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**Inspection Report**

<b>Provider Name:</b> Flutterby Discovery Center	<b>Provider Information</b>	<b>CLR No:</b> L383133
<b>Provider Address:</b> 10 Canary Lane, Winchester, KY, 40391	<b>Provider Type:</b> LICENSED TYPE I	<b>Capacity:</b> 99
<b>Owner(s):</b> Flutterby Discovery Center, LLC		<b>Director(s):</b> Andreas, Shannon Elizabeth

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 278211
<b>Date Initiated:</b> 02/20/2019 10:15 AM	<b>Date Concluded:</b> 02/20/2019 12:45 PM	
	<b>No. of Children Present:</b> 75	

Inspection Report	
Background Checks	In Compliance
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	Not In Compliance
<b>180 - Plan of Correction/15 days</b>	<b>Not In Compliance</b>
<b>922 KAR 2:090. Section 14. Statement of Deficiency and Corrective Action Plans.</b> <b>(2) Except for a violation posing an immediate threat as handled in accordance with KRS 199.896(5)(c), a child-care center shall submit a written corrective action plan to the cabinet or its designee within fifteen (15) calendar days of the date of the statement of deficiency to eliminate or correct the regulatory violation.</b>	
<b>Findings:</b> A PLAN OF CORRECTION WAS DUE ON 04/09/2019 AND AS OF 04/26/2019, THE PLAN OF CORRECTION HAS NOT BEEN RECEIVED.	
Director Requirements	Not In Compliance
<b>340 - Staff Meeting</b>	<b>Not In Compliance</b>
<b>922 KAR 2:090. Section 10. Director Requirements and Responsibilities.</b> <b>(1) A director shall:</b> <b>(i) Conduct, manage, and document in writing recurring staff meetings;</b>	
<b>Findings:</b> General: Based on review of documentation, it was found that there was only evidence of one (1) staff meeting being completed during the relicensure year.	

**Inspection Report****Employee Records****Not In Compliance****395 - TB Verification****Not In Compliance****922 KAR 2:090. Section 11. Staff Requirements.****(1) Child-care center staff:****(b) Shall provide, prior to employment and every two (2) years thereafter:**

- 1. A statement from a health professional that the individual is free of active tuberculosis; or**
- 2. A copy of negative tuberculin results.**

**Findings:**

General: Based on review of documentation, it was found that seven (7) staff did not have a current negative TB screening obtained within the past two (2) years. The hire dates for these staff are: 08/29/2013, 08/01/2013, 03/03/2014, 02/02/2015, and 01/01/2018. In addition, it was found that three (3) staff did not obtain evidence of a negative TB screening prior to employment. The hire dates for these staff are: 08/01/2018, 08/11/2018, and 08/15/2018.

**410 - Training****Not In Compliance****922 KAR 2:090. Section 11. Staff Requirements.****(16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:**

- (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;**
- (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and**
- (c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.**

**Findings:**

General: Based on review of documentation, the following was found:

- 1.) Two (2) staff did not complete the orientation training within the first ninety days of employment. The hire dates for these staff are 01/01/2018 and 08/15/2018.
- 2.) Eight (8) staff did not complete the required fifteen (15) hours of cabinet approved annual training.

A review of ECE-TRIS supports these findings.

**Programming****In Compliance****Premises****Not In Compliance****520 - Inaccessible Items****Not In Compliance****922 KAR 2:120. Section 3. General Requirements.****(7) The following shall be inaccessible to a child in care:**

- (a) Toxic cleaning supplies, poisons, and insecticides;**
- (b) Matches, cigarettes, lighters, and flammable liquids; and**
- (c) Personal belongings and medications of staff.**

**Findings:**

General: Based on observation, it was found that there was a toilet bowl brush with a white colored substance on the floor of the hallway bathroom. This bathroom was used by the children, therefore making the brush accessible to the children in care.

**540 - Premises Requirements****Not In Compliance****922 KAR 2:120. Section 4. Premises Requirements.****(1) The premises shall be:**

- (a) Suitable for the purpose intended;**
- (b) Kept clean and in good repair;**

**Findings:**

General: Based on observation, the following was found:

- 1.) In the afterschool room there were numerous items on the floor such as blocks, marker lids, and colored pencils. There were no children in this room during the survey and it appeared that this room had not been cleaned after it was last used.
- 2.) In the one (1) year old classroom, there was an electrical outlet that did not have a plate covering it. The HSS notes that there were not any exposed wires, but you could see inside the wall due to there being no plate.
- 3.) In the hallway between the one (1) year old classroom and the afterschool room, there were numerous items of trash and an unused chalkboard located in the corner.

# Inspection Report

## 580 - Floors, Walls, Ceilings

Not In Compliance

### 922 KAR 2:120. Section 4. Premises Requirements.

(9) Floors, walls, and ceilings shall be smooth, in good repair, and constructed to be easily cleaned.

#### Findings:

General: Based on observation, the following was found:

- 1.) In the pre-k classroom, there were numerous areas on the wall which had marks on the wall and paint missing.
- 2.) In the bathroom located in the two (2) year old classroom, the baseboard was coming away from the wall.
- 3.) In the hallway where the handwashing sink is located, there are holes in the walls and paint was missing under where the paper towels are hanging.
- 4.) There was an area on the wall where the paint had been rubbed off by something in the infant classroom. Also, in the infant classroom, there was a brown colored substance above the baseboards. This area was next to the door leading to the front of the facility.
- 5.) In the afterschool classroom, there were areas of the wall that needed to be repainted, as the paint had been rubbed off. Also, there were numerous marks and an area with different colored paint on the wall. In addition, a piece of trim around the door in this classroom was missing. There was also a brown colored substance above the baseboard located by the chalkboard in that classroom.
- 6.) In the hallway outside of the one (1) year old classroom, there was a hole in the tile on the floor.
- 7.) In the hallway located between the one (1) year old classroom and the afterschool classroom, there were marker and colored pencil marks on the wall.

