by KRS 211.350 to 211.380.

545 - Child Care Program Interference

In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

- (15) If a portion of the building is used for a purpose other than child care:
- (a) Necessary provisions shall be made to avoid interference with the child-care program; and
 - (b) A separate restroom shall be provided for use only by those using the building for its child care purpose.

550 - Building Temperature

In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

- (16) The temperature of the inside area of the premises shall be:
- (a) Sixty-five (65) to seventy-five (75) degrees Fahrenheit during the winter; or
 - (b) Sixty-eight (68) to eighty-two (82) degrees Fahrenheit during the summer months.

575 - Minimum Toilet/Urinal Requirements

In Compliance

922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

- (1) A child-care center shall have a minimum of one (1) toilet and one (1) lavatory for each twenty (20) children. Urinals may be substituted for up to one-half (1/2) of the number of toilets required for a male toilet room.

580 - Toilet Room

In Compliance

Inspection Report

922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

- (2) A toilet room shall:
 - (a) 1. Be provided for each gender; or
 - 2. A plan shall be implemented to use the same toilet room at separate times;
- (b) Have a supply of toilet paper; and
- (c) Be cleaned and sanitized daily.

585 - Sink

In Compliance

922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

- (3) A sink shall be:
 - (a) Located in or immediately adjacent to toilet rooms;
 - (b) Equipped with hot and cold running water that allows for hand washing;
 - (c) Equipped with hot water at a minimum temperature of ninety (90) degrees Fahrenheit and a maximum of 120 degrees Fahrenheit;
 - (d) Equipped with liquid soap;
 - (e) Equipped with hand-drying blower or single use disposable hand drying material;
 - (f) Equipped with an easily cleanable waste receptacle; and
 - (g) Immediately adjacent to a changing area used for infants and toddlers.

590 - Toilet

In Compliance

922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

- (4) Each toilet shall:
 - (a) Be kept in clean condition;
 - (b) Be kept in good repair;
 - (c) Be in a lighted room; and
 - (d) Have ventilation to outside air.

Outdoor Play Area

675 - Fence Requirement

In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

- (20) An outdoor play area shall be:
 - (a) Except for an after-school child-care program, located on the premises of a public or state-accredited nonpublic school, fenced for the safety of the children;

680 - 60 Square Feet

In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

- (20) An outdoor play area shall be:
 - (b) A minimum of sixty (60) square feet per child, separate from and in addition to the thirty-five (35) square feet minimum pursuant to subsection (6) of this section;

685 - Playground Clean

In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

- (20) An outdoor play area shall be:
 - (c) Free from:
 - 1. Litter;
 - 2. Glass;
 - 3. Rubbish; and
 - 4. Flammable materials;

690 - Playground Conditions

In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

- (20) An outdoor play area shall be:
 - (d) Safe from foreseeable hazard;
 - (e) Well drained;
 - (f) Well maintained;
 - (g) In good repair; and
 - (h) Visible to staff at all times.

Equipment

710 - Play Equipment

In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

- (24) Supports for climbing apparatus and large equipment shall be securely fastened to the ground.
- (25) Crawl spaces, such as tunnels, shall be short and wide enough to permit access by adults.
- (26) A sandbox shall be:
 - (a) Constructed to allow for drainage;
 - (b) Covered when not in use;
 - (c) Kept clean; and
 - (d) Checked for vermin prior to use.

715 - Sufficient Appropriate Equipment

In Compliance

Inspection Report

922 KAR 2:120. Section 4. Premises Requirements.

(28) A child-care center shall have enough toys, play apparatus, and developmentally appropriate materials to provide each child with a variety of activities during the day, as specified in Section 2 of this administrative regulation.

720 - Storage Space/Storage Device

In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

(29) Storage space shall be provided:
(a) In the form of:
1. Shelves; or
2. Other storage device accessible to the children; and
(b) In sufficient quantity for each child's personal belongings.

760 - Indoor/Outdoor Equipment

In Compliance

922 KAR 2:120. Section 11. Toys and Furnishings.

(2) Indoor and outdoor equipment shall:
(a) Be clean, safe, and in good repair;
(b) Meet the physical, developmental needs, and interests of children of different age groups;
(c) Be free from sharp points or corners, splinters, protruding nails or bolts, loose or rusty parts, hazardous small parts, lead-based paint, poisonous material, and flaking or chalking paint; and
(d) Be designed to guard against entrapment or situations that may cause strangulation.

765 - Toys

In Compliance

922 KAR 2:120. Section 11. Toys and Furnishings.

(3) Toys shall be:
(a) Used according to the manufacturer's safety specifications;
(b) Durable; and
(c) Without sharp points or edges.

Food Service

915 - Kitchen Exemption

In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

(18) A kitchen shall not be required if:
(a) The only food served is an afternoon snack to school-age children; and
(b) Adequate refrigeration is maintained.

Written Documentation

1085 - Evacuation Plan

In Compliance

922 KAR 2:090. Section 5. Evacuation Plan.

(1) A licensed child-care center shall have a written evacuation plan in the event of a fire, natural disaster, or other threatening situation that may pose a health or safety hazard for a child in care in accordance with KRS 199.895.

Posted Documentation

1155 - Posting Requirements

In Compliance

922 KAR 2:110. Section 2. General.

(7) In addition to the posting requirement of KRS 199.898(3), a child-care center shall post the following in a conspicuous place and make available for public inspection:
(a) Each statement of deficiency and civil penalty notice issued by the cabinet during the current licensure year;
(b) Each plan of correction submitted by the child-care center to the cabinet during the current licensure year;
(c) Information on the Kentucky Consumer Product Safety Program and the program's website as specified in KRS 199.897;
(d) A description of services provided by the child-care center, including:
1. Current rates for child care; and
2. Each service charged separately and in addition to the basic rate for child care;
(e) Minimum staff-to-child ratios and group size established in 922 KAR 2:120; and
(f) Daily schedule.

1160 - Disaster Course of Action

In Compliance

922 KAR 2:110. Section 3. Records.

(1) A child-care center shall maintain:
(j) A written plan and diagram outlining the course of action in the event of a natural or manmade disaster, posted in a prominent place;

1165 - Daily Activities

In Compliance

922 KAR 2:110. Section 4. Director Requirements and Responsibilities.

(1) Effective with the adoption of this administrative regulation, a director shall:
(h) Post a schedule of daily activities, to include dates and times of activities to be conducted with the children in each classroom;

Signature of
Provider/Representative

Title

Date