



**Andy Beshear**  
GOVERNOR

**CABINET FOR HEALTH AND FAMILY SERVICES  
OFFICE OF INSPECTOR GENERAL**

**Melissa A. Moore, Director**  
Division of Regulated Child Care  
Northern Branch  
908 W. Broadway, 10-W  
Louisville, KY 40203  
Phone: (502) 595-5781 Fax: (502) 595-5773  
<https://chfs.ky.gov/agencies/os/oig>

**Eric Friedlander**  
SECRETARY

**Adam Mather**  
INSPECTOR GENERAL

**Inspection Report**

<b>Provider Name:</b> North Bullitt Day Care	<b>Provider Information</b>	<b>CLR No:</b> L355317
<b>Provider Address:</b> 5122 North Preston Highway, Shepherdsville, KY, 40165	<b>Provider Type:</b> LICENSED TYPE I	<b>Capacity:</b> 139
<b>Owner(s):</b> North Bullitt Day Care, Inc.		<b>Director(s):</b> Webb, Carlene

<b>Inspection Type:</b> Investigation	<b>Inspection Information</b>	<b>Inspection No:</b> 218444
<b>Date Initiated:</b> 01/24/2017 1:00 PM	<b>Date Concluded:</b> 01/24/2017 2:45 PM	
	<b>No. of Children Present:</b> 42	

<b>Inspection Report</b>		
	<b>Supervision</b>	<b>Not In Compliance</b>
<b>5 - Children Supervised</b>		<b>Not In Compliance</b>
<b>922 KAR 2:120. Section 2. Child Care Services.</b> <b>(3)(a) Each center shall maintain a child-care program that assures each child will be:</b> <b>1. Provided with adequate supervision at all times by a qualified staff person who:</b> <b>a. Ensures the child is within scope of vision and range of voice; or</b> <b>b. For a school-age child, within scope of vision or range of voice;</b>		
<b>Findings:</b> General: Based on Observation, the child care center failed to maintain supervision in accordance with regulatory requirements. Based on observation in the Infant room, a staff member was sitting on the floor with 2 children. A third child was asleep in a crib. Based on further observation, the sleeping child could not be seen due to a mattress sitting upright on the floor, leaning against the sleeping child's crib, preventing the child from being within sight and sound as the staff member sat on the floor.		

**Inspection Report****Staffing Requirements****Not In Compliance****40 - Ratios and Group Size****Not In Compliance****922 KAR 2:120. Section 2. Child Care Services.****(2) Minimum staff-to-child ratios and group size for an operating child-care center shall be maintained as follows:****Age of Children Ratio Maximum Group Size\*****Infant****1 staff for 5 children 10****Toddler****1 staff for 6 children 12****Preschool-age 2 to 3 years****1 staff for 10 children 20****Preschool-age 3 to 4 years****1 staff for 12 children 24****Preschool-age 4 to 5 years****1 staff for 14 children 28****School-age 5 to 7 years****1 staff for 15 children 30****School-age 7 and older****1 staff for 25 children****(for before and after school) 30****1 staff for 20 children****(full day of care) 30****\*Maximum Group Size shall be applicable only to Type I child-care centers.****Findings:**

General: Based on Observation, and interview, the child care center failed to maintain staffing requirements. Based on observation, upon entering into the building, two (2) staff members were observed in the office. Continued observation revealed a classroom of sixteen (16) children ranging in age from 2 years to 4 years in the Preschool classroom. A staff member immediately left the office and entered into the classroom. Based on interview with the supervising staff, the staff member stated she had been alone in the classroom for approximately 5 minutes. Based on further interview, the returning staff member stated she was aware that leaving the classroom and entering into the office had left the classroom out of compliance.

**Director Requirements****Not In Compliance****265 - Health, Safety, Comfort****Not In Compliance****922 KAR 2:110. Section 4. Director Requirements and Responsibilities.****(1) Effective with the adoption of this administrative regulation, a director shall:****(I) Provide for the health, safety, and comfort of each child;****Findings:**

General: Based on Review of Documentation, and interviews, the child care center director failed to assure compliance with regulatory requirements. Based on a review of documentation, a child was allowed to remain in a soiled diaper saturated in urine and feces, causing the child to experience redness, rash and swelling to his genitals and surrounding area. Based on interviews, a staff member failed to change the diaper stating there were no diapers to change him in to. Further interviews revealed that the center does maintain an extra supply of diapers, pull-ups and clothing to use when the need arises.

**Employee Records****Not In Compliance****315 - Educational Requirements****Not In Compliance****922 KAR 2:110. Section 5. Staff Requirements.****(1) Child-care center staff:****(a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:****1. High school diploma:****2. GED or qualifying documentation from a comparable educational entity; or****3. Commonwealth Child Care Credential as described in 922 KAR 2:250;****Findings:**

General: Based on Review of Documentation, and observation, the child care center failed to maintain employee files in accordance with regulatory requirements. Based on review, a file for an employee with a hire date of 12/24/16, failed to contain a high school diploma, GED or other qualifying documentation from a comparable educational entity or a Commonwealth Child Care Credential.

**Inspection Report****Children's Records****Not In Compliance****1075 - Enrollment Information****Not In Compliance****922 KAR 2:110. Section 3. Records.****(1) A child-care center shall maintain:****(b) A written record for each child:**

- 1. Completed and signed by the child's parent;**
- 2. Retained on file on the first day the child attends the child-care center; and**
- 3. To contain:**
  - a. Identifying information about the child, which includes, at minimum, the child's name, address, and date of birth;**
  - b. Contact information to enable a person in charge to contact the child's:**
    - (i) Parent at the parent's home or place of employment;**
    - (ii) Family physician; and**
    - (iii) Preferred hospital;**
  - c. The name of each person who is designated in writing to pick-up the child;**
  - d. The child's general health status and medical history including, if applicable:**
    - (i) Allergies;**
    - (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and**
    - (iii) Permission from the parent for third-party professional services in the child-care center;**
  - e. The name and phone number of each person to be contacted in an emergency situation involving or impacting the child;**
  - f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;**

**Findings:**

General: Based on Review of Documentation, the child care center failed to maintain children's files in accordance with regulatory requirements. Based on a review of documentation, a file could not be located for a child with an enrollment date of 08/08/16.

Signature of Provider/Representative

Title

Date