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**Inspection Report**

<b>Provider Name:</b> Munchkin Academy, LLC	<b>Provider Information</b>	<b>CLR No:</b> L383120
<b>Provider Address:</b> 180 Christy Creek, Box #26, Morehead, KY, 40351	<b>Provider Type:</b> LICENSED TYPE I	<b>Capacity:</b> 87
<b>Owner(s):</b> Munchkin Academy, LLC		<b>Director(s):</b> Collins, Lacy Grace

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 291281
<b>Date Initiated:</b> 10/21/2019 10:00 AM	<b>Date Concluded:</b> 10/21/2019 12:39 PM	
	<b>No. of Children Present:</b> 26	

<b>Inspection Report</b>	
<b>Background Checks</b>	<b>In Compliance</b>
<b>Supervision</b>	<b>In Compliance</b>
<b>Staffing Requirements</b>	<b>In Compliance</b>
<b>General Administration</b>	<b>In Compliance</b>
<b>Director Requirements</b>	<b>Not In Compliance</b>

**345 - Staff Evaluation** **Not In Compliance**

**922 KAR 2:090. Section 10. Director Requirements and Responsibilities.**  
**(1) A director shall:**  
**(j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;**

**Findings:**

General: Based on review of documentation, one staff member hired 12/30/15, had an evaluation on file that was dated 2/22/17. There was no annual evaluation.

**350 - Health, Safety, Comfort** **Not In Compliance**

**922 KAR 2:090. Section 10. Director Requirements and Responsibilities.**  
**(1) A director shall:**  
**(l) Assure the health, safety, and comfort of each child;**

**Findings:**

General: Based on observation the following was found:

- 1) There was an uncovered outlet in the dramatic play center of the school age classroom.
- 2) There was one uncovered outlet in the indoor gross motor area.

**Inspection Report**

**Employee Records**

**Not In Compliance**

**395 - TB Verification**

**Not In Compliance**

**922 KAR 2:090. Section 11. Staff Requirements.**

**(1) Child-care center staff:**

**(b) Shall provide, prior to employment and every two (2) years thereafter:**

- 1. A statement from a health professional that the individual is free of active tuberculosis; or**
- 2. A copy of negative tuberculin results.**

**Findings:**

General: Based on review of documentation, two staff members hired 7/30/19, and 10/4/17, had negative tuberculin test results on file that exceeded two years. Two staff members hired 8/23/17 and 8/19/19, did not have a negative tuberculin skin results or a physician's statement clearing the individual of active tuberculosis on file.

**410 - Training**

**Not In Compliance**

**922 KAR 2:090. Section 11. Staff Requirements.**

**(16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:**

- (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;**
- (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and**
- (c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.**

**Findings:**

General: Based on review of documentation, the following was found:

- 1) A staff member hired 10/4/17, had evidence of completing thirteen out of fifteen hours of annual early care and education training for the last full year of employment.
- 2) A staff member hired 2/23/18, had evidence of completing three out of fifteen hours of annual early care and education training for the last full year of employment.
- 3) Two staff members, both hired 8/19/13, had evidence of completing zero out of fifteen hours of annual early care and education training for the last full year of employment.
- 4) A staff member hired 1/26/18, did not have any evidence to verify that this individual had completed six hours of cabinet approved orientation.
- 5) Five employees hired: 7/23/18, 1/26/18, 2/23/18, 4/20/17, and 8/22/17 did not have evidence to verify that these individuals had completed one and a half hours of cabinet-approved pediatric abusive head trauma training. Three staff members hired: 10/4/13, 3/26/14, and 8/23/13 had evidence of pediatric abusive head trauma training that had exceeded five years.

A review of ECE-TRIS supports these findings.

**Programming**

**In Compliance**

**Premises**

**Not In Compliance**

**580 - Floors, Walls, Ceilings**

**Not In Compliance**

**922 KAR 2:120. Section 4. Premises Requirements.**

**(9) Floors, walls, and ceilings shall be smooth, in good repair, and constructed to be easily cleaned.**

**Findings:**

General: Based on observation,

- 1) There was a large round stain on the shapes themed carpet in the two year old classroom.
- 2) The bathroom wall in the three year old classroom had an excessive amount of dirt residue on the wall adjacent to the toilet.
- 3) The four year old classroom had several areas of missing paint on the walls in the dramatic play area.
- 4) There was an excessive amount of dust build up on the exhaust vent grating in the four year old classroom.

