



Andy Beshear  
GOVERNOR

CABINET FOR HEALTH AND FAMILY SERVICES  
OFFICE OF INSPECTOR GENERAL

Eric Friedlander  
SECRETARY

Melissa A. Moore, Director  
Division of Regulated Child Care  
Southern Branch  
116 Commerce Ave  
London, KY 40744

Adam Mather  
INSPECTOR GENERAL

Phone: (606) 330-2030 Fax: (606) 330-2056  
<https://chfs.ky.gov/agencies/os/oig>

Inspection Report

<b>Provider Name:</b> Kountry Kids Childcare	<b>Provider Information</b>	<b>CLR No:</b> L381182
<b>Provider Address:</b> 1070 N. Laurel Road, London, KY, 40741	<b>Provider Type:</b> LICENSED TYPE I	<b>Capacity:</b> 40
<b>Owner(s):</b> Baker, Janie Rachelle		<b>Director(s):</b> Baker, Janie Rachelle

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 217425
<b>Date Initiated:</b> 11/22/2016 8:55 AM	<b>Date Concluded:</b> 11/22/2016 11:00 AM	
	<b>No. of Children Present:</b> 29	

Inspection Report	
<b>Supervision</b>	<b>In Compliance</b>
<b>Staffing Requirements</b>	<b>In Compliance</b>
<b>General Administration</b>	<b>In Compliance</b>
<b>Director Requirements</b>	<b>Not In Compliance</b>
<b>255 - Staff Meeting</b>	<b>Not In Compliance</b>
<b>922 KAR 2:110. Section 4. Director Requirements and Responsibilities.</b> <b>(1) Effective with the adoption of this administrative regulation, a director shall:</b> <b>(i) Conduct, manage, and document in writing staff meetings;</b>	
<b>Findings:</b>	
General: Based on review of documentation, staff meetings are not been documented. The director confirmed she does not document staff meetings.	
<b>260 - Staff Evaluation</b>	<b>Not In Compliance</b>
<b>922 KAR 2:110. Section 4. Director Requirements and Responsibilities.</b> <b>(1) Effective with the adoption of this administrative regulation, a director shall:</b> <b>(j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;</b>	
<b>Findings:</b>	
General: Based on review of documentation, evaluations have not been completed for staff (DOH: 10/31/15, 5/7/13, 3/1/13, 3/1/13, 5/1/15).	
<b>265 - Health, Safety, Comfort</b>	<b>Not In Compliance</b>
<b>922 KAR 2:110. Section 4. Director Requirements and Responsibilities.</b> <b>(1) Effective with the adoption of this administrative regulation, a director shall:</b> <b>(l) Provide for the health, safety, and comfort of each child;</b>	
<b>Findings:</b>	
General: Based on observation, the following was found:	
1. A broom and dust pan were accessible to children in the one year old classroom.	
2. In the preschool classroom, a vacuum cleaner was plugged into a wall by an extension cord that was hung over a bookshelf. Children were observed playing in the area where the extension cord was hanging. The extension cord was at the height of the children's throats creating a safety risk for the children.	

Inspection Report

275 - Caregiver Alone

Not In Compliance

922 KAR 2:110. Section 4. Director Requirements and Responsibilities.

(1) Effective with the adoption of this administrative regulation, a director shall:

(n) Assure that a person acting as a caregiver of a child in care shall not be left alone with a child, if the licensee has not received the results of the background checks as described in Section 3(1)(e)6 of this administrative regulation;

Findings:

General: Based on interview with the director, the following was found:

- 1. Staff (DOH: 9/15/16) has worked alone with children without a completed CAN Check.
- 2. Staff (DOH: 5/7/13) has worked alone with children without a completed out of state background check.

