



**Andy Beshear**  
GOVERNOR

**CABINET FOR HEALTH AND FAMILY SERVICES  
OFFICE OF INSPECTOR GENERAL**

**Melissa A. Moore, Director**  
Division of Regulated Child Care  
Eastern Branch  
455 Park Place, Suite 120A  
Lexington, KY 40511  
Phone: (859) 246-2301 Fax: (859) 246-2307  
<https://chfs.ky.gov/agencies/os/oig>

**Eric Friedlander**  
SECRETARY

**Adam Mather**  
INSPECTOR GENERAL

**Inspection Report**

<b>Provider Name:</b> Flutterby Discovery Center	<b>Provider Information</b>	<b>License No:</b> L383133
<b>Provider Address:</b> 10 Canary Lane, Winchester, KY, 40391	<b>Provider Type:</b> LICENSED TYPE I	<b>Capacity:</b> 99
<b>Owner(s):</b> Flutterby Discovery Center, LLC		<b>Director(s):</b> Andreas, Shannon Elizabeth

<b>Inspection Type:</b> Investigation	<b>Inspection Information</b>	<b>Inspection No:</b> 190625
<b>Visit Start Date:</b> 05/26/2015 1:30 PM	<b>Visit End Date:</b> 05/26/2015 2:00 PM	
	<b>No. of Children Present:</b> 46	

**Inspection Report**

**Supervision**

**5 - Children Supervised**

**In Compliance**

**922 KAR 2:120. Section 2. Child Care Services.**

- (3)(a) Each center shall maintain a child-care program that assures each child will be:
1. Provided with adequate supervision at all times by a qualified staff person who:
    - a. Ensures the child is within scope of vision and range of voice; or
    - b. For a school-age child, within scope of vision or range of voice;

**Staffing Requirements**

**40 - Ratios and Group Size**

**In Compliance**

**922 KAR 2:120. Section 2. Child Care Services.**

- (2) Minimum staff-to-child ratios and group size for an operating child-care center shall be maintained as follows:

**Age of Children Ratio Maximum Group Size\***

**Infant**

1 staff for 5 children 10

**Toddler**

1 staff for 6 children 12

**Preschool-age 2 to 3 years**

1 staff for 10 children 20

**Preschool-age 3 to 4 years**

1 staff for 12 children 24

**Preschool-age 4 to 5 years**

1 staff for 14 children 28

**School-age 5 to 7 years**

1 staff for 15 children 30

**School-age 7 and older**

1 staff for 25 children

(for before and after school) 30

1 staff for 20 children

(full day of care) 30

\*Maximum Group Size shall be applicable only to Type I child-care centers.

## Inspection Report

### Director Requirements

#### 265 - Health, Safety, Comfort

Not In Compliance

##### 922 KAR 2:110. Section 4. Director Requirements and Responsibilities.

- (1) Effective with the adoption of this administrative regulation, a director shall:
- (l) Provide for the health, safety, and comfort of each child;

##### Findings:

General: Based on Observation, there was a sharp knife on a counter in the kitchen accessible to the children. Parents come through the galley style kitchen with their children to get to the two (2) year old classroom at drop off and pick up times.

### Premises

#### 460 - Inaccessible Items

Not In Compliance

##### 922 KAR 2:120. Section 3. General Requirements.

- (7) Except in accordance with subsection (8) of this section, the following shall be inaccessible to a child in care:
- (a) Toxic cleaning supplies, poisons, and insecticides;
- (b) Knives and sharp objects;
- (c) Matches, cigarettes, lighters, and flammable liquids;
- (d) Plastic bags;
- (e) Litter and rubbish;
- (f) Bar soap; and
- (g) Personal belongings and medications of staff.

##### Findings:

General: Based on Observation, there was a sharp knife on a counter in the kitchen accessible to the children. Parents come through the galley style kitchen with their children to get to the two (2) year old classroom at drop off and pick up times.

### Written Documentation

#### 1095 - Daily Attendance Records

Not In Compliance

##### 922 KAR 2:110. Section 3. Records.

- (1) A child-care center shall maintain:
- (c) Daily attendance records documenting the arrival and departure time of each child, including records that are required in accordance with 922 KAR 2:160, Section 13, if a child receives services from the child-care center through the Child Care Assistance Program;

##### Findings:

General: Based on Review of Documentation, there were no daily attendance sheets for the day of the investigation. No child had been signed into the facility. There were fifty seven (57) children present the day of the investigation.

Signature of  
Provider/Representative

Title

Date