



**CABINET FOR HEALTH AND FAMILY SERVICES  
OFFICE OF INSPECTOR GENERAL**

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**Inspection Report**

<b>Provider Name:</b> Scottsville Road Baptist Preschool	<b>Provider Information</b>	<b>CLR No:</b> L355233
<b>Provider Address:</b> 6330 Scottsville Road, Bowling Green, KY, 42104	<b>Provider Type:</b> LICENSED TYPE I	<b>Capacity:</b> 62
<b>Owner(s):</b> Scottsville Road Baptist Church		<b>Director(s):</b> Bryant, Haley

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 278105
<b>Date Initiated:</b> 03/08/2019 9:40 AM	<b>Date Concluded:</b> 03/08/2019 1:10 PM	
	<b>No. of Children Present:</b> 49	

<b>Inspection Report</b>		
<b>Background Checks</b>		<b>Not In Compliance</b>
<b>5 - Background check/left alone/dismissed/relocated</b>		<b>Not In Compliance</b>
<p><b>922 KAR 2:280. Section 3. Implementation and Enforcement.</b></p> <p>(1) A person who is a child care staff member prior to January 1, 2018, shall submit to and complete background checks in accordance with this administrative regulation no later than September 30, 2018.</p> <p>(2) A child care staff member hired on or after April 1, 2018, shall:</p> <p>(a) Have completed the background checks required in accordance with this administrative regulation and been found to have no disqualifying offense prior to becoming a child care staff member; or</p> <p>(b) 1. Have submitted to the background checks required in accordance with this administrative regulation;</p> <p>2. Not be left unsupervised with a child in care pending the completion of the background checks in accordance with this administrative regulation; and</p> <p>3. Be dismissed or relocated from the residence if the person is found to have a disqualifying background check result.</p> <p><b>Findings:</b></p> <p>General: Based on review of documentation, a staff, hired on 01/07/19; a staff, hired on 02/18/19; a staff, hired on 03/06/19; a staff, hired on 02/21/19 and a staff, hired on 12/14/18, initiated the background check process but did not have a live fingerprint scan and were present at the center. A staff, hired on 08/22/14, did not initiate and complete the background check process prior to 09/30/18.</p>		
<b>Supervision</b>		<b>In Compliance</b>
<b>Staffing Requirements</b>		<b>In Compliance</b>
<b>General Administration</b>		<b>Not In Compliance</b>
<b>290 - Fire Marshal/Zoning Compliance</b>		<b>Not In Compliance</b>
<p><b>922 KAR 2:120. Section 4. Premises Requirements.</b></p> <p>(2) A child-care center shall be in compliance with the State Fire Marshal and the local zoning laws.</p> <p><b>Findings:</b></p> <p>General: Based on interview and review of documentation, the center's Fire Marshal inspection was dated 04/19/16.</p>		

Inspection Report	
Director Requirements	Not In Compliance
<b>345 - Staff Evaluation</b>	<b>Not In Compliance</b>
<b>922 KAR 2:090. Section 10. Director Requirements and Responsibilities.</b> <b>(1) A director shall:</b> <b>(j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;</b>	
<b>Findings:</b> General: Based on review of documentation, a staff, hired on 09/29/15; a staff, hired on 08/30/17; a staff, hired on 08/22/14 and a staff, hired on 10/19/16, each did not have an annual written performance evaluation on file.	
<b>350 - Health, Safety, Comfort</b>	<b>Not In Compliance</b>
<b>922 KAR 2:090. Section 10. Director Requirements and Responsibilities.</b> <b>(1) A director shall:</b> <b>(l) Assure the health, safety, and comfort of each child;</b>	
<b>Findings:</b> General: Based on observation, a child slept in an Amber bead necklace in the one-year-olds' room. The manufacturer suggested the beads not be worn during sleep.	
Employee Records	Not In Compliance
<b>390 - Educational Requirements</b>	<b>Not In Compliance</b>
<b>922 KAR 2:090. Section 11. Staff Requirements.</b> <b>(1) Child-care center staff:</b> <b>(a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:</b> <b>1. High school diploma;</b> <b>2. GED or qualifying documentation from a comparable educational entity; or</b> <b>3. Commonwealth Child Care Credential as described in 922 KAR 2:250;</b>	
<b>Findings:</b> General: Based on review of documentation, a staff, hired on 01/07/19; a staff, hired on 12/14/18, and a staff, hired on 04/09/18, did not have education verification on file.	
<b>395 - TB Verification</b>	<b>Not In Compliance</b>
<b>922 KAR 2:090. Section 11. Staff Requirements.</b> <b>(1) Child-care center staff:</b> <b>(b) Shall provide, prior to employment and every two (2) years thereafter:</b> <b>1. A statement from a health professional that the individual is free of active tuberculosis; or</b> <b>2. A copy of negative tuberculin results.</b>	
<b>Findings:</b> General: Based on review of documentation, a staff, hired on 05/11/98, had TB documentation on file that was dated 02/02/17.	
<b>410 - Training</b>	<b>Not In Compliance</b>
<b>922 KAR 2:090. Section 11. Staff Requirements.</b> <b>(16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:</b> <b>(a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;</b> <b>(b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and</b> <b>(c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.</b>	
<b>Findings:</b> General: Based on review of documentation, a staff, hired on 05/29/18, and a staff, hired on 04/09/18, did not complete six (6) hours of cabinet approved orientation training. A staff, hired on 03/29/17, failed to complete any cabinet approved training hours during the first year of employment. A staff, hired on 05/11/98, completed one and a half hours of pediatric abusive head trauma training on 12/30/13, and failed to complete the training again within five (5) years. A staff, hired on 10/19/16; a staff, hired on 03/29/17 and a staff, hired on 08/30/17, failed to complete one and a half hours of cabinet approved pediatric abusive head trauma training within the first year of employment. A staff, hired on 05/11/98, completed three (3) hours of cabinet approved training hours during a subsequent year of employment. A staff, hired on 09/29/15; a staff, hired on 10/19/16, and a staff, hired on 08/22/14, failed to complete cabinet approved training hours during a subsequent year of employment.	