**Hygienic Practices**

**In Compliance**

**First Aid/Medication**

**In Compliance**

**Outdoor Play Area**

**Not In Compliance**

**755 - Protective Surface**

**Not In Compliance**

**922 KAR 2:120. Section 4. Premises Requirements.**

**(21) A protective surface shall:**

**(a) Be provided for outdoor play equipment used to:**

- 1. Climb;**
- 2. Swing; and**
- 3. Slide; and**

**(b) Have a fall zone equal to the height of the equipment.**

**Findings:**

General: Based on observation,

- 1) The rock climber on the playground did not have a fall zone equal to the height of the equipment. Surveyor observed the climber to be approximately six foot high. The climber was placed beside a carport and a picnic table less than four feet from the climbing structure.
- 2) During a tour of the playground this HSS found three climbing structures that did not have a sufficient amount of fall zone surfacing underneath. The structures include: a six foot rock climbing structure, a red slide, and small yellow slide.

**Inspection Report**

**Equipment**

**Not In Compliance**

**795 - Individual Bed/Mat/Cot and Bedding**

**Not In Compliance**

**922 KAR 2:120. Section 6. Sleeping and Napping Requirements.**

- (3) Rest time shall include adequate space specified by the child's age as follows:
  - (b) For a toddler or preschool-age child:
    - 1. An individual bed, a two (2) inch thick waterproof mat, or cot in good repair; and
    - 2. Bedding that is in good repair and is changed:
      - a. Weekly; or
      - b. Immediately if it is soiled or wet.

**Findings:**

General: Based on observation, one napping mat in the three year old classroom had torn seams on the sides.

**830 - Children/Staff Seating**

**Not In Compliance**

**922 KAR 2:120. Section 11. Toys and Furnishings.**

- (5) Tables and chairs shall be of suitable size for children.
- (6) Chairs appropriate for staff shall be provided to use when feeding, holding, or playing with a child.

**Findings:**

General: Based on observation, there was not a chair provided appropriate for staff to use for feeding, holding, or playing with a child in the one year old classroom.

**Transportation**

**In Compliance**

**Food Service/Food Program**

**In Compliance**

**Food Service**

**In Compliance**

**Children's Records**

**Not In Compliance**

**1140 - Enrollment Information**

**Not In Compliance**

**922 KAR 2:090. Section 9. Records.**

- (1) A child-care center shall maintain:
  - (b) A written record for each child:
    - 1. Completed and signed by the child's parent;
    - 2. Retained on file on the first day the child attends the child-care center; and
    - 3. To contain:
      - a. Identifying information about the child, which includes, at a minimum, the child's name, address, and date of birth;
      - b. Contact information to enable a person in charge to contact the child's:
        - (i) Parent at the parent's home or place of employment;
        - (ii) Family physician; and
        - (iii) Preferred hospital;
      - c. The name of each person who is designated in writing to pick-up the child;
      - d. The child's general health status and medical history including, if applicable:
        - (i) Allergies;
        - (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and
        - (iii) Permission from the parent for third-party professional services in the child-care center;
      - e. The name and phone number of each person to be contacted in an emergency involving or impacting the child;
      - f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;

**Findings:**

General: Based on review of documentation, a child enrolled 9/12/19, did not have a contact number for their physician on file.

**Written Documentation**

**Not In Compliance**

**1170 - Professional Development**

**Not In Compliance**

**922 KAR 2:090. Section 9. Records.**

- (1) A child-care center shall maintain:
  - (f) A written annual plan for child-care staff professional development;

**Findings:**

General: Based on review of documentation, one staff member hired 12/30/15, had a professional development plan on file that was not current. The plan was dated 12/22/17.

**1175 - Earthquake/Tornado/Fire Drills**

**Not In Compliance**

**922 KAR 2:090. Section 9. Records.**

- (1) A child-care center shall maintain:
  - (h) A written record of quarterly practiced earthquake drills and tornado drills detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;
  - (i) A written record of practiced fire drills conducted monthly detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;

**Findings:**

General: Based on review of documentation, there was no written evidence to verify that a fire drill had been conducted in September of 2019.

**Posted Documentation**

**In Compliance**

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Signature of Provider/Representative

Title

Date