Employee Records

Not In Compliance

300 - Background checks/left alone

Not In Compliance

922 KAR 2:090. Section 6. License Issuance.

(5) An individual described in subsection (4) of this section shall:

(a) Submit to background checks described in paragraph (b) of this subsection;

(b) May be employed or work with a child on a probationary basis for up to ninety (90) calendar days, pending completion of a:

- 1. Child abuse or neglect check using the central registry in accordance with 922 KAR 1:470;
- 2. Criminal records check required by KRS 199.896(19);
- 3. Criminal records check for any previous state of residence if the person resided outside the state of Kentucky in the last five (5) years; and
- 4. An address check of the Sex Offender Registry; and

(c) Not be left alone in the presence of a child until copies of the background checks in accordance with paragraph (b) of this subsection have been received by the licensee.

Findings:

General: Based on review of documentation, the following was found:

- 1. A CAN Check was not completed for staff (DOH: 9/15/16). The director confirmed during interview that staff (DOH: 9/15/16) has worked alone with children.
- 2. Staff (DOH: 5/7/13) does not have a completed out of state background check. During a review of the Central registry check (CAN), a staff reported previously residing in the states of Tennessee and West Virginia. During interview with the director, it was learned that staff has been a resident of Kentucky since 2012. Staff has been a resident of another state within the past five (5) years. During interview, the director confirmed that staff (DOH: 5/7/13) has been alone working with children.

310 - Personnel File

Not In Compliance

922 KAR 2:110. Section 3. Records.

(1) A child-care center shall maintain:

(e) A current personnel file for each child-care center staff person to include:

- 1. Name, address, date of birth, and date of employment;
- 2. Proof of educational qualifications;
- 3. Record of annual performance evaluation;
- 4. Written record of training participation to include:
  - a. The training source;
  - b. Location;
  - c. Date; and
  - d. Number of clock hours completed;
- 5. Every two (2) years, a:
  - a. Statement from a health professional that the individual is free of active tuberculosis; or
  - b. Copy of negative tuberculin results; and
- 6. For a director, employee, volunteer, or any person with supervisory or disciplinary control over, or having unsupervised contact with, a child in care, the results of a:
  - a. Child abuse or neglect check using the central registry in accordance with 922 KAR 1:470;
  - b. Criminal records check required by KRS 199.896(19);
  - c. Criminal records check from any previous state of residence completed once if:
    - (i) The individual resided outside the state of Kentucky in the last five (5) years; and
    - (ii) No criminal records check has been completed for the individual's previous state of residence; and
  - d. An address check of the Sex Offender Registry;

Findings:

General: Based on review of documentation, the following was found:

- 1. Employee (DOH: 10/31/15, 9/15/16, 10/15/16) files did not contain proof of education.
- 2. Employee (DOH: 10/31/15, 3/1/13) files did not contain a statement from a health professional that the individual is free of active tuberculosis.
- 3. Employee's (DOH: 10/31/15) file did not contain a completed CAN Check. The surveyor verified with DCC that a CAN check was completed for this staff person on 11/2/15.
- 4. Employee's (DOH: 9/15/16) file does not contain a completed CAN Check.
- 5. Employee's (DOH: 10/31/15, 5/7/13, 3/1/13, 3/1/13, 5/1/15) file did not contain annual performance evaluations.
- 6. Employee's (DOH: 5/7/13) file did not contain an out of state background check.

**320 - TB Verification**

**Not In Compliance**

**922 KAR 2:110. Section 5. Staff Requirements.**

- (1) Child-care center staff:**  
**(b) Shall provide, prior to employment and every two (2) years thereafter:**  
 1. **A statement from a health professional that the individual is free of active tuberculosis; or**  
 2. **A copy of negative tuberculin results.**

**Findings:**

Based on review of documentation, the following was found:

1. The staff person's (DOH: 3/1/13) file contained a TB skin test that is no longer current as of 2/27/15.
2. The staff person's (DOH: 5/1/15) file contained a TB skin test that is no longer current as of 9/30/16.
3. The staff person's (DOH: 10/31/15, 3/1/13) file does not have a statement from a health care professional stating they are free of active tuberculosis.

