



Andy Beshear
GOVERNOR

CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF INSPECTOR GENERAL

Eric Friedlander
SECRETARY

Melissa A. Moore, Director
Division of Regulated Child Care
Eastern Branch
455 Park Place, Suite 120A
Lexington, KY 40511

Adam Mather
INSPECTOR GENERAL

Phone: (859) 246-2301 Fax: (859) 246-2307
<https://chfs.ky.gov/agencies/os/oig>

Inspection Report

Provider Name: Munchkin Academy, LLC	Provider Information	CLR No: L383120
Provider Address: 180 Christy Creek, Box #26, Morehead, KY, 40351	Provider Type: LICENSED TYPE I	Capacity: 87
Owner(s): Munchkin Academy, LLC		Director(s): Collins, Lacy

Inspection Type: Renewal Application	Inspection Information	Inspection No: 246580
Date Initiated: 10/04/2018 10:05 AM	Date Concluded: 10/04/2018 12:20 PM	
	No. of Children Present: 18	

Inspection Report	
Background Checks	In Compliance
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	Not In Compliance

255 - Notification of Changes **Not In Compliance**

922 KAR 2:090. Section 12. Reports.
(4)(a) Written notification of the following shall be:
1. Made to the cabinet, in writing, to allow for approval before implementation:
a. Change of ownership;
b. Change of location;
c. Increase in capacity;
d. Change in hours of operation;
e. Change of services in the following categories:
(i) Infant;
(ii) Toddler;
(iii) Preschool-age;
(iv) School-age;
(v) Nontraditional hours; or
(vi) Transportation; or
f. Addition to or reduction of the square footage of a child-care center's premises;

Findings:

General: Based on Interview, it was found that on 6-1-18 the facility changed it's operating hours from 5:00 a.m. to 7:00 p.m. to 5:00 a.m. to 6:00 p.m. This change was not reported to the Division of Regulated Child Care as required.

Director Requirements **Not In Compliance**

350 - Health, Safety, Comfort **Not In Compliance**

922 KAR 2:090. Section 10. Director Requirements and Responsibilities.
(1) A director shall:
(l) Assure the health, safety, and comfort of each child;

Findings:

General: Based on Observation, it was found that plungers and toilet brushes were accessible to the children in each of the facility's bathrooms.

Inspection Report

Employee Records

Not In Compliance

410 - Training

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

(16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:

- (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;**
- (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and**
- (c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.**

Findings:

General: Based on Review of Documentation, it was found that employees hired on 8-23-17, 9-19-17, 1-26-18, 1-26-18 and 2-23-18 had not yet completed the six (6) hour cabinet-approved orientation training. Employees hired on 10-25-16, 4-20-17, 8-22-17, 8-23-17 and 9-19-17 had not yet completed Pediatric Abusive Head Trauma training. This information was found during a review of the employee files and their ECE-TRIS records.

Programming

In Compliance

Premises

Not In Compliance

540 - Premises Requirements

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

(1) The premises shall be:

- (a) Suitable for the purpose intended;**
- (b) Kept clean and in good repair;**

Findings:

General: Based on Observation, it was found that there was a broken outlet cover in the eating area for the one-year-old children. The broken edges were sharp and accessible to the children. In the Three Year Old classroom, the linoleum flooring was found to be peeling, exposing the wooden floor beneath. The wall-mounted fan in this classroom was also found to be very dusty. In the Two Year Old classroom, a three (3) inch hole was found to be in the wooden classroom door.

580 - Floors, Walls, Ceilings

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

(9) Floors, walls, and ceilings shall be smooth, in good repair, and constructed to be easily cleaned.

Findings:

General: Based on Observation, it was found that there were twelve (12) ceiling tiles with water damage in the School Age classroom. In Building #1, there were nine (9) damaged or missing ceiling tiles in the bathrooms and the hallway in front of them. There was a two (2) inch divot in the wall outside the bathroom by the washing machine.

Hygienic Practices

In Compliance

First Aid/Medication

In Compliance

Outdoor Play Area

Not In Compliance

750 - Playground Conditions

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

(20) An outdoor play area shall be:

- (d) Safe from foreseeable hazard;**
- (e) Well drained;**
- (f) Well maintained;**
- (g) In good repair; and**
- (h) Visible to staff at all times.**

Findings:

General: Based on Observation, it was found that there was excessive weed growth on the playground used by the children ages three-years-old and older.

Equipment

Not In Compliance

815 - Toys/Furniture

Not In Compliance

922 KAR 2:120. Section 11. Toys and Furnishings.

(1) All toys and furniture contacted by a child shall be:

- (a) Kept clean and in good repair; and**
- (b) Free of peeling, flaking, or chalking paint.**

Findings:

General: Based on Observation, it was found that two (2) of the nap mats used by the two-year-old children were torn along the edges, exposing the foam beneath.

Transportation

Not Applicable

Food Service/Food Program

Not Applicable

Food Service

In Compliance

Inspection Report

Children's Records

Not In Compliance

1135 - Immunization

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(a) A current immunization certificate for each child in care within thirty (30) days of the child's enrollment, unless an attending physician or the child's parent objects to the immunization of the child pursuant to KRS 214.036;

Findings:

General: Based on Review of Documentation, it was found that one (1) child's file out of ten (10) children's files reviewed did not contain a current immunization certificate.

Written Documentation

In Compliance

Posted Documentation

In Compliance

Animals

In Compliance

Signature of Provider/Representative

Title

Date