**Inspection Report****Programming****Not In Compliance****480 - Infant/Toddler Combined with Older Children****Not In Compliance****922 KAR 2:120. Section 5. Infant and Toddler Play Requirements.**

- (2) Except in accordance with subsection (3) of this section or Section 2(2)(c) of this administrative regulation, an infant or toddler under twenty-four (24) months of age shall not participate in an activity with an older child for no more than one (1) hour per day.
- (3) If a toddler is developmentally appropriate for a transition to a preschool age group, a toddler may participate in an activity with an older child for more than one (1) hour per day if:
- (a) Space for the toddler is available in the preschool-age group;
  - (b) The staff-to-child ratios and group sizes are maintained based on the age of the youngest child;
  - (c) The center has a procedure for listing a transitioning toddler on attendance records, including a specific day and time the toddler is with either age group; and
  - (d) The child care center has obtained the signature and approval of the toddler's parent on the toddler's transition plan.

**Findings:**

General: Based on observation and interview, two (2), two-year-old toddlers were combined with eight (8), three-year-old children for approximately three and half (3 ½) hours. The two (2) toddlers were not in transition in the two and three-year-olds' room.

**Premises****Not In Compliance****520 - Inaccessible Items****Not In Compliance****922 KAR 2:120. Section 3. General Requirements.**

- (7) The following shall be inaccessible to a child in care:
- (a) Toxic cleaning supplies, poisons, and insecticides;
  - (b) Matches, cigarettes, lighters, and flammable liquids; and
  - (c) Personal belongings and medications of staff.

**Findings:**

General: Based on observation, a staff member's jacket hung on the corner of a pedestal in the two and three-year-olds' room. A staff member's coat and purse hung down from a hook on the wall in the preschool room. These items were accessible to children.

**525 - Items Accessible Only During Activity****Not In Compliance****922 KAR 2:120. Section 3. General Requirements.**

- (8) The following shall be inaccessible to a child in care unless under direct supervision and part of planned program of instruction:
- (a) Knives and sharp objects;
  - (b) Litter and rubbish;
  - (c) Bar soap; and
  - (d) Plastic bags not used for personal belongings.

**Findings:**

General: Based on observation and review of documentation, a roll of small plastic trash bags were stored in an unlocked compartment under the sink and a plastic bag full of wadded up plastic bags were stored on the lower shelf of an unlocked cabinet in the two and three-year-olds' restroom. A roll of small plastic bags was stored under the sink and two (2) plastic bags full of wadded up plastic bags were stored on the bottom shelf of the diapering station in the boys' restroom. A plastic bag full of wadded up plastic bags was stored in an unlocked compartment under the sink in the girls' restroom. These items were accessible to children and were not a part of the planned program of instruction.

**565 - 35 Square Feet per Child****Not In Compliance****922 KAR 2:120. Section 4. Premises Requirements.**

- (6) Exclusive of the kitchen, bathroom, hallway, and storage area, there shall be a minimum of thirty-five (35) square feet of space per child.

**Findings:**

General: Based on observation and review of documentation, the one-year-olds' room measured 121 square feet which allowed for three (3) children to have thirty-five (35) square feet of space. There were twelve (12) children present, at one time, in the one-year-olds' room.

