



**CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF INSPECTOR GENERAL**

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Governor

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Eric C. Friedlander
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Inspection Report

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|--|---------------------------------------|--|
| Provider Name: Scottsville Road Baptist Preschool | Provider Information | CLR No: L355233 |
| Provider Address: 6330 Scottsville Road, Bowling Green, KY, 42104 | Provider Type: LICENSED TYPE I | Capacity: 62 |
| Owner(s): Scottsville Road Baptist Church | | Director(s): Blackburn, Shannon Renea |

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|---|---|------------------------------|
| Inspection Type: Renewal Application | Inspection Information | Inspection No: 243725 |
| Date Initiated: 04/09/2018 8:40 AM | Date Concluded: 04/09/2018 1:00 PM | |
| | No. of Children Present: 52 | |

| Inspection Report | |
|---|--------------------------|
| Background Checks | In Compliance |
| Supervision | In Compliance |
| Staffing Requirements | In Compliance |
| General Administration | In Compliance |
| Director Requirements | Not In Compliance |
| 345 - Staff Evaluation | Not In Compliance |
| 922 KAR 2:090. Section 10. Director Requirements and Responsibilities. (1) A director shall: (j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation; | |
| Findings: General: Based on Review of Documentation, staffs hired 9/3/16, 5/10/16, 5/4/16, 10/19/16, 9/25/15, 8/22/14 and 5/11/98, did not have a written performance evaluation on file. | |
| Employee Records | Not In Compliance |
| 390 - Educational Requirements | Not In Compliance |
| 922 KAR 2:090. Section 11. Staff Requirements. (1) Child-care center staff: (a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a: 1. High school diploma; 2. GED or qualifying documentation from a comparable educational entity; or 3. Commonwealth Child Care Credential as described in 922 KAR 2:250; | |
| Findings: General: Based on Review of Documentation, staff hired 3/20/18, did not have education verification on file. | |

Inspection Report

410 - Training

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

(16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:

- (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;
- (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and
- (c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.

Findings:

General: Based on Review of Documentation, staffs hired 5/4/16 and 10/19/16, had not completed any training. Staff hired 1/6/14 completed twelve (12) hours of cabinet approved training and staff hired 5/11/98, completed two (2) hours of cabinet approved training. Staff hired 3/21/17, completed orientation training on 6/22/17, which was not within the first three (3) months of employment.

Programming

In Compliance

Premises

In Compliance

Hygienic Practices

Not In Compliance

660 - Staff Hygiene/Handwashing

Not In Compliance

922 KAR 2:120. Section 3. General Requirements.

(5) Staff shall:

- (a) Maintain personal cleanliness;
- (b) Conform to hygienic practices while on duty;
- (c) Wash their hands with liquid soap and running water:
 - 1. Upon arrival at the center;
 - 2. After toileting or assisting a child in toileting;
 - 3. Before and after diapering each child;
 - 4. After wiping or blowing a child's or own nose;
 - 5. After handling animals;
 - 6. After caring for a sick child;
 - 7. Before and after feeding a child or eating;
 - 8. Before dispensing medication;
 - 9. After smoking or vaping; and
 - 10. If possible, before administering first aid; and
- (d) Use hand sanitizer or hand-sanitizing wipes if liquid soap and warm running water are not available in accordance with paragraph (c) of this subsection. The staff shall wash the staff's hands as soon as practicable once liquid soap and warm running water are available.

Findings:

General: Based on Observation, staff wiped a child's nose and did not wash her hands.

First Aid/Medication

In Compliance

Outdoor Play Area

In Compliance

Equipment

In Compliance

Transportation

Not Applicable

Food Service/Food Program

In Compliance

Food Service

In Compliance

Children's Records

Not In Compliance

1135 - Immunization

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

- (a) A current immunization certificate for each child in care within thirty (30) days of the child's enrollment, unless an attending physician or the child's parent objects to the immunization of the child pursuant to KRS 214.036;

Findings:

General: Based on Review of Documentation, a child enrolled 9/5/17, had an immunization certificate that was valid until 5/3/17.

Inspection Report

1140 - Enrollment Information

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(b) A written record for each child:

1. Completed and signed by the child's parent;
2. Retained on file on the first day the child attends the child-care center; and
3. To contain:
 - a. Identifying information about the child, which includes, at a minimum, the child's name, address, and date of birth;
 - b. Contact information to enable a person in charge to contact the child's:
 - (i) Parent at the parent's home or place of employment;
 - (ii) Family physician; and
 - (iii) Preferred hospital;
 - c. The name of each person who is designated in writing to pick-up the child;
 - d. The child's general health status and medical history including, if applicable:
 - (i) Allergies;
 - (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and
 - (iii) Permission from the parent for third-party professional services in the child-care center;
 - e. The name and phone number of each person to be contacted in an emergency involving or impacting the child;
 - f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;

Findings:

General: Based on Review of Documentation, a child enrolled on 6/5/17, enrollment information did not list the name of the preferred hospital.

Written Documentation

Not In Compliance

1170 - Professional Development

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(f) A written annual plan for child-care staff professional development;

Findings:

General: Based on Review of Documentation, staff members hired on 3/21/17, 1/6/14, 8/22/17, 6/12/17, 9/23/16, 3/29/17, 5/10/16, 5/4/16, 10/19/16, 9/29/15, 8/7/17, 8/22/14, 5/11/98 and 12/9/15, did not have a professional development plan.

Posted Documentation

In Compliance

Animals

Not Applicable

Signature of
Provider/Representative

Title

Date