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**Inspection Report**

<b>Provider Name:</b> Heartstrings Montessori of First Christian Church Versailles	<b>Provider Information</b> <b>Provider Type:</b> LICENSED TYPE I	<b>CLR No:</b> L383141
<b>Provider Address:</b> 160 Lexington Street, Versailles, KY, 40383		<b>Capacity:</b> 35
<b>Owner(s):</b> First Christian Church Versailles, Ky		<b>Director(s):</b> Lynn, Jennifer Elise

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 291763
<b>Date Initiated:</b> 11/25/2019 9:25 AM	<b>Date Concluded:</b> 11/25/2019 11:30 AM	
	<b>No. of Children Present:</b> 18	

Inspection Report	
<b>Background Checks</b>	<b>In Compliance</b>
<b>Supervision</b>	<b>In Compliance</b>
<b>Staffing Requirements</b>	<b>In Compliance</b>
<b>General Administration</b>	<b>In Compliance</b>
<b>Director Requirements</b>	<b>Not In Compliance</b>
<b>350 - Health, Safety, Comfort</b>	<b>Not In Compliance</b>
<b>922 KAR 2:090. Section 10. Director Requirements and Responsibilities.</b> <b>(1) A director shall:</b> <b>(l) Assure the health, safety, and comfort of each child;</b>	
<b>Findings:</b>	
General: Based on observation, this regulatory requirement was not met. The facility's general liability insurance that was on file indicated that the occupancy restrictions for the preschool program is 30 children. The facility's licensed capacity is 35 children. Based on the insurance restrictions that were documented, the facility cannot exceed a capacity of 30 children.	
<b>Employee Records</b>	<b>Not In Compliance</b>
<b>390 - Educational Requirements</b>	<b>Not In Compliance</b>
<b>922 KAR 2:090. Section 11. Staff Requirements.</b> <b>(1) Child-care center staff:</b> <b>(a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:</b> 1. High school diploma; 2. GED or qualifying documentation from a comparable educational entity; or 3. Commonwealth Child Care Credential as described in 922 KAR 2:250;	
<b>Findings:</b>	
General: Based on observation and review of documentation, this regulatory requirement was not met. A staff hired on 10/01/19, did not have proof of education on file.	

**410 - Training**

**Not In Compliance**

**922 KAR 2:090. Section 11. Staff Requirements.**

**(16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:**  
**(a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;**  
**(b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and**  
**(c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.**

**Findings:**

General: Based on observation and review of documentation, this regulatory requirement was not met. The following items were found:

1. A substitute staff hired on 8/09/18, did not complete the six-hour cabinet-approved orientation training within the first three months of employment. There was no evidence in the ECE-TRIS system that the staff member completed the orientation training.
2. A substitute staff hired on 6/01/17, did not complete the 15 hours of cabinet-approved early care and education training during her completed training year. The staff did not have any training hours in the ECE-TRIS system.

**Programming  
Premises**

**In Compliance  
Not In Compliance**

**540 - Premises Requirements**

**Not In Compliance**

**922 KAR 2:120. Section 4. Premises Requirements.**

**(1) The premises shall be:**  
**(a) Suitable for the purpose intended;**  
**(b) Kept clean and in good repair;**

**Findings:**

General: Based on observation, this regulatory requirement was not met. The following was found:

1. The bathroom located between the Preschool A and the Preschool B Room contained a dusty ceiling vent.
2. The gym contained a dusty vent on the wall, near the ceiling.

**650 - Toilet**

**Not In Compliance**

**922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.**

**(4) Each toilet shall:**  
**(a) Be kept in clean condition;**  
**(b) Be kept in good repair;**  
**(c) Be in a lighted room; and**  
**(d) Have ventilation to outside air.**

**Findings:**

General: Based on observation, this regulatory requirement was not met. The bathroom located between the Preschool A Room and Preschool B Room contained a toilet with a cracked tank lid.

<b>Hygienic Practices</b>	<b>In Compliance</b>
<b>First Aid/Medication</b>	<b>In Compliance</b>
<b>Outdoor Play Area</b>	<b>In Compliance</b>
<b>Equipment</b>	<b>In Compliance</b>
<b>Transportation</b>	<b>Not Applicable</b>
<b>Food Service/Food Program</b>	<b>In Compliance</b>
<b>Food Service</b>	<b>In Compliance</b>

Inspection Report

Children's Records

Not In Compliance

1140 - Enrollment Information

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(b) A written record for each child:

1. Completed and signed by the child's parent;

2. Retained on file on the first day the child attends the child-care center; and

3. To contain:

a. Identifying information about the child, which includes, at a minimum, the child's name, address, and date of birth;

b. Contact information to enable a person in charge to contact the child's:

(i) Parent at the parent's home or place of employment;

(ii) Family physician; and

(iii) Preferred hospital;

c. The name of each person who is designated in writing to pick-up the child;

d. The child's general health status and medical history including, if applicable:

(i) Allergies;

(ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and

(iii) Permission from the parent for third-party professional services in the child-care center;

e. The name and phone number of each person to be contacted in an emergency involving or impacting the child;

f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;

Findings:

General: Based on observation and review of documentation, this regulatory requirement was not met. One child's enrollment paperwork contained an immunization record that did not list an expiration date. The child was enrolled on 3/04/19.

Written Documentation

In Compliance

Posted Documentation

In Compliance

Animals

In Compliance

Signature of Provider/Representative

Title

Date