**340 - Training**

**Not In Compliance**

**922 KAR 2:110. Section 5. Staff Requirements.**

- (14) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:**  
**(a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;**  
**(b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training; and**  
**(c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training completed once every five (5) years.**

**Findings:**

General: Based on review of documentation and ECE-TRIS, the following was found:

1. The staff person's(DOH: 10/31/15, 3/1/13, 3/1/13) files did not contain documentation of fifteen (15) hours of cabinet-approved early care and education training.
2. The staff person's (DOH: 10/31/15, 5/7/13, 5/1/15)file did not contain documentation of six (6) hours of cabinet-approved orientation within the first three (3) months of employment.
3. The staff person's (DOH: 10/31/15, 5/7/13, 3/1/13, 3/1/13, 5/1/15)files did not obtain one-half (1 ½) hours of pediatric abusive head trauma training.

**Programming**

**Not In Compliance**

**350 - Program of Activities Followed**

**Not In Compliance**

**922 KAR 2:120. Section 2. Child Care Services.**

- (4) The child-care center shall provide a daily planned program:**  
**(a) Posted in writing in a conspicuous location with each age group and followed;**  
**(b) Of activities that are individualized and developmentally appropriate for each child served;**  
**(c) That provides experience to promote the individual child's physical, emotional, social, and intellectual growth and well-being; and**  
**(d) That offers a variety of creative activities including the following:**  
 1. **Art;**  
 2. **Music;**  
 3. **Dramatic play;**  
 4. **Stories and books;**  
 5. **Science;**  
 6. **Block building;**  
 7. **Tactile activity;**  
 8. **Culture;**  
 9. **Indoor or outdoor play in which a child makes use of both small and large muscles;**  
 10. **A balance of active and quiet play, including group and individual activity;**  
 11. **An opportunity for a child to:**  
     a. **Have some free choice of activities;**  
     b. **If desired, play apart from the group at times;**

**Findings:**

General: Based on review of documentation, the infant, preschool, and school-age classrooms did not contain lesson plans.

**435 - Bedding/Toys in Crib**

**Not In Compliance**

**922 KAR 2:120. Section 6. Sleeping and Napping Requirements.**

- (3) Rest time shall include adequate space specified by the child's age as follows:**  
**(a) For an infant:**  
 3. **No loose bedding; and**  
 4. **No toys or other items except the infant's pacifier;**

**Findings:**

General: Based on observation, one (1) infant was observed sleeping in a crib with a loose blanket.

Inspection Report

Premises

Not In Compliance

480 - Premises Requirements

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

- (1) The premises shall be:
  - (a) Suitable for the purpose intended;
  - (b) Kept clean and in good repair;

Findings:

General: Based on observation, the carpet in the one year old, preschool, and school-age classrooms are dirty with stains and debris.

520 - Floors, Walls, Ceilings

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

- (9) Floors, walls, and ceilings shall be smooth, in good repair, and constructed to be easily cleaned.

Findings:

General: Based on observation, the carpet in the one-year-old, preschool, and school-age classroom are dirty with stains and debris.

580 - Toilet Room

Not In Compliance

922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

- (2) A toilet room shall:
  - (a) 1. Be provided for each gender; or
    - 2. A plan shall be implemented to use the same toilet room at separate times;
  - (b) Have a supply of toilet paper; and
  - (c) Be cleaned and sanitized daily.

Findings:

General: Based on observation, the following was found:

The school-age and preschool bathroom toilets had not been flushed.

In the preschool bathroom, dirty toilet paper was on top of the trash can lid.

Hygienic Practices

Not In Compliance

600 - Staff Hygiene/Handwashing

Not In Compliance

922 KAR 2:120. Section 3. General Requirements.

- (5) Staff shall:
  - (a) Maintain personal cleanliness;
  - (b) Conform to hygienic practices while on duty; and
  - (c) Wash their hands with liquid soap and running water:
    - 1. Upon arrival at the center;
    - 2. After toileting or assisting a child in toileting;
    - 3. Before and after diapering each child;
    - 4. After wiping or blowing a child's or own nose;
    - 5. After handling animals;
    - 6. After caring for a sick child;
    - 7. Before and after feeding a child or eating;
    - 8. Before dispensing medication; and
    - 9. If possible, before administering first aid.