Inspection Report	
Hygienic Practices	Not In Compliance
<b>660 - Staff Hygiene/Handwashing</b>	<b>Not In Compliance</b>
<p><b>922 KAR 2:120. Section 3. General Requirements.</b></p> <p><b>(5) Staff shall:</b></p> <p><b>(a) Maintain personal cleanliness;</b></p> <p><b>(b) Conform to hygienic practices while on duty;</b></p> <p><b>(c) Except as established in paragraph (d) of this subsection, wash their hands with liquid soap and running water:</b></p> <ol style="list-style-type: none"> <li><b>1. Upon arrival at the center;</b></li> <li><b>2. After toileting or assisting a child in toileting;</b></li> <li><b>3. Before and after diapering each child;</b></li> <li><b>4. After wiping or blowing a child's or own nose;</b></li> <li><b>5. After handling animals;</b></li> <li><b>6. After caring for a sick child;</b></li> <li><b>7. Before and after feeding a child or eating;</b></li> <li><b>8. Before dispensing medication;</b></li> <li><b>9. After smoking or vaping; and</b></li> <li><b>10. If possible, before administering first aid; and</b></li> </ol> <p><b>(d) Use hand sanitizer or hand-sanitizing wipes if liquid soap and warm running water are not available in accordance with paragraph (c) of this subsection. The staff shall wash the staff's hands as soon as practicable once liquid soap and warm running water are available.</b></p> <p><b>Findings:</b></p> <p>General: Based on observation, a staff member failed to wash their hands with liquid soap and warm running water after feeding a child in the infants' room.</p>	
First Aid/Medication	Not In Compliance
<b>730 - Medication</b>	<b>Not In Compliance</b>
<p><b>922 KAR 2:120. Section 7. First Aid and Medicine.</b></p> <p><b>(6) Medication, including refrigerated medication, shall be:</b></p> <p><b>(a) Stored in a separate and locked place, out of the reach of a child unless the medication is:</b></p> <ol style="list-style-type: none"> <li><b>1. A first aid supply and is maintained in accordance with subsection (1) of this section;</b></li> <li><b>2. Diaper cream, sunscreen, or toothpaste. Diaper cream, sunscreen, or toothpaste shall be inaccessible to a child;</b></li> <li><b>3. An epinephrine auto-injector. A licensed child-care center shall comply with KRS 199.8951 and 311.646, including:</b> <ol style="list-style-type: none"> <li><b>a. An epinephrine auto-injector shall be inaccessible to a child;</b></li> <li><b>b. A child-care center shall have at least one (1) person onsite who has received training on the administration of an epinephrine auto-injector if the child-care center maintains an epinephrine auto-injector;</b></li> <li><b>c. A child-care center shall seek emergency medical care for a child if an auto-injector is administered to the child; and</b></li> <li><b>d. A child-care center shall report to the child's parent and the cabinet in accordance with 922 KAR 2:090, Section 12(1)(b) if an epinephrine auto-injector is administered to a child; or</b></li> </ol> </li> <li><b>4. An emergency or rescue medication for a child in care, such as medication to respond to diabetic or asthmatic condition, as prescribed by the child's physician. Emergency or rescue medication shall be inaccessible to a child in care;</b></li> </ol> <p><b>(b) Kept in the original bottle; and</b></p> <p><b>(c) Properly labeled.</b></p> <p><b>(7) Medication shall not be given to a child if the medication's expiration date has passed.</b></p> <p><b>Findings:</b></p> <p>General: Based on observation, a pack of AZO pills were not labeled to indicate to whom they belonged and were stored unlocked in a plastic container in a cabinet in the infants' room.</p>	
<b>Outdoor Play Area</b>	<b>In Compliance</b>
<b>Equipment</b>	<b>In Compliance</b>
<b>Transportation</b>	<b>Not Applicable</b>
<b>Food Service/Food Program</b>	<b>In Compliance</b>
<b>Food Service</b>	<b>Not In Compliance</b>
<b>1030 - Frozen Food</b>	<b>Not In Compliance</b>
<p><b>922 KAR 2:120. Section 8. Kitchen Requirements.</b></p> <p><b>(5) Frozen food shall be:</b></p> <p><b>(a) Kept at a temperature of zero degrees Fahrenheit or below; and</b></p> <p><b>(b) Thawed:</b></p> <ol style="list-style-type: none"> <li><b>1. At refrigerator temperatures;</b></li> <li><b>2. Under cool, potable running water;</b></li> <li><b>3. As part of the cooking process; or</b></li> <li><b>4. By another method in accordance with the Department of Public Health's food safety standards and permits, established in KRS Chapter 217.</b></li> </ol> <p><b>Findings:</b></p> <p>General: Based on observation, the thermometer registered eight (8) degrees Fahrenheit in the kitchen freezer, and registered ten (10) degrees Fahrenheit in the pantry freezer.</p>	

