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Inspection Report

Provider Name: Trinity Christian Academy	Provider Information	CLR No: L383127
Provider Address: 3900 Rapid Run Drive, Lexington, KY, 40515	Provider Type: LICENSED TYPE I	Capacity: 42
Owner(s): Trinity Christian Academy Of Lexington, Llc		Director(s): White, Vicki Lynn

Inspection Type: Renewal Application	Inspection Information	Inspection No: 241804
Date Initiated: 10/10/2017 9:10 AM	Date Concluded: 10/10/2017 11:50 AM	
	No. of Children Present: 20	

Inspection Report	
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	In Compliance
Employee Records	Not In Compliance

300 - Background checks/left alone Not In Compliance

922 KAR 2:090. Section 6. License Issuance.
(5) An individual described in subsection (4) of this section shall:
(a) Submit to background checks described in paragraph (b) of this subsection;
(b) May be employed or work with a child on a probationary basis for up to ninety (90) calendar days, pending completion of a:
1. Child abuse or neglect check using the central registry in accordance with 922 KAR 1:470;
2. Criminal records check required by KRS 199.896(19);
3. Criminal records check for any previous state of residence if the person resided outside the state of Kentucky in the last five (5) years; and
4. An address check of the Sex Offender Registry; and
(c) Not be left alone in the presence of a child until copies of the background checks in accordance with paragraph (b) of this subsection have been received by the licensee.

Findings:
 General: Based on Review of Documentation, it was found that four (4) staff files out of seven (7) reviewed did not have the criminal records check completed prior to their date of hire. The date of hire and date of the criminal records check are as follows; (1) DOH 8/15/16; Criminal Records Check showed date of 9-22-16, (2) DOH 8-15-16; Criminal Records Check showed date of 9-22-16, (3) DOH 8/15/17; Criminal Records Check showed date of 9-17-17, (4) DOH 8/15/16; Criminal Records Check showed date of 9-22-16. There was no documentation to indicate the request for the background check was completed prior to the date of hire.

320 - TB Verification Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.
(1) Child-care center staff:
(b) Shall provide, prior to employment and every two (2) years thereafter:
1. A statement from a health professional that the individual is free of active tuberculosis; or
2. A copy of negative tuberculin results.

Findings:
 General: Based on Review of Documentation, it was found that two (2) staff files out of seven (7) reviewed did not have proof of a TB screen being completed. The date of hire for those employees are 8-1-11 and 8-1-13.

922 KAR 2:110. Section 5. Staff Requirements.

(14) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:

- (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;**
- (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training; and**
- (c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training completed once every five (5) years.**

Findings:

General: Based on review of documentation, it was found that two (2) employee with the hire date of 8-15-16 did not complete orientation training within the 90 day regulated time frame. The completion date of orientation for these employees were found to be 4-1-17 and 1-9-17 which was confirmed by the ECE TRIS system. It was also found that four (4) employees did not have the 15 hours of training required for the previous twelve (12) months. These employees date of hire and training hours are as follows; DOH 8-15-16 has twelve (12) hours of training, DOH 8-15-16 has ten (10) hours of training, DOH 8-15-16 has eight (8) hours of training, DOH 8-1-13 has four (4) hours of training. There were three (3) employees with a hire date of 8-15-16 who showed no documentation that they have obtained Pedatric Abusive Head Trauma Training which is required within the first 12 months of their hire date.

Programming	In Compliance
Premises	In Compliance
Hygienic Practices	In Compliance
First Aid/Medication	In Compliance
Outdoor Play Area	In Compliance
Equipment	In Compliance
Transportation	Not Applicable
Food Service	In Compliance
Children's Records	In Compliance
Written Documentation	In Compliance
Posted Documentation	In Compliance
Animals	Not Applicable

Signature of Provider/Representative

Title

Date