Findings:

General: A staff person (DOH: 9/15/16) was observed changing a child's diaper. The staff person did not wash their hands after changing the child's diaper.

620 - Soiled Diapers/Clothing

Not In Compliance

922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

- (8) Diapers or clothing shall be:
  - (a) Changed when soiled or wet;
  - (b) Stored in a covered container temporarily; and
  - (c) Washed or disposed of at least once a day.

Findings:

General: Based on observation, the preschool classroom had two (2) trash cans with no covers that contained dirty diapers.

635 - Diapering Practice

Not In Compliance

922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

- (12) Staff shall disinfect the diapering surface after each child is diapered.
- (13) If staff wear disposable gloves, the gloves shall be changed and disposed after each child is diapered.

Findings:

General: Based on observation, a staff person (DOH: 9/15/16) changed a child's diaper on the floor with no mat underneath the child. Staff reported there was no diaper changing station in the preschool classroom. Staff did not wash their hands after changing the child's diaper.

**Inspection Report**

**First Aid/Medication**

**Not In Compliance**

**655 - First Aid Supplies**

**Not In Compliance**

**922 KAR 2:120. Section 7. First Aid and Medicine.**

- (1) First aid supplies shall:**
  - (a) Be available to provide prompt and proper first aid treatment;**
  - (b) Be stored out of reach of a child;**
  - (c) Be periodically inventoried to ensure the supplies are current;**
  - (d) If reusable, be:**
    - 1. Sanitized; and**
    - 2. Maintained in a sanitary manner; and**
  - (e) Include:**
    - 1. Liquid soap;**
    - 2. Adhesive bandages;**
    - 3. Sterile gauze;**
    - 4. Medical tape;**
    - 5. Scissors;**
    - 6. A thermometer;**
    - 7. Flashlight;**
    - 8. Cold pack;**
    - 9. First aid book;**
    - 10. Disposable gloves; and**
    - 11. A cardiopulmonary resuscitation mouthpiece protector.**

**Findings:**

General: Based on observation, the first aid kit did not contain a thermometer or liquid soap.

**Outdoor Play Area**

**Not In Compliance**

**685 - Playground Clean**

**Not In Compliance**

**922 KAR 2:120. Section 4. Premises Requirements.**

- (20) An outdoor play area shall be:**
  - (c) Free from:**
    - 1. Litter;**
    - 2. Glass;**
    - 3. Rubbish; and**
    - 4. Flammable materials;**

**Findings:**

General: Based on observation, the playground had garbage thrown on the ground. Several plastic and paper cups were thrown on the ground.

**Equipment**

**In Compliance**

**Transportation**

**Not Applicable**

**Food Service**

**Not In Compliance**

**980 - Food Protected From Contamination**

**Not In Compliance**

**922 KAR 2:120. Section 9. Food and Meal Requirements.**

- (1) Food shall be:**
  - (h) Protected against contamination from:**
    - 1. Dust;**
    - 2. Flies;**
    - 3. Rodents and other vermin;**
    - 4. Unclean utensils and work surfaces;**
    - 5. Unnecessary handling;**
    - 6. Coughs and sneezes;**
    - 7. Cuts in skin;**
    - 8. Communicable disease;**
    - 9. Flooding;**
    - 10. Drainage; and**
    - 11. Overhead leakage.**

**Findings:**

General: Based on observation, flies were in the kitchen where food was being prepared.

**1050 - Menu**

**Not In Compliance**

**922 KAR 2:120. Section 9. Food and Meal Requirements.**

**(16) A weekly menu shall be:**

- (a) Prepared;**
- (b) Dated;**
- (c) Posted in advance in a conspicuous place;**
- (d) Kept on file for thirty (30) days; and**
- (e) Amended in writing with any substitutions on the day the meal is served.**

**Findings:**

General: Based on review of documentation, the menu posted had not been updated since 11/14/16.

