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Adam Mather
INSPECTOR GENERAL

Inspection Report

Provider Name: Munchkin Academy, LLC	Provider Information	CLR No: L383120
Provider Address: 180 Christy Creek, Box #26, Morehead, KY, 40351	Provider Type: LICENSED TYPE I	Capacity: 87
Owner(s): Munchkin Academy, LLC		Director(s): Collins, Lacy Grace

Inspection Type: Renewal Application	Inspection Information	Inspection No: 305094
Date Initiated: 12/11/2020 9:30 AM	Date Concluded: 12/11/2020 12:00 PM	
	No. of Children Present: 26	

Inspection Report	
Background Checks	In Compliance
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	In Compliance
Employee Records	In Compliance

420 - Program of Activities Followed

Not In Compliance

922 KAR 2:120. Section 2. Child Care Services.

- (4) The child-care center shall provide a daily planned program:**
- (a) Posted in writing in a conspicuous location with each age group and followed;**
 - (b) Of activities that are individualized and developmentally appropriate for each child served;**
 - (c) That provides experience to promote the individual child's physical, emotional, social, and intellectual growth and well-being; and**
 - (d) Unless the child-care center is a before- or after-school program that operates part day or less, that offers a variety of creative activities including:**
 - 1. Art or music;**
 - 2. Math or numbers;**
 - 3. Dramatic play;**
 - 4. Stories and books;**
 - 5. Science or nature;**
 - 6. Block building or stacking;**
 - 7. Tactile or sensory activity;**
 - 8. Multi-cultural exposure;**
 - 9. Indoor or outdoor play in which a child makes use of both small and large muscles;**
 - 10. A balance of active and quiet play, including group and individual activity;**
 - 11. An opportunity for a child to:**
 - a. Have some free choice of activities;**
 - b. If desired, play apart from the group at times;**

Findings:

General: Based on observation and interview during a tour of the Infant Room, it was found that the room is divided in half by shelves and a gate. At the time of the survey, there were four children ages six months to one year old and one staff person. The six-month-old child was observed on one side of divided space with the staff person and the three one-year-old children were observed on the other side of the divided space. The three one-year-old children were observed running around in the area and playing with toys. On the other side where the staff person and the six-month-old child were, the staff person was observed tending to the infant's needs and every so often would acknowledge the three children on the other side. The staff person was never observed in the space with the older children. An interview with the staff person found that she interacts more often with the one-year-old children when the infant is napping. She stated that the infant naps every two to three hours. All of the children were within site of the staff person at all times; however, adequate programming was not provided for the toddler group.

480 - Infant/Toddler Combined with Older Children

Not In Compliance

922 KAR 2:120. Section 5. Infant and Toddler Play Requirements.

- (2) Except in accordance with subsection (3) of this section or Section 2(2)(c) of this administrative regulation, an infant or toddler under twenty-four (24) months of age shall not participate in an activity with an older child for no more than one (1) hour per day.**
- (3) If a toddler is developmentally appropriate for a transition to a preschool age group, a toddler may participate in an activity with an older child for more than one (1) hour per day if:**
 - (a) Space for the toddler is available in the preschool-age group;**
 - (b) The staff-to-child ratios and group sizes are maintained based on the age of the youngest child;**
 - (c) The center has a procedure for listing a transitioning toddler on attendance records, including a specific day and time the toddler is with either age group; and**
 - (d) The child care center has obtained the signature and approval of the toddler's parent on the toddler's transition plan.**

Findings:

General: Based on observation, interview and review of documentation at the time of the survey, children ages two to five years old were observed in a classroom with one staff person. An interview with the staff person in the room found that three of the eight children present were two years old. A review of documentation found that a written transition plan with the parents' signature of approval had not been obtained for the children who were two years old.

