



Andy Beshear
GOVERNOR

**CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF INSPECTOR GENERAL**

Melissa A. Moore, Director
Division of Regulated Child Care
Eastern Branch
455 Park Place, Suite 120A
Lexington, KY 40511
Phone: (859) 246-2301 Fax: (859) 246-2307
<https://chfs.ky.gov/agencies/os/oig>

Eric Friedlander
SECRETARY

Adam Mather
INSPECTOR GENERAL

Inspection Report

Provider Name: Lakeside Presbyterian Church Kindergarten-Preschool	Provider Information Provider Type: LICENSED TYPE I	CLR No: L355480
Provider Address: 2690 Dixie Highway, Lakeside Park, KY, 41017		Capacity: 227
Owner(s): Lakeside Presbyterian Church Kindergarten-preschool, Inc.		Director(s): Sheenan, Cindy

Inspection Type: Renewal Application	Inspection Information	Inspection No: 292755
Date Initiated: 09/28/2020 9:43 AM	Date Concluded: 09/28/2020 12:20 PM	
	No. of Children Present: 109	

Inspection Report	
Background Checks	In Compliance
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	Not In Compliance
255 - Notification of Changes	Not In Compliance
<p>922 KAR 2:090. Section 12. Reports. (4)(a) Written notification of the following shall be: 1. Made to the cabinet, in writing, to allow for approval before implementation: a. Change of ownership; b. Change of location; c. Increase in capacity; d. Change in hours of operation; e. Change of services in the following categories: (i) Infant; (ii) Toddler; (iii) Preschool-age; (iv) School-age; (v) Nontraditional hours; or (vi) Transportation; or f. Addition to or reduction of the square footage of a child-care center's premises;</p>	
<p>Findings: General: Based on observation, this regulatory requirement was not met. The provider is not licensed and approved to care for toddlers; however, two-year-old children were present on the day of the survey. Toddlers are defined in the regulations as 12-24 months-old and 24-36 months-old. The youngest child in care during the renewal survey was twenty-four-months-old.</p>	
Director Requirements	In Compliance

Inspection Report**Employee Records****Not In Compliance****385 - Personnel File****Not In Compliance****922 KAR 2:090. Section 9. Records.****(1) A child-care center shall maintain:****(e) A current personnel file for each child-care center staff person to include:**

- 1. Name, address, date of birth, and date of employment;**
- 2. Proof of educational qualifications;**
- 3. Record of annual performance evaluation;**
- 4. Documentation of compliance with tuberculosis screening in accordance with Section 11(1)(b) of this administrative regulation; and**
- 5. The results of background checks conducted in accordance with 922 KAR 2:280;**

Findings:

General: Based on observation and review of documentation, this regulatory requirement was not met. The following was found:

1. A staff member hired on 9/01/2020, did not have written evidence on file of the submission of the criminal records check or the CAN check. The staff member was not working alone during the renewal survey.
2. Two staff, both hired on 9/01/2020, did not have hire dates documented on their staff files. The staff in charge verbally gave the surveyor the hire dates for the staff.

410 - Training**Not In Compliance****922 KAR 2:090. Section 11. Staff Requirements.****(16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:**

- (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;**
- (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and**
- (c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.**

Findings:

General: Based on observation and review of documentation, this regulatory requirement was not met. A staff member hired on 9/01/1980, did not have a current pediatric abusive head trauma training course completed. The pediatric abusive head trauma training on file was dated 5/05/2013. This training shall be completed every five years. The ECE-TRIS system was reviewed.

Programming**In Compliance****Premises****Not In Compliance****520 - Inaccessible Items****Not In Compliance****922 KAR 2:120. Section 3. General Requirements.****(7) The following shall be inaccessible to a child in care:**

- (a) Toxic cleaning supplies, poisons, and insecticides;**
- (b) Matches, cigarettes, lighters, and flammable liquids; and**
- (c) Personal belongings and medications of staff.**

Findings:

General: Based on observation, this regulatory requirement was not met. Room 105, used to care for four-year-old children, contained a brown, staff member's purse on the bottom shelf of an unlocked cabinet in the classroom. The purse was accessible to the children.

Hygienic Practices**In Compliance****First Aid/Medication****In Compliance****Outdoor Play Area****In Compliance****Equipment****In Compliance****Transportation****Not Applicable****Food Service/Food Program****In Compliance****Food Service****In Compliance****Children's Records****In Compliance****Written Documentation****In Compliance****Posted Documentation****In Compliance****Animals****In Compliance****Emergency Regulation****In Compliance**

Signature of Provider/Representative

Title

Date