Inspection Report	
Children's Records	Not In Compliance
<b>1140 - Enrollment Information</b>	<b>Not In Compliance</b>
<p><b>922 KAR 2:090. Section 9. Records.</b></p> <p><b>(1) A child-care center shall maintain:</b></p> <p><b>(b) A written record for each child:</b></p> <ol style="list-style-type: none"> <li><b>1. Completed and signed by the child's parent;</b></li> <li><b>2. Retained on file on the first day the child attends the child-care center; and</b></li> <li><b>3. To contain:</b> <ol style="list-style-type: none"> <li><b>a. Identifying information about the child, which includes, at a minimum, the child's name, address, and date of birth;</b></li> <li><b>b. Contact information to enable a person in charge to contact the child's:</b> <ol style="list-style-type: none"> <li><b>(i) Parent at the parent's home or place of employment;</b></li> <li><b>(ii) Family physician; and</b></li> <li><b>(iii) Preferred hospital;</b></li> </ol> </li> <li><b>c. The name of each person who is designated in writing to pick-up the child;</b></li> <li><b>d. The child's general health status and medical history including, if applicable:</b> <ol style="list-style-type: none"> <li><b>(i) Allergies;</b></li> <li><b>(ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and</b></li> <li><b>(iii) Permission from the parent for third-party professional services in the child-care center;</b></li> </ol> </li> <li><b>e. The name and phone number of each person to be contacted in an emergency involving or impacting the child;</b></li> <li><b>f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;</b></li> </ol> </li> </ol> <p><b>Findings:</b></p> <p>General: Based on review of documentation, a child, first date of attendance on 07/16/16; a child, first date of attendance on 07/25/16, and a child, first date of attendance on 07/25/16, each did not have the name of each person who was designated in writing to pick-up the children. A child, first date of attendance on 07/16/16, did not have information on file to enable the person in charge to contact the child's physician.</p>	
Written Documentation	Not In Compliance
<b>1170 - Professional Development</b>	<b>Not In Compliance</b>
<p><b>922 KAR 2:090. Section 9. Records.</b></p> <p><b>(1) A child-care center shall maintain:</b></p> <p><b>(f) A written annual plan for child-care staff professional development;</b></p> <p><b>Findings:</b></p> <p>General: Based on review of documentation, a staff hired on 05/11/98, and a staff hired on 03/29/17, each had an annual written professional development plan on file that was dated 02/21/18. A staff, hired on 09/29/15; a staff, hired on 08/30/17, and a staff, hired on 10/19/16, had an annual written professional development plan on file that was dated 02/19/18. A staff, hired on 06/12/17, had an annual written professional development plan that was dated 02/18/18. A staff, hired on 08/22/14, had an annual written professional development plan on file that was dated 02/20/18.</p>	
<b>1175 - Earthquake/Tornado/Fire Drills</b>	<b>Not In Compliance</b>
<p><b>922 KAR 2:090. Section 9. Records.</b></p> <p><b>(1) A child-care center shall maintain:</b></p> <p><b>(h) A written record of quarterly practiced earthquake drills and tornado drills detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;</b></p> <p><b>(i) A written record of practiced fire drills conducted monthly detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;</b></p> <p><b>Findings:</b></p> <p>General: Based on observation, interview and review of documentation, monthly, practiced fire drills were conducted in July, August, November and December but the date, time and names of children participants were not documented.</p>	
<b>1195 - Fire Drills</b>	<b>Not In Compliance</b>
<p><b>922 KAR 2:120. Section 3. General Requirements.</b></p> <p><b>(12) A fire drill shall be:</b></p> <ol style="list-style-type: none"> <li><b>(a) Conducted during hours of operation at least monthly; and</b></li> <li><b>(b) Documented.</b></li> </ol> <p><b>(13) An earthquake drill and a tornado drill shall be:</b></p> <ol style="list-style-type: none"> <li><b>(a) Conducted during hours of operation at least quarterly; and</b></li> <li><b>(b) Documented.</b></li> </ol> <p><b>Findings:</b></p> <p>General: Based on observation, interview and review of documentation, monthly, practiced fire drills were conducted in July, August, November and December but were not documented.</p>	
Posted Documentation	In Compliance
Animals	In Compliance

Signature of  
Provider/Representative

Title

Date