



**CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF INSPECTOR GENERAL**

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Inspection Report

Provider Name: St. John Preschool	Provider Information	CLR No: L383143
Provider Address: 106 Military Street, Georgetown, KY, 40324	Provider Type: LICENSED TYPE I	Capacity: 38
Owner(s): Roman Catholic Diocese		Director(s): Wayman, Candy

Inspection Type: Renewal Application	Inspection Information	Inspection No: 247065
Date Initiated: 11/02/2018 8:55 AM	Date Concluded: 11/02/2018 10:55 AM	
	No. of Children Present: 20	

Inspection Report	
Background Checks	In Compliance
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	In Compliance
Employee Records	Not In Compliance

385 - Personnel File **Not In Compliance**

922 KAR 2:090. Section 9. Records.
(1) A child-care center shall maintain:
(e) A current personnel file for each child-care center staff person to include:
 1. Name, address, date of birth, and date of employment;
 2. Proof of educational qualifications;
 3. Record of annual performance evaluation;
 4. Documentation of compliance with tuberculosis screening in accordance with Section 11(1)(b) of this administrative regulation; and
 5. The results of background checks conducted in accordance with 922 KAR 2:280;

Findings:

General: Based on review of documentation, it was found that two (2) staff did not have evidence of an annual evaluation on file in the facility. The hire dates for these staff are 08/01/2017 and 08/15/2017.

390 - Educational Requirements **Not In Compliance**

922 KAR 2:090. Section 11. Staff Requirements.
(1) Child-care center staff:
(a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:
 1. High school diploma;
 2. GED or qualifying documentation from a comparable educational entity; or
 3. Commonwealth Child Care Credential as described in 922 KAR 2:250;

Findings:

General: Based on review of documentation, it was found that one (1) staff person did not have evidence of proof of education on file in the facility. This staff person's date of hire is 08/15/2018.

Inspection Report

410 - Training

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.
(16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:
(a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;
(b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and
(c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.

Findings:

General: Based on review of documentation, it was found that one staff did not complete the required fifteen (15) hours of cabinet approved training. This person's hire date is 08/15/2013. A review of ECE-TRIS confirmed the information.

Programming

In Compliance

Premises

Not In Compliance

580 - Floors, Walls, Ceilings

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.
(9) Floors, walls, and ceilings shall be smooth, in good repair, and constructed to be easily cleaned.

Findings:

General: Based on observation, the following was found:

- 1.) There was an area on the wall by the door in the Pre-K room where the paint had chipped off.
- 2.) There were areas on the baseboards in the Pre-K classroom that the paint had chipped off.
- 3.) In the Pre-K classroom under the air conditioning unit, there was a large area where the paint was gone and it left the dry wall exposed. During the exit conference, the principal informed HSS that the AC unit had leaked recently.
- 4.) In the Pre-School classroom under the air conditioning unit, the paint was cracking and pulling away from the wall.

Hygienic Practices

In Compliance

First Aid/Medication

In Compliance

Outdoor Play Area

In Compliance

Equipment

In Compliance

Transportation

Not Applicable

Food Service/Food Program

In Compliance

Food Service

In Compliance

Children's Records

In Compliance

Written Documentation

Not In Compliance

1170 - Professional Development

Not In Compliance

922 KAR 2:090. Section 9. Records.
(1) A child-care center shall maintain:
(f) A written annual plan for child-care staff professional development;

Findings:

General: Based on review of documentation, it was found that three (3) staff did not have evidence of an updated professional development plan on file at the facility. The hire dates for these staff are 08/15/2013, 08/01/2017, and 08/15/201.

Posted Documentation

In Compliance

Animals

In Compliance

Signature of
Provider/Representative

Title

Date