## 640 - Toilet Room

Not In Compliance

### 922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

(2) A toilet room shall:

- (a) 1. Be provided for each gender; or
2. A plan shall be implemented to use the same toilet room at separate times;
- (b) Have a supply of toilet paper; and
- (c) Be cleaned and disinfected daily.

#### Findings:

General: Based on observation in the bathroom located in the two (2) year old classroom, the toilet paper was being stored on the back of the toilet. This is not a proper method of storage.

## Hygienic Practices

Not In Compliance

## 685 - Diaper Changing Area/Surface

Not In Compliance

### 922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

- (10) When a child is diapered, the child shall:
- (b) Be placed on a surface that is:
  1. Clean;
  2. Padded;
  3. Free of holes, rips, tears, or other damage;
  4. Nonabsorbent;
  5. Easily cleaned; and
  6. Free of any items not used for diaper changing.

#### Findings:

General: Based on observation, it was found that the diaper changing pad in the two year old classroom had numerous pen marks on it.

## First Aid/Medication

In Compliance

## Outdoor Play Area

In Compliance

## Equipment

Not In Compliance

## 815 - Toys/Furniture

Not In Compliance

### 922 KAR 2:120. Section 11. Toys and Furnishings.

- (1) All toys and furniture contacted by a child shall be:
  - (a) Kept clean and in good repair; and
  - (b) Free of peeling, flaking, or chalking paint.

#### Findings:

General: Based on observation, it was found that there was a storage cabinet in the infant classroom; this cabinet was missing five (5) drawers.

## Transportation

In Compliance

## Food Service/Food Program

In Compliance

Inspection Report	
<b>Food Service</b>	<b>Not In Compliance</b>
<b>1015 - Food Service Permit</b>	<b>Not In Compliance</b>
<b>922 KAR 2:120. Section 8. Kitchen Requirements.</b> <b>(2) A child-care center required to have a food service permit shall be in compliance with 902 KAR 45:005 and this administrative regulation.</b>	
<b>Findings:</b> General: Based on review of documentation, it was found that the food service permit that was reviewed during the survey had expired. A current copy of the food service permit was not presented during the survey.	
<b>1120 - Sufficient Room/Eating Utensils Supplied</b>	<b>Not In Compliance</b>
<b>922 KAR 2:120. Section 9. Food and Meal Requirements.</b> <b>(13) Meals shall be:</b> <b>(b) Served to a child:</b> <b>1. Seated with sufficient room to manage food and tableware; and</b> <b>2. Supplied with individual eating utensils designed for use by a child.</b>	
<b>Findings:</b> General: Based on observation, it was found through a tour of the infant room that a child was being fed while sitting in a bumbo seat. Both the teacher and the child were seated on the floor. The bumbo seat did not have any kind of tray on it where food could be placed, if needed. In a review of the bumbo floor seat instructions, it states that this seat should not be used as a replacement for a high chair.	
<b>Children's Records</b>	<b>Not In Compliance</b>
<b>1135 - Immunization</b>	<b>Not In Compliance</b>
<b>922 KAR 2:090. Section 9. Records.</b> <b>(1) A child-care center shall maintain:</b> <b>(a) A current immunization certificate for each child in care within thirty (30) days of the child's enrollment, unless an attending physician or the child's parent objects to the immunization of the child pursuant to KRS 214.036;</b>	
<b>Findings:</b> General: Based on review of documentation, it was found that one (1) child's file did not contain a current immunization certificate. The enrollment date for this child is 09/08/2015.	
<b>1140 - Enrollment Information</b>	<b>Not In Compliance</b>
<b>922 KAR 2:090. Section 9. Records.</b> <b>(1) A child-care center shall maintain:</b> <b>(b) A written record for each child:</b> <b>1. Completed and signed by the child's parent;</b> <b>2. Retained on file on the first day the child attends the child-care center; and</b> <b>3. To contain:</b> <b>a. Identifying information about the child, which includes, at a minimum, the child's name, address, and date of birth;</b> <b>b. Contact information to enable a person in charge to contact the child's:</b> <b>(i) Parent at the parent's home or place of employment;</b> <b>(ii) Family physician; and</b> <b>(iii) Preferred hospital;</b> <b>c. The name of each person who is designated in writing to pick-up the child;</b> <b>d. The child's general health status and medical history including, if applicable:</b> <b>(i) Allergies;</b> <b>(ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and</b> <b>(iii) Permission from the parent for third-party professional services in the child-care center;</b> <b>e. The name and phone number of each person to be contacted in an emergency involving or impacting the child;</b> <b>f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;</b>	
<b>Findings:</b> General: Based on review of documentation, it was found that four (4) children's files did not have a preferred hospital listed. The enrollment dates for these children are: 07/30/2013, 08/01/2013, 08/02/2014, and 09/24/2015. In addition, there was also a child's file that listed "any" rather than a specific hospital. The date of enrollment for this child is 12/06/2016.	
<b>Written Documentation</b>	<b>In Compliance</b>
<b>Posted Documentation</b>	<b>Not In Compliance</b>
<b>1220 - Diapering/Handwashing</b>	<b>Not In Compliance</b>
<b>922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.</b> <b>(9) The proper methods of diapering and hand-washing shall be posted at each diaper changing area.</b>	
<b>Findings:</b> General: Based on observation, it was found that the diaper changing procedure was not posted in the one (1) year old classroom.	
<b>Animals</b>	<b>In Compliance</b>

Signature of Provider/Representative

Title

Date