



**CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF INSPECTOR GENERAL**

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Inspection Report

Provider Name: Riverview Teen Age Parenting Program-Wee Care Child Development Center	Provider Information Provider Type: LICENSED TYPE I	CLR No: L355343
Provider Address: 383 High School Drive, Shepherdsville, KY, 40165		Capacity: 20
Owner(s): Bullitt County Public Schools		Director(s): Pack, Lisa Ann

Inspection Type: Renewal Application	Inspection Information	Inspection No: 290307
Date Initiated: 08/30/2019 9:10 AM	Date Concluded: 08/30/2019 11:11 AM	
	No. of Children Present: 2	

Inspection Report	
Background Checks	In Compliance
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	In Compliance
Employee Records	In Compliance
Programming	In Compliance
Premises	In Compliance
Hygienic Practices	In Compliance
First Aid/Medication	In Compliance
Outdoor Play Area	In Compliance
Equipment	In Compliance
Transportation	Not In Compliance
835 - Maintain Records	Not In Compliance

922 KAR 2:090. Section 9. Records.
(1) A child-care center shall maintain:
(I) A written record of transportation services provided in accordance with 922 KAR 2:120, Section 12.

Findings:

General: Based on interview and review of documentation, the child care center failed to comply with regulatory requirements regarding transportation. A review of documentation for a trip conducted in May 2018, failed to reveal a written plan including: staff schedule, transportation schedule, plan to ensure staff perform duties, and transportation route. Interview with the provider revealed the documentation was not available at the time of the inspection.

Inspection Report

960 - Children's Transportation Records

Not In Compliance

922 KAR 2:120. Section 12. Transportation.
(17) Transportation services provided shall:
(a) Be recorded in writing and include:
1. The first and last name of the child transported; and
2. The time each child gets on and the time each child gets off;
(b) Be completed by a staff member other than the driver; and
(c) Be kept for five (5) years.

Findings:

General: Based on interview and review of documentation, the child care center failed to comply with regulatory requirements regarding transportation. A review of documentation failed to reveal a written record for a trip taken in 05/2019, with the first and last name of each child transported, and the time each child gets on and the time each child gets off of the vehicle. The record must be completed by a staff member other than the driver. Interview with the staff in charge revealed the documentation was not available at the time of the survey.

Food Service/Food Program

In Compliance

Food Service

In Compliance

Children's Records

Not In Compliance

1140 - Enrollment Information

Not In Compliance

922 KAR 2:090. Section 9. Records.
(1) A child-care center shall maintain:
(b) A written record for each child:
1. Completed and signed by the child's parent;
2. Retained on file on the first day the child attends the child-care center; and
3. To contain:
a. Identifying information about the child, which includes, at a minimum, the child's name, address, and date of birth;
b. Contact information to enable a person in charge to contact the child's:
(i) Parent at the parent's home or place of employment;
(ii) Family physician; and
(iii) Preferred hospital;
c. The name of each person who is designated in writing to pick-up the child;
d. The child's general health status and medical history including, if applicable:
(i) Allergies;
(ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and
(iii) Permission from the parent for third-party professional services in the child-care center;
e. The name and phone number of each person to be contacted in an emergency involving or impacting the child;
f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;

Findings:

General: Based on interview and review of documentation, the child care center failed to maintain children's records in accordance with regulatory requirements. A review of three (3) children's files failed to reveal a designated hospital for two (2) of the enrolled children. Interview with the staff in charge revealed the documentation was not available at the time of the inspection.

Written Documentation

In Compliance

Posted Documentation

In Compliance

Animals

In Compliance

Signature of
Provider/Representative

Title

Date