580 - Floors, Walls, Ceilings

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

- (9) Floors, walls, and ceilings shall be smooth, in good repair, and constructed to be easily cleaned.**

Findings:

General: Based on observation during a tour of the facility, the following was found:

- 1) In the One-Year-Old Room, there were numerous areas of chipping and peeling paint. Several holes were also observed in the walls.
- 2) In the Preschool Room there were areas where the paint had peeled away from the surface leaving the drywall beneath exposed. Two holes were observed in the walls that had been covered with clear tape.
- 3) In the Women's bathroom, there were two water-stained ceiling tiles and several holes in the walls.
- 4) In the Infant Room, there were water-stained ceiling tiles over the diaper changing table.
- 5) In the Two-Year-Old Room, there were numerous holes in the walls that exposed the drywall beneath. Tape residue with an accumulation of dirt was also observed. Several runs were observed in the carpet and the edges of an area rug were frayed.
- 6) Dusty ceiling vents were observed in the Four-Year-Old Room and the School-Age Room.

Inspection Report

Hygienic Practices

Not In Compliance

710 - Toy Sanitation Procedure

Not In Compliance

922 KAR 2:120. Section 11. Toys and Furnishings.

- (4) A toy or another item that is considered a mouth contact surface by a child not toilet trained shall be sanitized daily by:**
- (a) 1. Scrubbing in warm, soapy water using a brush to reach into crevices;**
 - 2. Rinsing in clean water;**
 - 3. Submerging in a sanitizing solution for at least two (2) minutes; and**
 - 4. Air dried; or**
 - (b) Cleaning in a dishwasher if the toy or other item is dishwasher safe.**

Findings:

General: Based on interview, it was found that toys in the infant room that are mouthed by children not toilet trained are put in a bucket that contains a sanitizing solution and allowed to soak. The toys are then put in clean water and washed off with a rag. This process does not meet the requirements of this regulation.

First Aid/Medication

Not In Compliance

720 - Medication Administration

Not In Compliance

922 KAR 2:120. Section 7. First Aid and Medicine.

- (4) Prescription and nonprescription medication shall be administered to a child in care:**
- (a) 1. With a written request of the child's parent or the child's prescribing health professional; and**
 - 2. According to the directions or instructions on the medication's label; or**
 - (b) For epinephrine, in accordance with KRS 199.8951 and 311.646.**

Findings:

General: Based on observation and interview, a tube of A and D diaper ointment was found in a locked container in the Infant Room. On the tube, the words "Day Care" had been written. An interview with the staff person in the room found that the ointment is used on the children enrolled and has been used on a child who was present. A review of documentation found that there was no written permission obtained from the child's parent.

725 - Administration Record

Not In Compliance

922 KAR 2:120. Section 7. First Aid and Medicine.

- (5) The child-care center shall keep a written record of the administration of medication, including:**
- (a) Time of each dosage;**
 - (b) Date;**
 - (c) Amount;**
 - (d) Name of staff person giving the medication;**
 - (e) Name of the child; and**
 - (f) Name of the medication.**

Findings:

General: Based on observation and interview, a tube of A and D diaper ointment was found in a locked container in the Infant Room. On the tube, "Day Care" had been written. An interview with the staff person in the room found that the ointment is used on the children enrolled and has been used on a child who was present. There was no documentation that indicated the dates and times the diaper ointment was administered.

Outdoor Play Area

Not In Compliance

755 - Protective Surface

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

- (21) A protective surface shall:**
- (a) Be provided for outdoor play equipment used to:**
 - 1. Climb;**
 - 2. Swing; and**
 - 3. Slide; and**
 - (b) Have a fall zone equal to the height of the equipment.**

Findings:

General: Based on observation during an inspection of the playground, it was found that the mulch under the slides and swings was sparse, exposing the mesh weed block beneath.

Equipment

Not In Compliance

790 - Crib/Mattress/Sheet

Not In Compliance

922 KAR 2:120. Section 6. Sleeping and Napping Requirements.

- (3) Rest time shall include adequate space specified by the child's age as follows:**
- (a) For an infant:**
 - 1. An individual non-tiered crib that meets Consumer Product Safety Commission standards established in 16 C.F.R. 1219-1220;**
 - 2. A firm crib mattress in good repair with a clean tight-fitted sheet that shall be changed:**
 - a. Weekly; or**
 - b. Immediately if it is soiled or wet;**

Findings:

General: Based on observation, a crib located in the Infant Room had a sheet that did not fit the mattress. The sheet was tight, causing the mattress to bow making the mattress not fit snugly in the crib.

