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Adam Mather
INSPECTOR GENERAL

Inspection Report

Provider Name: Heritage Park PreSchool and Nursery	Provider Information	CLR No: L382127
Provider Address: 3802 Legacy Run, Owensboro, KY, 42301	Provider Type: LICENSED TYPE I	Capacity: 85
Owner(s): Heritage Park Preschool & Nursery, LLC		Director(s): Mattingly, Rachel Nicole

Inspection Type: Investigation	Inspection Information	Inspection No: 278260
Date Initiated: 12/19/2018 1:10 PM	Date Concluded: 12/19/2018 2:00 PM	
	No. of Children Present: 66	

Inspection Report	
Background Checks	Not In Compliance
10 - Submit background check	Not In Compliance
<p>922 KAR 2:280 - Section 4. Procedures and Payments.</p> <p>(1) To initiate the process for obtaining background checks on a prospective child care staff member, the child care provider shall:</p> <p>(a) Request that the prospective child care staff member provide a copy of his or her driver's license or other government-issued photo identification and verify that the photograph clearly matches the prospective child care staff member;</p> <p>(b) Request that the prospective child care staff member complete and sign the:</p> <ol style="list-style-type: none"> 1. DCC-500, Applicant Child Care Staff Member Waiver Agreement and Statement; and 2. DCC-501, Disclosures to Be Provided to and Signed by the Applicant Child Care Staff Member; and <p>(c) Log on to the NBCP portal and enter the prospective child care staff member's demographic information for a check of the:</p> <ol style="list-style-type: none"> 1. Child abuse and neglect central registry pursuant to 922 KAR 1:470; 2. National Crime Information Center's National Sex Offender Registry in accordance with 34 U.S.C. 20921; and 3. Sex Offender Registry established in accordance with KRS 17.500 through 17.580. 	
<p>Findings:</p> <p>General: Based on Review of Documentation, a caregiver hired on 1/2/18, had not submitted documentation to initiate the background check process.</p>	
Supervision	In Compliance
Staffing Requirements	In Compliance
Director Requirements	Not In Compliance
335 - Staff Management/Policy Development/Supervision	Not In Compliance
<p>922 KAR 2:090. Section 10. Director Requirements and Responsibilities.</p> <p>(1) A director shall:</p> <p>(e) Manage the staff in their individual job descriptions;</p> <p>(f) Assure the development, implementation, and monitoring of child-care center plans, policies, and procedures;</p> <p>(g) Supervise staff conduct to ensure implementation of program policies and procedures;</p>	
<p>Findings:</p> <p>General: Based on Interview, a caregiver failed to changed a three-year old child's pull-up on 11/14/18. Interview also determined the child's pull-up and clothing were soiled with urine. Review of documentation determined the child was at the center from 8:30 a.m. to 3:24 p.m. The center had a Potty Training Policy which stated, "For the first week, the child will be scheduled to use the toilet at consistent times of the day whether the child indicates the need to use the toilet or not: 1. Before and after breakfast. 2. Before and after lunch. 3. Before and after going outside. 4. Just before going home. 5. As needed." Therefore, the caregiver did not follow the center's Potty Training Policy.</p>	

Inspection Report**Employee Records****Not In Compliance****410 - Training****Not In Compliance****922 KAR 2:090. Section 11. Staff Requirements.**

(16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:

- (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;
- (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and
- (c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.

Findings:

General: Based on Review of Documentation, a caregiver hired on 1/2/18, completed orientation training on 6/22/18, which was not within the first 3 months of employment.

Hygienic Practices**Not In Compliance****680 - Soiled Diapers/Clothing****Not In Compliance****922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.**

(8) Diapers or clothing shall be:

- (a) Changed when soiled or wet;
- (b) Stored in a covered container temporarily; and
- (c) Washed or disposed of at least once a day.

Findings:

General: Based on Interview, a caregiver did not change a three-year-old child's pull-up on 11/14/18. Interview also determined the child's pull-up and clothing were soiled with urine. Review of documentation determined the child was at the center from 8:30 a.m. to 3:24 p.m.

Signature of Provider/Representative

Title

Date