**Children's Records**

**Not In Compliance**

**1070 - Immunization**

**Not In Compliance**

**922 KAR 2:110. Section 3. Records.**

**(1) A child-care center shall maintain:**

- (a) A current immunization certificate for each child in care within thirty (30) days of the child's enrollment, unless an attending physician or the child's parent objects to the immunization of the child pursuant to KRS 214.036;**

**Findings:**

General: Based on review of documentation, a child's (DOE: 7/1/16) file contained an immunization certificate that is no longer current as of 6/1/16.

**1075 - Enrollment Information**

**Not In Compliance**

**922 KAR 2:110. Section 3. Records.**

**(1) A child-care center shall maintain:**

**(b) A written record for each child:**

- 1. Completed and signed by the child's parent;**
- 2. Retained on file on the first day the child attends the child-care center; and**
- 3. To contain:**
  - a. Identifying information about the child, which includes, at minimum, the child's name, address, and date of birth;**
  - b. Contact information to enable a person in charge to contact the child's:**
    - (i) Parent at the parent's home or place of employment;**
    - (ii) Family physician; and**
    - (iii) Preferred hospital;**
  - c. The name of each person who is designated in writing to pick-up the child;**
  - d. The child's general health status and medical history including, if applicable:**
    - (i) Allergies;**
    - (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and**
    - (iii) Permission from the parent for third-party professional services in the child-care center;**
  - e. The name and phone number of each person to be contacted in an emergency situation involving or impacting the child;**
  - f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;**

**Findings:**

General: Based on review of documentation, children's (DOE: 4/1/16, 5/26/16, 8/19/16, 8/19/16) files did not have a preferred hospital name or number documented in case of an emergency.

**Written Documentation**

**Not In Compliance**

**1095 - Daily Attendance Records**

**Not In Compliance**

**922 KAR 2:110. Section 3. Records.**

**(1) A child-care center shall maintain:**

- (c) Daily attendance records documenting the arrival and departure time of each child, including records that are required in accordance with 922 KAR 2:160, Section 13, if a child receives services from the child-care center through the Child Care Assistance Program;**

**Findings:**

General: Based on review of documentation, the daily attendance records are not being maintained. On 11/22/16, eight (8) children were signed into the center. During observation of the classrooms, the surveyor found twenty nine (29) children present at the center. The record was not maintained as twenty one (21) children were not signed in.

**1105 - Professional Development**

**Not In Compliance**

**922 KAR 2:110. Section 3. Records.**

**(1) A child-care center shall maintain:**

- (f) A written annual plan for child-care staff professional development;**

**Findings:**

General: Based on review of documentation, staff (DOH: 5/1/15, 3/1/13, 10/31/15, 9/15/16, 10/15/16, 8/1/16, 5/7/13, 3/1/13, 3/1/13) did not have written annual professional development plans.

**Inspection Report**

**Posted Documentation**

**Not In Compliance**

**1155 - Posting Requirements**

**Not In Compliance**

**922 KAR 2:110. Section 2. General.**

**(7) In addition to the posting requirement of KRS 199.898(3), a child-care center shall post the following in a conspicuous place and make available for public inspection:**

- (a) Each statement of deficiency and civil penalty notice issued by the cabinet during the current licensure year;**
- (b) Each plan of correction submitted by the child-care center to the cabinet during the current licensure year;**
- (c) Information on the Kentucky Consumer Product Safety Program and the program's website as specified in KRS 199.897;**
- (d) A description of services provided by the child-care center, including:
  - 1. Current rates for child care; and**
  - 2. Each service charged separately and in addition to the basic rate for child care;****
- (e) Minimum staff-to-child ratios and group size established in 922 KAR 2:120; and**
- (f) Daily schedule.**

**Findings:**

General: Based on observation, the school-age and infant classrooms did not have daily schedules posted.

**1165 - Daily Activities**

**Not In Compliance**

**922 KAR 2:110. Section 4. Director Requirements and Responsibilities.**

**(1) Effective with the adoption of this administrative regulation, a director shall:**

- (h) Post a schedule of daily activities, to include dates and times of activities to be conducted with the children in each classroom;**

**Findings:**

General: Based on observation, the school-age and infant classrooms did not have daily schedules posted.

**Animals**

**Not Applicable**

Signature of Provider/Representative

Title

Date