Inspection Report

815 - Toys/Furniture

Not In Compliance

922 KAR 2:120. Section 11. Toys and Furnishings.

- (1) All toys and furniture contacted by a child shall be:
 - (a) Kept clean and in good repair; and
 - (b) Free of peeling, flaking, or chalking paint.

Findings:

General: Based on observation, a day bed with a soiled vinyl covering was observed in the School-Age Room.

Transportation

Not Applicable

Food Service/Food Program

In Compliance

Food Service

In Compliance

Children's Records

Not In Compliance

1135 - Immunization

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

- (a) A current immunization certificate for each child in care within thirty (30) days of the child's enrollment, unless an attending physician or the child's parent objects to the immunization of the child pursuant to KRS 214.036;

Findings:

General: Based on review of documentation, one child's information did not contain a current immunization record.

1140 - Enrollment Information

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(b) A written record for each child:

- 1. Completed and signed by the child's parent;
- 2. Retained on file on the first day the child attends the child-care center; and
- 3. To contain:
 - a. Identifying information about the child, which includes, at a minimum, the child's name, address, and date of birth;
 - b. Contact information to enable a person in charge to contact the child's:
 - (i) Parent at the parent's home or place of employment;
 - (ii) Family physician; and
 - (iii) Preferred hospital;
 - c. The name of each person who is designated in writing to pick-up the child;
 - d. The child's general health status and medical history including, if applicable:
 - (i) Allergies;
 - (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and
 - (iii) Permission from the parent for third-party professional services in the child-care center;
 - e. The name and phone number of each person to be contacted in an emergency involving or impacting the child;
 - f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;

Findings:

General: Based on review of documentation, one child's enrollment information did not contain a signature for permission for emergency care. In addition, this same child's enrollment information did not have a preferred hospital listed.

Written Documentation

Not In Compliance

1155 - Policies and Procedures

Not In Compliance

922 KAR 2:090. Section 8. General.

(4) Program policies and procedures shall:

- (a) Be in writing; and
- (b) Include:
 - 1. Staff policies;
 - 2. Job descriptions;
 - 3. An organization chart;
 - 4. Chain of command; and
 - 5. Other procedures necessary to ensure implementation of:
 - a. KRS 199.898, Rights for children in child-care programs and their parents, custodians, or guardians - posting and distribution requirements;
 - b. 922 KAR 2:120, Child-care center health and safety standards;
 - c. 922 KAR 2:280, Background checks for child care staff members, reporting requirements, and appeals; and
 - d. This administrative regulation.

Findings:

General: Based on review of documentation, it was found that the posted chain of command did not list the names of those individuals that hold the positions listed on the document.

Inspection Report

1160 - Daily Attendance Records

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(c) Daily attendance records documenting the arrival and departure time of each child, including records that are required in accordance with 922 KAR 2:160, Section 13, if a child receives services from the child-care center through the Child Care Assistance Program;

Findings:

General: Based on interview and review of documentation, it was found that the time of departure had already been recorded for the day for each of the children. An interview with the staff person in charge found that this is done because the children leave at the same time each day. It was also found through interview that parents of children who receive payments through the Child Care Assistance Program are asked to sign the document to record their child's time of arrival and time of departure at the beginning of the week. This regulation requires that parents whose children receive assistance through the Child Care Assistance Program review the document and then sign verifying the dates and times of their child's attendance. Therefore, by obtaining the parents signature at the beginning of the week, it is assuming that the child will be in attendance every day that week and will arrive and depart at the same time every day.

Posted Documentation

In Compliance

Animals

In Compliance

Emergency Regulation

In Compliance

Signature of Provider/Representative

Title

Date