



**Andy Beshear**  
GOVERNOR

**CABINET FOR HEALTH AND FAMILY SERVICES**  
**OFFICE OF INSPECTOR GENERAL**

**Eric Friedlander**  
SECRETARY

**Melissa A. Moore, Director**  
Division of Regulated Child Care  
Eastern Branch  
455 Park Place, Suite 120A  
Lexington, KY 40511

**Adam Mather**  
INSPECTOR GENERAL

Phone: (859) 246-2301 Fax: (859) 246-2307  
<https://chfs.ky.gov/agencies/os/oig>

**Inspection Report**

<b>Provider Name:</b> Munchkin Academy	<b>Provider Information</b>	<b>CLR No:</b> L383120
<b>Provider Address:</b> 180 Christy Creek, Box #26, Morehead, KY, 40351	<b>Provider Type:</b> LICENSED TYPE I	<b>Capacity:</b> 49
<b>Owner(s):</b> Munchkin Academy, LLC		<b>Director(s):</b> Collins, Lacy Caryl

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 216995
<b>Date Initiated:</b> 09/21/2016 10:07 AM	<b>Date Concluded:</b> 09/21/2016 11:45 AM	
	<b>No. of Children Present:</b> 12	

Inspection Report	
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	In Compliance
Employee Records	In Compliance
Programming	Not In Compliance

**435 - Bedding/Toys in Crib** **Not In Compliance**

**922 KAR 2:120. Section 6. Sleeping and Napping Requirements.**  
**(3) Rest time shall include adequate space specified by the child's age as follows:**  
**(a) For an infant:**  
**3. No loose bedding; and**  
**4. No toys or other items except the infant's pacifier;**

**Findings:**

General: Based on Observation, there were two (2) cribs that contained bouncy seats and other items inside. The staff person in charge stated that the children do sleep in those cribs and that she has informed her staff to not put those items in the cribs.

Premises	In Compliance
Hygienic Practices	In Compliance
First Aid/Medication	In Compliance
Outdoor Play Area	Not In Compliance

**690 - Playground Conditions** **Not In Compliance**

**922 KAR 2:120. Section 4. Premises Requirements.**  
**(20) An outdoor play area shall be:**  
**(d) Safe from foreseeable hazard;**  
**(e) Well drained;**  
**(f) Well maintained;**  
**(g) In good repair; and**  
**(h) Visible to staff at all times.**

**Findings:**

General: Based on Observation, the playground area had several weeds growing through the mulch.

**Inspection Report**

<b>Equipment</b>	<b>In Compliance</b>
<b>Transportation</b>	<b>Not Applicable</b>
<b>Food Service</b>	<b>Not In Compliance</b>

**960 - Bottles** **Not In Compliance**

**922 KAR 2:120. Section 8. Kitchen Requirements.**  
**(9) Bottles shall be:**  
**(a) Individually labeled;**  
**(b) Promptly refrigerated;**  
**(c) Covered when not in use; and**  
**(d) Consumed within one (1) hour of being heated or removed from the refrigerator.**

**Findings:**

General: Based on Observation, there were two (2) bottles in the refrigerator in the Infant Room that did not have labels on them.

**Children's Records** **Not In Compliance**

**1075 - Enrollment Information** **Not In Compliance**

**922 KAR 2:110. Section 3. Records.**  
**(1) A child-care center shall maintain:**  
**(b) A written record for each child:**  
**1. Completed and signed by the child's parent;**  
**2. Retained on file on the first day the child attends the child-care center; and**  
**3. To contain:**  
**a. Identifying information about the child, which includes, at minimum, the child's name, address, and date of birth;**  
**b. Contact information to enable a person in charge to contact the child's:**  
**(i) Parent at the parent's home or place of employment;**  
**(ii) Family physician; and**  
**(iii) Preferred hospital;**  
**c. The name of each person who is designated in writing to pick-up the child;**  
**d. The child's general health status and medical history including, if applicable:**  
**(i) Allergies;**  
**(ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and**  
**(iii) Permission from the parent for third-party professional services in the child-care center;**  
**e. The name and phone number of each person to be contacted in an emergency situation involving or impacting the child;**  
**f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;**

**Findings:**

General: Based on Review of Documentation, there was one (1) child's file that did not contain a preferred hospital listing.

<b>Written Documentation</b>	<b>In Compliance</b>
<b>Posted Documentation</b>	<b>In Compliance</b>
<b>Animals</b>	<b>Not Applicable</b>

Signature of Provider/Representative

Title

Date